

CITY OF NORTH MYRTLE BEACH, SOUTH CAROLINA
FISCAL YEAR 2009 BUDGET
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BUDGET INTRODUCTION

City of North Myrtle Beach, South Carolina

Fiscal Year 2008-2009 Budget

F O R E W O R D

THE CITY

The City of North Myrtle Beach is located on the Atlantic Ocean and encompasses the northeastern section of the South Carolina coastal beach area known as the Grand Strand. North Myrtle Beach operates in and is governed by the laws of the State of South Carolina and also by its own charter which was first adopted by the electorate on May 7, 1968. The charter provides for a Council-Manager form of government. Legislative authority is vested in the Mayor and six Councilmembers elected at-large; provided, one councilmember shall be a resident of each of the following wards: Crescent Beach, Cherry Grove, Ocean Drive, Windy Hill, and two at-large. The terms of office are for four years each. The present term of councilmembers from Cherry Grove and Crescent Beach wards will expire during November 2011, along with one at-large member. The present term of the Mayor and the councilmembers from Ocean Drive, Windy Hill, and the other at-large councilmember will expire during November 2009. The Mayor and Council enact ordinances and resolutions relating to City services, levy of taxes, appropriation and borrowing, licensing and regulating of businesses and trades, and other municipal purposes.

ACCOUNTING SYSTEM

The City's accounting system is organized and operated on a fund basis. A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. The types of funds to be used are determined by generally accepted accounting principles, and the number of individual funds established is determined by sound financial administration. The general principle for funds is to keep the overall number of funds to a minimum.

The City's records are maintained on a modified accrual basis for all governmental and fiduciary fund types. Accordingly, revenues are recognized when susceptible to accrual, i.e., both measurable and available. Expenditures, other than interest on long-term debt, are recorded as liabilities when incurred. The accrual basis of accounting is utilized by all proprietary funds.

The City of North Myrtle Beach has been awarded the Certificate of Achievement for Excellence in Financial Reporting for its Comprehensive Annual Financial Report (CAFR) by the Government Finance Officers Association of the United States and Canada (GFOA). The Certificate of Achievement is the highest form of recognition in the area of governmental financial reporting, and its attainment represents a significant accomplishment by a government and its management. The City has obtained this award for every year since 1986.

BUDGETARY SYSTEM

The fiscal period of the City of North Myrtle Beach begins July 1 and ends June 30. Detailed provisions for the City's budget are set forth in South Carolina Code and City Code.

The budget process begins in December - seven months before the budget will take effect. The FY 2009 budget calendar, which follows, outlines the budget process for the City of North Myrtle Beach.

FY 2009 BUDGET CALENDAR

- | | | |
|------------------|---|--|
| December 14 | - | City Staff Budget Retreat |
| December 17 | - | Budget Worksheets to Departments |
| January 14 | - | Budget Worksheets to Finance Department |
| January 14 - 25 | - | Review and compilation of all requests by Finance Department |
| Jan. 28 - Feb. 8 | - | City Manager reviews all requests in light of revenue projections |
| February 11 - 22 | - | Compilation of Budget Retreat Manual |
| February 26 - 27 | - | Budget Retreat |
| March 3 - May 2 | - | City Manager, Finance Director, and Finance staff review Budget Retreat priorities in light of updated revenue projections and prepare Budget Document |
| May 5 - 9 | - | City Manager prepares Budget Message; assembling and typing of FY 2009 Proposed Budget |
| May 12 - 16 | - | FY 2009 Proposed Budget reviewed and printed |
| May 19 | - | FY 2009 Proposed Budget submitted to Council |
| | - | Public Hearing/First Reading of Proposed FY 2008 Budget Ordinance by City Council |
| June 2 | - | Second Reading of Proposed FY 2009 Budget Ordinance by City Council |
| June 3 - June 20 | - | FY 2009 Approved Budget typed and printed |
| June 23 | - | Distribution of FY 2009 Budget Document |

Preliminary discussions between the City Manager and department heads took place in February to determine departmental needs and direction. The results of these discussions are assembled along with financial forecasts and presented to City Council at the annual Budget Retreat. During the Budget Retreat, City Council establishes goals, priorities, policies, and budget parameters for the upcoming fiscal year. Based on guidance given by Council at the retreat, a proposed budget is developed and submitted for consideration by City Council and the public at least two months prior to the beginning of the new fiscal year. The proposed budget receives a public hearing, and requires a discussion and ordinance adoption by City Council before taking effect.

After the budget takes effect, the City Manager is empowered to transfer funds from line item to line item, division to division, department to department and fund to fund. He may not exceed the appropriated limit for expenditures during the fiscal year without first seeking a budget adjustment ordinance from City Council.

The City maintains budgetary control on a GAAP basis at the object level (Salary, Regular; Salary, Part-Time; Overtime; Social Security; etc.) within each division. Detail control is accomplished by maintaining appropriations, expenditures and expended balances by line item within each operating division, department, and fund. Purchase requisitions or payments which would exceed their available object level appropriation are not processed without the approval of the Accounting Supervisor, who discusses the overrun with the appropriate staff member. As an additional control over expenditures, the City Manager approves all purchase requisitions in excess of \$1,500.

The budget for the City of North Myrtle Beach is organized as follows:

The City Manager's Budget Message. This message gives an overview of the City's fiscal status, discusses future financial trends, highlights key budget items and provides any necessary additional information on the budget document itself.

Financial Summaries. Summarizes all fund revenue and expenditure activity for the 2008-2009 fiscal year. Includes detailed discussion on capital purchases and future capital needs.

General Fund. This section contains charts and schedules for the fund. It also contains information on current year capital and debt service expenditures. Goals, priorities and benchmarks for each department are also discussed in this section.

Revenue Funds. Summary and detailed information on the City's budgeted revenue funds: the Accommodations Tax Fund, and the Storm Water Drainage Fund, are presented in this section.

Capital Project Funds. Summary and detailed information on the various budgeted capital project funds are provided for in this section. This section also includes projected capital improvements for the next two fiscal years.

Enterprise Funds. This section contains charts and schedules (both summary and detail) for the Water and Sewer Fund, Solid Waste Fund, Beach Service Fund, and the Aquatic Center Fund. It also contains information concerning current and future capital needs as well as debt service needs.

Personnel Report. This section contains the City organizational chart, pay plan, position class array, personnel summary, historical staffing, and a narrative concerning personnel/benefit changes implemented in the annual budget document.

Revenue Manual. Outlines a description of the revenue source, the legal authorization to collect revenues, fee schedule on how the revenue is calculated, a history of the revenue, and pertinent comments. The manual is grouped by fund.

Appendices. Statistical data; glossary of terms, enabling ordinances.

BUDGET POLICIES

In the development of the FY 2009 budget, certain policies must be followed in order to calculate revenue and expenditure estimates. These policies, which define the budget parameters, were developed during the annual budget retreat with the Mayor and City Council. The significant budget policies as defined during the budget retreat are as follows:

1. Millage rate will be increased to 32.2 mils. This is in accordance with the increase allowed by the South Carolina Budget & Control Board. The millage increase is to support the addition of six new firefighters/EMT as well as a new first responder vehicle to provide for our expanded emergency medical services.
2. Business License Fees will remain unchanged.
3. Water and Sewer Fees will remain the same as the previous fiscal year. Impact Fees will be adjusted to reflect the 5% annual increase per City ordinance.
4. The 1% Hospitality Fee on restaurants, transient accommodations and amusements will continue to fund beach renourishment, capital in Public Safety, road and drainage projects, beach related projects and services, recreational activities, and capital construction for recreational facilities.
5. Seven (7) additional positions will be added to the General Fund Budget. Two (2) to the Water and Sewer Fund.
6. Employee benefits will remain the same as the previous fiscal year.
7. Employee pay ranges will be increased by 3.5% in accordance with the southeastern average for pay increases. The pay matrix will remain the same as FY 2008.
8. A surplus has been budgeted for the General Fund.
9. Excess General Fund Fund Balance above the 35% fund balance policy will be saved for future capital projects and emergencies. These additional funds over three previous fiscal years have been used to purchase over \$6 million in land. The excess at this time is \$1,052,746.
10. The Street Improvement Fund will receive an interfund transfer of \$750,000 from the General Fund to continue street resurfacing, street construction, sidewalks, and beach accesses.
11. Revenue estimates will remain at the middle portion of projected ranges.
12. Full salaries and benefits will be budgeted for all positions.
13. The North Myrtle Beach Chamber of Commerce will be the recipient of Accommodations Tax advertising funds.
14. The 35% General Fund Fund Balance policy will remain in effect for FY 2008-2009. These funds are vital in maintaining the financial health at the city as well as providing cash flow for low revenue months and possible contingencies such as hurricanes.

15. General Obligation Debt Service will be funded out of the General Fund.
16. Equipment replacement will continue on a pay-as-you-go basis.
17. The City will continue to explore new technologies and purchase new computer systems in order to assist departments in the delivery of high quality service to its citizens.
18. Expand the City through annexations.
19. Provide increased recreational opportunities through bike paths, parks, and protection of natural areas.
20. Use the ½% Local Accommodations collections to guarantee the 2004 Aquatics and Fitness Center Revenue Bonds.
21. Seek Federal Grants for storm water outfalls.
22. Continue the permitting phase of the Cherry Grove dredging project. Should permits be obtained, begin the project through a budget adjustment and a special assessment bond for the channel lots.
23. Increase Solid Waste Fees by 20%. The Solid Waste Fund is projected to have a deficit of \$1,335,035 at the beginning of FY 2009. This increase will begin to fund this deficit and reduce the amount due to the General Fund.
24. One new water tank will be constructed during the fiscal year.
25. The City will assume stormwater plan review responsibilities as outlined by the state.

City of North Myrtle Beach, South Carolina

PRINCIPAL OFFICIALS

June 30, 2008

Elected

Mayor Marilyn B. Hatley
Councilmember, Cherry Grove Ward Doris Williams
Councilmember, Crescent Beach Ward Jay Baldwin
Councilmember, Ocean Drive Ward Terry White
Councilmember, Windy Hill Ward Greg Duckworth
Councilmember, At-Large Bob Cavanaugh
Councilmember, At-Large Hank Thomas

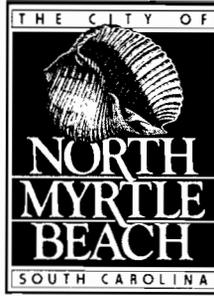
Appointed

City Manager John H. Smithson
Assistant City Manager Vacant
Finance Director Randy J. Wright
Information Services Director Patrick Wall, Jr.
Parks and Recreation Director Don E. Campbell, III
Planning and Development Director James W. Wood
City Engineer/Public Works Director Kevin D. Blayton
Public Safety Director William H. Bailey, Jr.

Working Together to Make a Difference

OUR MISSION AS CITY EMPLOYEES

is to interact with our customers to provide cost effective, high quality public services which will support and enhance a safe, attractive community for families and visitors to enjoy and for business to prosper both today and tomorrow under the policies established and resources provided by City Council.



Honorable Mayor and City Council:

It is with a great deal of pleasure that I submit to you the recommended budget for the City of North Myrtle Beach for the fiscal year ending June 30, 2009.

This budget is a blueprint for the services that this City provides and reflects the funding levels necessary to accomplish the programs and projects discussed by City Council at your budget retreat of February 27th and 28th, 2008.

The budget reflects the goals of City Council and our commitment as an organization in delivering a wide variety of public services to a growing community of 15,000 residents and hundreds of thousands of visitors.

The millage rate for FY 2009 is 32.2, which is an increase that mirrors that which is permitted under state law. It still remains a very low tax rate for a City of this size and with the many challenges we face.

As staff has looked at your concerns, we have tried to visualize our future and with you have prepared a \$60,612,054 budget.

As usual, we have spent many months preparing this document, as we revisited your goals and objectives in December and then used your input to help us structure this budget. As we prepare for a new fiscal year, we are painfully aware that while we continue to grow, the pace of growth of the last several years has slowed. We certainly have not experienced a record setting year in building permits. Some projects previously permitted or planned are on hold. Some may never get built. Despite the slowdown, you as a Council still see this City progressing, changing and taking on the character of a tourist City, and a place that many call home.

The Main Street Connector is less than a year from opening. Bridge work is well under way. Signs will soon be in place and overhead traffic signal masts will be installed, so that by June of 2009 we will be on the verge of cutting the ribbon for this highway. When it opens, traffic patterns and perhaps development patterns will reflect a bridge to expansion and the next generation of growth across the Intracoastal Waterway.

Even with a downturn in construction, there are still signs that more residential construction is on the horizon. North Beach Plantation will probably enter its next phase. The Robbers Roost property may give birth to another project area following the Seabrook Plantation.

As we enter our 2008-2009 fiscal year, we are not sure what the national economy will do. We do not know how long the slowdown will continue and whether it is a recession, a slump or just a temporary deep breath before the next growth phase. We do know it has happened before, and can only surmise as to the length and severity of this event.

Over the last several years we have seen a significant increase in our tax base. Property tax is once again the top revenue source in the General Fund. Business License fees, while still a strong revenue, have not seen the revenue resulting from building, and we have been conservative in looking ahead to the next year.

Accommodations Tax revenue will stabilize this year due to the economy, and the effects of higher gas prices and other economic impacts are still unknown over the long haul. However, we again remain cautiously optimistic that we will not have significant long range damage inflicted upon us due to the economy.

The City is in strong financial condition. We have had to address the Solid Waste Fund. We have raised fees in this fund to bring it closer to paying its own way without “taxing” the General Fund.

Staff has worked very hard since last Fall to address the Beach Services Fund. The startup year for this activity was a learning experience. We have implemented many new policies to ensure accountability of finances, and instituted more control on inventory as well as working to ensure we limit manpower to just what is necessary to get the job done. We remain confident that the second year of beach service concessions will go a long way in cutting the deficit from the first year.

As we prepared for this budget, we tried to minimize new personnel and still meet service demands. Those new positions approved by City Council will not be hired until such time as we feel revenue will support that cost.

The budget reflects our desire and commitment to meet this City’s service delivery needs, yet also addresses the long range goals of Council. I will summarize some of the major budget projects through a review of those 10 goals.

Goal 1. To ensure the City has adequate infrastructure to meet current and future needs.

A. Water and Sewer Improvements.

- 30th Avenue South Elevated Water Tank – We have a site for this tank in Atlantic Beach. However, due to the ongoing moratorium on building in Atlantic Beach, and other factors, we have not been able to construct that tank. We continue to look for another site that would be feasible from an engineering standpoint.

- Cherry Grove Water Tank – This facility will be finished by the summer of 2008 and will be an important addition to the water system as it addresses the current and future development needs along Little River Neck Road.
- The CDBG project on Little River Neck Road is completed; however, Phase 3 of the project remains. There remains the chance that the City will not need to be the lead agency for the next phase.
- \$850,000 has been budgeted for water line relocations from impact fees; sewer impact fee projects include \$1.6 million in sewer system improvements, \$200,000 in sewer system rehabilitation, \$200,000 in miscellaneous sewer system extensions and \$485,000 in pump station relocations.
- \$245,000 has been budgeted for Radio Read devices and \$450,000 for system modeling and GIS.
- Due to system growth, an HEO and Crew-leader have been added to the Construction/Maintenance area in the Utility Fund.

B. Storm Drainage – Four storm water outfalls have now been constructed. No new outfall locations have been targeted for this fiscal year. However, the City is progressing with funding opportunities through the federal WRDA Bill. To support this funding request, we are developing a Master Plan for outfall locations and a cost estimate for the program.

- Hillside Drive Retention – Still seeking permits for the storm water retention pond near 7th Avenue South. Land acquisition is underway as part of the project.

C. City Facilities – The City received a draft plan for the site located near Highway 90. However, a decision on the future use of that site will depend on the cost of relocating divisions, building costs and the completion of the Main Street Connector. Also, we will need to look at the cost/benefit of this move as it relates to the separation of these facilities from current operations centered along 2nd Avenue South.

Goal 2. To Improve Traffic Movement and Safety in the City of North Myrtle Beach.

- North Myrtle Beach Connector at Main Street – Once the bridge and approaches are complete, the Connector will open, with a target date of June 2009.

- Highway 17 widening of the southbound lane – This project is in engineering and design following survey work. SCDOT has not established a bid date, since some right of way acquisition may be needed. Construction should begin in FY 2009.
- Sidewalks – A boardwalk along Duffy Street remains a priority for FY 2009. Miscellaneous sidewalk projects will also be included, with \$450,000 budgeted for sidewalk construction.
- Highway 17 Intersections – 6th Avenue South will be the first intersection scheduled for improvement. Engineering will precede bidding, with construction beginning hopefully by mid fiscal year.
- Street Resurfacing/Paving - \$150,000 is budgeted for continuation of the City's street resurfacing program.
- The paving of Water Tower Road near Barefoot to the new 31 interchange is part of the road network associated with the Parkway Group annexation and PUD.

Goal 3. To enhance public enjoyment of the beach by providing easier access, improved safety and appearance.

The second year of the Beach Services operation is underway. Management goal is to provide better service while increasing concession revenue and reducing manpower costs.

Beach access is extremely important. The City has budgeted funds for a handicapped access each year, with \$80,000 budgeted this year. With the construction of street ends at 6th and 21st Avenues South, the City has made a commitment to improve future street ends with the same basic design. No new street ends have been funded in FY 2009.

Beach cleaning is a daily challenge for the Sanitation Division. Last year Council passed an ordinance prohibiting the overnight use of tent-like structures and other devices that block the use of beach cleaning equipment. This should help in allowing the beach cleaning to proceed smoother.

Public parking remains a significant issue for visitors and residents along the beach areas. A parking study was completed last year that summarized the long-term needs and problem areas for parking. Council purchased a lot for parking near 19th Avenue South. As opportunities arise, more land for parking can and should be acquired to deal with this problem.

We are also working with the S.C. DOT to identify locations for pedestrian crosswalks along Ocean Boulevard.

The beach renourishment project for the entire Grand Strand is underway. Timing and location of the project have been a problem, yet we were very fortunate to get federal and state funding to do this renourishment.

Goal 4. To improve the Community's sense of safety and security and reduce the loss of life and property due to crime, fire and accidents.

A consultant was retained by the City to look at the possibility of splitting the Public Safety Department into separate police and fire departments. Manpower remains the key to splitting, with many factors to be considered. As we look forward into the next year, I have not recommended the split at this time. We have made many internal operational changes to address some of the concerns and criticisms in the report. We also have recommended adding six new firefighter positions, while transferring two more from the police side to begin an EMT response program that will still answer medical calls but is designed to keep large fire apparatus from answering non-fire calls.

There also needs to be more time to do a salary survey to ensure that Public Safety positions (police and/or fire) are properly classified and have both internal equity and external pay equity when compared with other City positions. This is important whether or not a split occurs.

The Public Safety Department will continue a number of programs that have been well received in the community:

- Community Action Response Team (CART)
- Caring Cops
- Community Services Division (DARE, Animal Control)
- Fire Prevention and inspections using on-duty fire personnel
- Neighborhood Watch
- Explorers

Goal 5. To provide ways to bring the community together and enhance the public sense of North Myrtle Beach as a single community and enhance the quality of life for City residents and visitors.

The North Myrtle Beach Chamber of Commerce continues to be the recipient of Accommodations Tax funding. The Chamber will receive \$212,400 in addition to the 30% allocation of funds. The City continues to work very closely with the Chamber staff on a number of festivals and events, and the City has actually taken over the management of the Mayfest Festival, the Irish-Italian Festival and the St. Patrick's Day Festival and parade.

The City also works with the Myrtle Beach and Little River chambers whenever we can, and we have asked for the Chambers' assistance in lobbying for projects that have a direct influence on the entire area, such as I-73 or beach renourishment.

The City continues to work with Santee Cooper to continue the underground utility conversion project. The work done along Highway 17 at Main Street will move further south when the construction project begins at the 6th Avenue South intersection. Work along Ocean Boulevard will continue, especially the area from 12th Avenue North moving north.

The City's entrance signs were installed and dedicated this year and the oceanfront street end design will help provide a consistent identity for the City.

The Planning staff will bring forward the Highway 17 overlay zone that incorporates the recommendations from the Highway 17 Corridor Study and design characteristics applicable to the entire highway.

The Smart Growth initiative will continue. Council adopted the Traditional Neighborhood Development concept, and other smart growth ideas will be explored whenever possible, especially in new planned unit developments.

The City's Tree City Board has been very active in helping the City ensure that trees are part of the future, while protecting the environment and maintaining the quality of life.

The City has been supportive to the funding of the North Myrtle Beach Area Historical Museum, and has been greatly assisted by the Keep North Myrtle Beach Beautiful committee. \$61,500 has been budgeted to assist the museum in FY 2009.

Goal 6. To increase the opportunities for a variety of recreational experiences and enjoyment of the natural environment beyond the beach.

The Heritage Shores Park opened last year and is a beautiful addition to the City's parks. Additional work is budgeted at the boat ramp park area, including a new picnic shelter and a sea wall along the south end of the shore to stabilize erosion of the park (\$154,000).

At McLean Park, \$51,700 is budgeted to build and resurface the walking/jogging pathway around the park and add an additional section around the lake.

The boardwalk and scenic overlook at the Burgess Coastal Preserve was budgeted in FY 2008. An extension of the sidewalk/boardwalk around Lake Avenue will complete the pedestrian access area.

The renovation and addition of a second gym at the J. Bryan Floyd Community Center will cross fiscal years, with completion of the project in FY 2009. \$4.2 million has been budgeted in the Capital Improvement Fund for this project.

The Aquatic and Fitness Center continues its consistent growth in membership and is a key amenity for our tourists and residents and the health and wellness of this community.

Goal 7. To make City services and processes more “user-friendly” and improve the efficiency of government through the use of technology.

The City’s web site has been upgraded and we have been connected to the county’s new fiber optic system for computer aided dispatch and other direct information channels.

The City continues to work to make our systems more cohesive. \$90,000 has been budgeted to do a technology strategic plan in order to look into the future and see what software and hardware mean to us as a business. We need to address the flow of information and enable all departments to have the ability to connect to data and get the most use from our technology systems.

Following the recent installation of utility billing software, the City contracted with a vendor to install software that enables customers to pay water bills online using a credit card. The coordination between the current software and the payment system should enable the credit card payments to start in early summer.

The City’s Public Information Officer continues to assist departments in getting information out to various media. The City also uses its low power FM station to provide information and serve as a backup for emergency news if we have a storm event.

The City also uses a number of publications (Currents, Annual Report, Fun Zone) to keep our citizens informed.

Goal 8. To expand the City through annexation.

The Parkway Group PUD received months of discussion by the Planning Commission and City Council before final consideration. Despite the building slowdown, more properties will come forward for annexation. Staff will assist Council in determining the impact future annexations will have on City services.

We expect to be challenged by infrastructure issues, transportation, provision of parks, public safety, sanitation and other services. The City also has to address how growth will affect our ability to provide adequate parking for our residents, beach goers and visitors, all competing for the same parking place along the oceanfront.

The City is currently studying the area across the Intracoastal Waterway for long range transportation problems and solutions. Horry County is the lead agency in this study.

Annexation of properties located within current City limit lines, or on this side of the waterway, will present challenges of their own.

Goal 9. To ensure the City has the resources to meet future demands.

This budget has a minimal tax increase based on the tax cap legislation passed by the General Assembly. The City has not had a tax increase for many years. We have, moreover, lowered our tax rate after reassessment. We have recommended a 1.7 mil increase to 32.2 mils for the new tax rate, and recommended that funds collected through this increase be set aside for one-time expenditures such as land for parking or additional property for the Second Avenue municipal facilities.

The sanitation fee structure has also been changed to provide extra revenue to keep that fund more self sufficient.

The City must also work to ensure that all sources of revenue remain strong. This may take constant contact with our General Assembly to ensure that Home Rule is not further eroded, and that more revenue restrictions are not passed down to the local level.

Goal 10. To monitor all levels of government.

The City continues to work with and through the Municipal Association of South Carolina to retain Home Rule and help identify legislation that is both beneficial to and harmful to our ability to govern at the local level. We certainly must be grateful to our legislators for assistance in beach renourishment, storm water and other grants and aid we have received. We will continue to work toward the additional assistance for infrastructure, roads and other programs. We also will continue to work toward updated annexation laws and for legislation that does not further cap our ability to raise sufficient revenue.

The Grand Strand Coastal Alliance remains very active in trying to lobby our state and federal officials for storm water project funding, beach renourishment and other regional needs. The Alliance has worked with the Corps of Engineers to address our outfall needs and work as one project area to secure future funding for these and other projects for its members.

The City also works closely with the Horry County League of Cities to provide a common voice for discussion of common problems for our entire county.

The City remains committed to the construction of I-73 and for a better transportation and road system throughout our county and the northeast portion of South Carolina.

Other Budgetary Issues

Besides the goals mentioned above, and the projects and programs defined throughout this budget, other areas of interest include:

Cherry Grove Dredging Project – Legal issues continue to stymie this project.

Retiree Health Insurance – We have continued the policy of funding retiree health insurance for retirees who qualify through 20 consecutive years of service. GASB 45 will begin to impact all governments, and our Finance Department has been working on a means to comply with this standard and address the financial means to meet the directives therein.

Personnel needs - As I stated earlier in this message, only a few positions have been added this fiscal year, as follows:

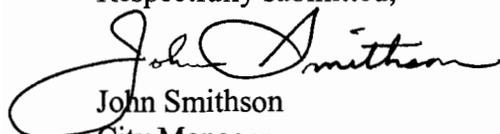
- 1) A net increase of six new firefighters. Two other positions will transfer into the fire service. This will enable the full use of the EMT Response Units.
- 2) Two crew members in the Water and Sewer Fund to meet system growth construction needs.
- 3) One new Support Services Clerk.

Conclusion.

The total budget for FY 2009 is \$60,612,054. This reflects the goals and objectives outlined in this budget message. It also is in response to the policies and priorities discussed by City Council at the budget retreat on February 27th and 28th, 2008.

I must thank the Mayor and City Council for your support, your discussion and input, and for your continued support and commitment to this City and its employees. I also must thank all Department Heads, Division Heads and other staff for their hard work throughout the budget process. Special thanks go to Finance Director Randy Wright, Assistant Finance Director Diane Shell and other Finance personnel who have spent many hours in the preparation of this document.

Respectfully submitted,


John Smithson
City Manager

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ALL FUND SUMMARIES

CITY OF NORTH MYRTLE BEACH

SUMMARY OF ALL FUNDS - FY 2009

Period covered: July 1, 2008 - June 30, 2009

	GOVERNMENTAL FUND TYPE										ENTERPRISE FUND TYPE					TOTAL OF ALL FUNDS	
	Special Revenue Funds					Capital Improvement Funds					WATER & SEWER OPERATIONS						AQUATIC & FITNESS CENTER
	GENERAL FUND	ACCOM. TAX	LOCAL HOSP. FEES	STORM WATER DRAINAGE	PARK IMPROV.	CAPITAL IMPROV.	STREET IMPROV.	BEACH RENOURISHMENT	OPERATIONS	IMPACT FEES	SOLID WASTE	BEACH SERVICES	TOTAL				
Beginning Balance	\$ 11,504,599	\$ 140,573	\$ -	\$ 963,704	\$ 625,000	\$ 908,514	\$ 630,923	\$ 156,754	\$ 7,493,195	\$ 15,970,665	\$ (1,335,035)	\$ (2,456,206)	\$ (976,317)	\$ 33,626,369			
Revenues	21,849,964	2,518,500	4,350,000	1,970,000	12,500	75,000	1,416,388	4,000	13,557,500	3,100,000	3,787,000	1,941,500	1,555,088	56,137,440			
Total Available Resources	<u>\$ 33,354,563</u>	<u>\$ 2,659,073</u>	<u>\$ 4,350,000</u>	<u>\$ 2,933,704</u>	<u>\$ 637,500</u>	<u>\$ 983,514</u>	<u>\$ 2,047,311</u>	<u>\$ 160,754</u>	<u>\$ 21,050,695</u>	<u>\$ 19,070,665</u>	<u>\$ 2,451,965</u>	<u>\$ (514,706)</u>	<u>\$ 578,771</u>	<u>\$ 89,763,809</u>			
Expenditures/Expenses Overhead Allocation	\$ 26,673,290 (3,165,694)	\$ 1,087,900	\$ -	\$ 2,840,000	\$ -	\$ 2,750,000	\$ 1,990,000	\$ 155,000	\$ 11,351,753	\$ -	\$ 2,867,130	\$ 1,703,313	\$ 2,079,668	\$ 53,498,054			
Excess (Deficiency) After Expenditures/Expenses	<u>\$ 9,846,967</u>	<u>\$ 1,571,173</u>	<u>\$ 4,350,000</u>	<u>\$ 93,704</u>	<u>\$ 637,500</u>	<u>\$ (1,766,486)</u>	<u>\$ 57,311</u>	<u>\$ 5,754</u>	<u>\$ 7,652,515</u>	<u>\$ 19,070,665</u>	<u>\$ (1,004,923)</u>	<u>\$ (2,544,230)</u>	<u>\$ (1,704,195)</u>	<u>\$ 36,265,755</u>			
Operating Transfers In	\$ 4,664,100	\$ -	\$ -	\$ -	\$ -	\$ 1,800,000	\$ 873,800	\$ -	\$ -	\$ -	\$ 230,700	\$ 153,500	\$ 788,800	\$ 8,510,900			
Operating Transfers Out	(2,550,000)	(1,610,900)	(4,350,000)	-	-	-	-	-	-	-	-	-	-	(8,510,900)			
Depreciation/Amortization Bond Principal	-	-	-	-	-	-	-	-	3,684,382	-	300,000	270,000	372,018	4,626,400			
Property Plant & Equipment	-	-	-	-	-	-	-	-	(255,000)	(808,810)	-	-	(335,656)	(1,399,466)			
	-	-	-	-	-	-	-	-	(997,000)	(5,437,000)	(680,000)	-	-	(7,114,000)			
Ending Balance	<u>\$ 11,961,067</u>	<u>\$ (39,727)</u>	<u>\$ -</u>	<u>\$ 93,704</u>	<u>\$ 637,500</u>	<u>\$ 33,514</u>	<u>\$ 931,111</u>	<u>\$ 5,754</u>	<u>\$ 10,084,897</u>	<u>\$ 12,824,855</u>	<u>\$ (1,154,223)</u>	<u>\$ (2,120,730)</u>	<u>\$ (879,033)</u>	<u>\$ 32,378,689</u>			

Grand Total Budgeted Expenditures: \$ 60,612,054

**CAPITAL SUMMARY
ALL FUNDS**

The City will continue to adhere to its pay-as-you-go financing methodology established in 1988. Capital expenditures have been chosen based on the availability of funding. This policy has enabled the City to provide needed improvements without affecting future budgets. The City's equipment is first-rate and the majority of its infrastructure is in good to excellent condition. The financing of needed equipment on a pay-as-you-go basis is only possible when a community experiences steady growth similar to that of North Myrtle Beach.

A summary of capital by fund and department is provided in the following table for the 2009 fiscal year. Capital expenditures make up a substantial portion of the total budgetary expenditures of \$60,612,054 including capital purchases in the enterprise funds. The City has functioned primarily under the pay-as-you-go financing methodology over the last 20 years.

<u>Fund</u>	<u>Total Capital</u>
General	\$ 1,434,654
Water & Sewer	6,436,000
Aquatic Center	-
Capital Improvement Fund	2,275,000
Street Improvements	1,990,000
Beach Nourishment	-
Storm Water Drainage	1,700,000
Solid Waste Fund	680,000
TOTAL	\$ 14,988,654

<u>Department</u>	<u>Total Capital</u>
General Government	\$ -
Finance	75,000
Information Services	125,000
Public Safety	440,364
Planning/Development	-
Public Works	11,188,000
Parks & Recreation	3,111,290
Support Services	49,000
TOTAL	\$ 14,988,654

GENERAL FUND CAPITAL

Capital purchases within the General Fund have remained relatively constant over the previous five years. The City believes that in order to successfully deliver the various services to its constituents, it is necessary to provide first-class equipment and facilities in order for employees to efficiently perform the City's many specialized tasks. The City has shown the willingness to provide the necessary equipment for employees to meet the many service demands of the public. As a result of investments in capital equipment and facilities, the City has been able to continue providing services to tens of thousands of tourists and an increasing permanent population base as well, without having to add substantial numbers of new employees.

Timely replacement of motorized equipment is necessary in order to ensure the most efficient delivery of services. This policy is evident in the annual purchase of eight police vehicles. Other vehicles, such as fire trucks, construction equipment and pickup trucks are replaced based upon a set replacement schedule. This

trucks, construction equipment and pickup trucks are replaced based upon a set replacement schedule. This replacement policy ensures that equipment being used by employees for the public is in good working order, which protects the interests of those who work, live and vacation in North Myrtle Beach.

The following table lists the various General Fund capital purchases for FY 2009:

GENERAL FUND CAPITAL			
Accounting	Automated Time Entry	\$ 75,000	
Information Services	Server Upgrades	35,000	
	City-wide Technology Strategic Plan	90,000	
Uniform Patrol	E/Ticketing/Printers	105,000	
	Police Vehicles (8)	202,000	
Community Services	Beach Patrol Vehicles (3)	75,000	
	Jet Ski	9,000	
	Print Track Finger Printing	48,364	
Communications/Detention	Mobile Computers	31,200	
Fire/Rescue	Medical Vehicle - 1st Response	35,000	
	Breathing Apparatus(s)	18,800	
	Streets	Backhoe	105,000
Streets	Loader	175,000	
	Sign Cutter	10,000	
	Low Impact Crash Barrier	10,000	
	Recreation	Golf Cart	5,000
Parks	Sound System	5,000	
	Boat Ramp - Sea Wall	154,000	
Parks	Boat Ramp - Picnic Shelter	24,990	
	Bleacher Enclosures	25,000	
	McLean Park - Walk Path	51,700	
	Dock - Replacement	70,000	
	Tractor	19,000	
	Custodial/Facilities Maintenance	Spreader/Sprayer	6,600
		Ford F150 (2)	<u>49,000</u>
Total General Fund Capital - FY 2009		<u>\$ 1,434,654</u>	

During the annual budget retreat, the Mayor and City Council review expenditures and capital needs for the upcoming budget year as well as the four following fiscal years. The budget decisions on capital must be reviewed in light of the ongoing capital improvement plan. The following table illustrates the projected capital needs by category for FY 2010 through FY 2013:

<u>Category</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>
Building	\$ 45,000	\$ -	\$ -	\$ -
Heavy Equipment	160,000	-	-	-
Office Equipment	410,000	442,000	400,000	400,000
Motor Vehicles	910,130	1,194,012	363,704	216,098
Other Equipment	27,000	172,000	63,000	30,000
Other Improvements	200,000	200,000	200,000	200,000
Total	<u>\$ 1,752,130</u>	<u>\$ 2,008,012</u>	<u>\$ 1,026,704</u>	<u>\$ 846,098</u>

Capital expenditure projections for future years are within the annual spending parameters the City has allocated to capital purchases over the previous five years. In fact, the next several years are projected to be less than previous years. The General Fund should have no problem continuing its pay-as-you-go financing for the various capital expenditures projected through FY 2013.

WATER AND SEWER FUND

Several major infrastructure improvements are budgeted for the Water and Sewer Fund for FY 2009. Again, the pay-as-you-go financing mechanism will be used to fund these various projects as much as possible. The City of North Myrtle Beach believes this funding mechanism is the most cost-effective method over the long run.

The Water and Sewer Fund is projected to spend \$6,343,000 on capital projects/equipment for FY 2009. The majority of these funds will come from Impact Fees. The largest capital expenditure will be the \$2,075,000 budgeted for a water tank in Atlantic Beach. Other capital expenditures for the Water and Sewer Fund include normal replacements.

The following table lists the various capital expenditures for the Water and Sewer Fund being funded by operating funds:

<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Water Billing	Radio Read Devices	\$ 245,000
Administration	System Modeling/Mapping GIS	450,000
Wells/Lifts Maintenance	Crane Truck	80,000
	Odor Control Units	85,000
Construction/Maintenance	Kubota Excavator	47,000
	Crew Truck	40,000
	Arrow Board/Light Tower	25,000
	Valve Exerciser/Vacuum	25,000
Total Water and Sewer Fund		<u>\$ 997,000</u>

The following table lists the various capital expenditures that will be funded with impact fees and interest earned from impact fees:

<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Wells/Lifts	Pump Station/Consolidation	\$ 485,000
Wastewater Treatment	Miscellaneous Sewers	200,000
	Sewer System Improvements	1,827,000
Construction/Maintenance	Water Storage Tanks	2,075,000
	Water Line Upgrades/Relocations	850,000
Total		<u>\$ 5,437,000</u>

Capital expenditures for the Water & Sewer Fund reflect a normal year of activity for the fiscal year. Financing of future capital projects and equipment will continue to be funded on a pay-as-you-go basis through FY 2013. The City will continue to evaluate its future capital needs on a five-year basis annually at the budget retreat.

STREET IMPROVEMENT FUND

This fund accounts for the financial resources appropriated for street paving, resurfacing, intersection improvements, sidewalk installation and storm drainage. The projects to be undertaken for FY 2009 are as follows:

<u>Project</u>	<u>Amount</u>
Intersection Improvements	\$ 660,000
Sidewalks	450,000
Resurfacing	150,000
Beach Access	80,000
Underground Utilities	75,000
Street End Remodeling	500,000
Highway Studies	75,000
TOTAL	<u>\$1,990,000</u>

The funding for this year's projects will come from transfers from the General Fund grants and road fees.

The largest projects for FY 2009 is for various sidewalk projects and intersection improvements.

Projects for FY 2010 through FY 2013 will continue with intersection improvements, sidewalks, and resurfacing. Over this four-year period, the City is projected to incur \$2,920,000 for these projects. The estimated projects for FY 2010 through FY 2013 are listed below for the Street Improvement Fund.

<u>Project</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>
Sidewalks	\$150,000	\$150,000	\$150,000	\$150,000
Intersection Improvements	650,000	150,000	150,000	150,000
Resurfacing	150,000	150,000	150,000	150,000
Underground Utilities	75,000	80,000	80,000	80,000
Beach Access Improvements	80,000	75,000	75,000	75,000
Total	<u>\$1,105,000</u>	<u>\$605,000</u>	<u>\$605,000</u>	<u>\$605,000</u>

BEACH NOURISHMENT

This fund, which was established during FY 1995, was to account for the City's share of the \$22.5 million Army Corps of Engineers Beach Nourishment Project. The funding for this project came from the issuance of General Obligation Bonds for a period of 10 years that were paid off during FY 2006.

At this time, the city has provided the Army Corps of Engineers with the local funds for another major beach renourishment project scheduled for this fall. The new project is estimated to be \$10,720,000 and will be administered by the Army Corps of Engineers, therefore the City has budgeted no funds for FY 2009.

CAPITAL IMPROVEMENT FUND

The Capital Improvement Fund accounts for financial resources to be used for capital asset replacements, acquisition, and construction. The only project budgeted for 2009 is the expansion of the J. Bryan Floyd Community Center. This project is estimated at \$4,600,000 over FY 2009 and FY 2010.

No additional specific projects have been identified for the next five years. However, the City continues to explore the possibility of expanding facilities across the waterway.

SOLID WASTE FUND

The Solid Waste Fund was established as an Enterprise Fund for FY 2001. Solid Waste was previously shown as part of the General Fund. This budget provides for \$680,000 of equipment to be purchased in FY 2009.

Equipment outlay for fiscal years FY 2010 through FY 2013 is projected as follows:

<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>
\$715,000	\$770,000	\$580,000	\$490,000

STORM WATER DRAINAGE FUND

The Storm Water Drainage Fund was established by adoption of the Stormwater Management Ordinance during FY 2002. This Fund records all storm water fees collected from utility bills, as well as related capital expenditures for various drainage projects.

Capital outlay is projected to be only \$1,700,000 for FY 2009. This amount is for construction of various aspects of the drainage projects as outlined in the 15-year plan and will account for the final spending of fund balance. It will take four years to pay off the 2004 Bond before Phase II of the 15-year plan can be started.

AQUATIC CENTER FUND

The Aquatic Center Fund was established in FY 2003. This fund will record the third full fiscal year of operation of the new Aquatic & Fitness Center.

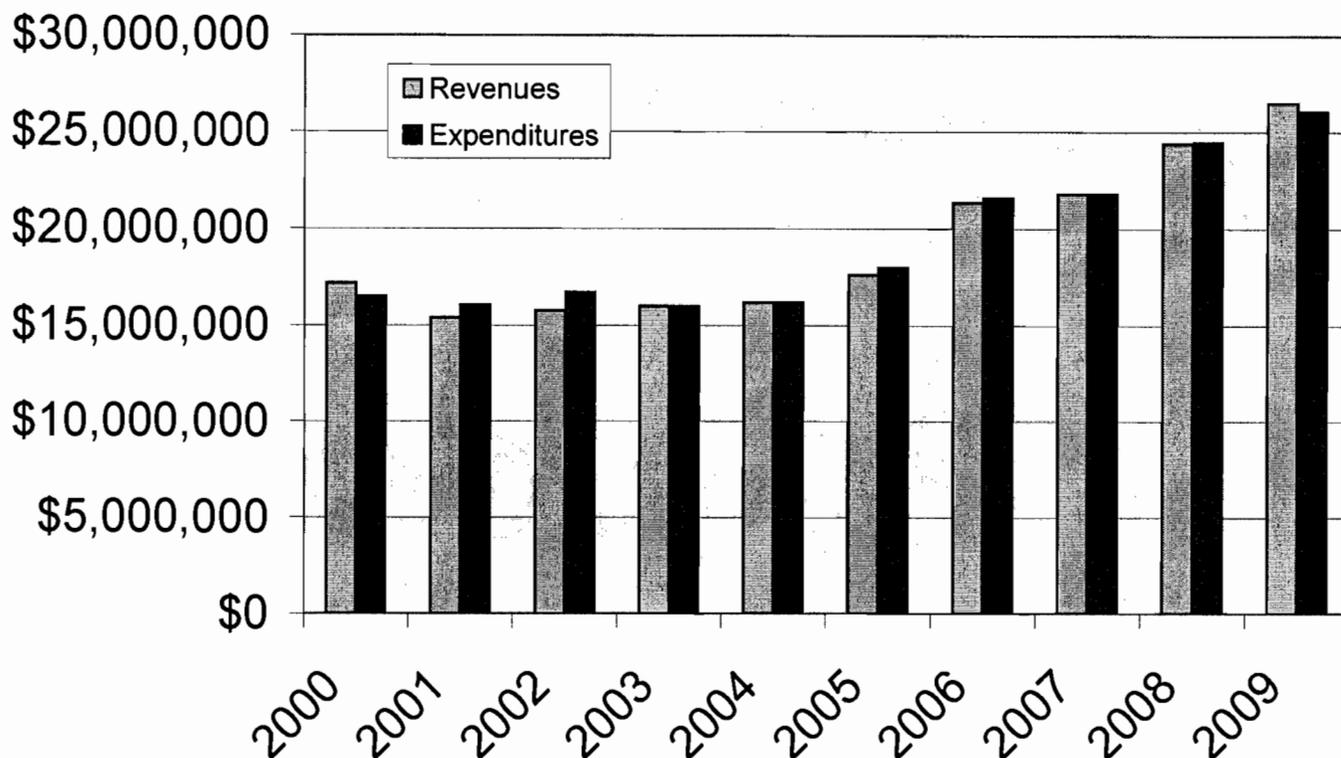
No new capital has been budgeted for this fund for FY 09 since the center and its equipment are relatively new.

GENERAL FUND SUMMARY

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GENERAL FUND

REVENUES AND EXPENDITURES COMPARISON BUDGETS FOR PAST 10 FISCAL YEARS



The graph above illustrates a reversal from budgeted deficits from FY2005 through 2008, to a surplus for FY2009. Over the last 10 years, the City has experienced growth in its fund balance as a result of excess revenues. The General Fund's fund balance is projected to be \$11,504,599 by the end of FY2008. The City continues to exceed its 35% policy in Undesignated Fund Balance in order to provide for contingencies and possible natural disasters such as hurricanes.

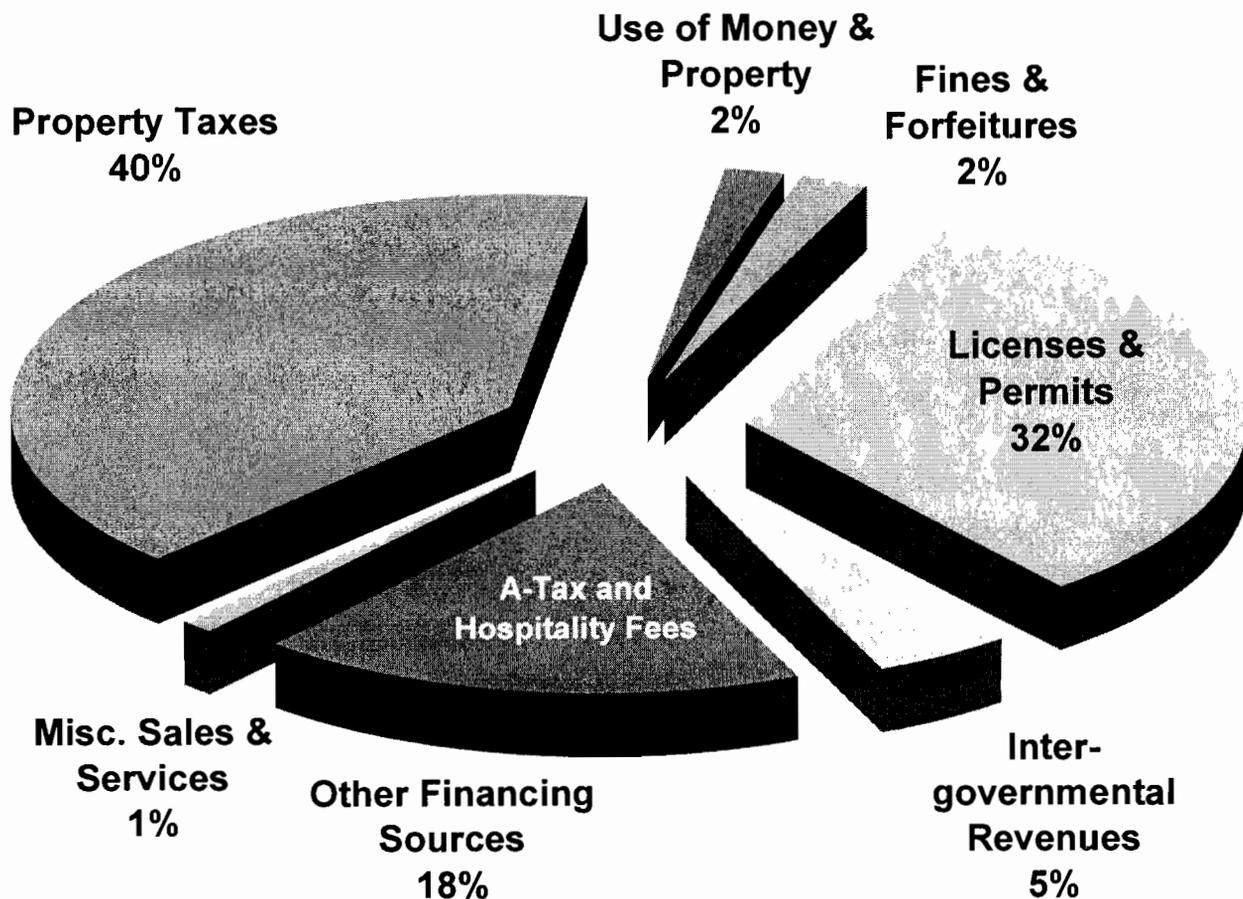
The significant decline in revenues and expenditures for FY2001 was due to the removal of the solid waste revenues and expenditures from the General Fund. The Solid Waste Enterprise Fund was established for FY2001 in order to account for all costs associated with Solid Waste separately.

Property taxes continue to show good growth while business license fees and building permits have begun to decline based on the previous year's actuals. Local hospitality and accommodations fees (1% and 1 1/2% respectively) continue to show steady growth on a budget to budget basis of approximately 4%. Other major revenues such as franchise fees continues to show steady growth also.

Expenditures have consistently come in under budget, while revenues have consistently been over budget. This is due to adopting conservative estimates for both revenues and expenditures. This budget continues to levy revenues at the middle of the projected ranges, while expenditures are appropriated at the higher end of projections, including full salaries.

GENERAL FUND REVENUES BY TYPE

The chart shown below illustrates the various General Fund revenue sources by type. Property Tax has again become the highest source of revenues at 40%. Licenses and Permits is now the second significant revenue source making up 33.0% of the FY2009 budget. The adoption of the 1% Hospitality Fee has improved the General Fund's overall financial picture. Revenue diversification continues to be a goal of the Mayor and City Council.



GENERAL FUND REVENUES

The tables below and on the next two pages provide four-year data for General Fund Revenues by source, as well as detail. Only one rate change is proposed for General Fund revenues which is the tax millage rate. The millage rate will be raised by 1.7 mils to 32.2 mils for FY2009 which is in line with the millage cap as established by the South Carolina Budget and Control Board.

SUMMARY OF REVENUE GENERAL FUND

	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATED	FY 2009 BUDGETED
Current Property Taxes	\$ 7,540,360	\$ 8,312,388	\$ 8,450,000	\$ 9,500,000	\$ 10,410,000
Delinquent Property Taxes	145,756	173,607	190,000	200,000	205,000
Licenses & Permits	8,878,631	9,208,744	8,333,000	8,160,500	8,610,500
Fines & Forfeitures	667,589	946,704	649,000	599,000	599,000
Use of Money & Property	439,653	681,250	585,000	499,000	485,000
Intergovernmental Revenues	1,016,449	1,105,563	1,338,600	1,232,887	1,214,964
Sales & Services	338,504	355,487	331,500	297,732	300,500
Miscellaneous	13,474	52,052	25,000	35,000	25,000
Other Financing Sources	<u>5,955,758</u>	<u>4,465,392</u>	<u>4,494,248</u>	<u>4,569,248</u>	<u>4,664,100</u>
TOTAL	<u>\$ 24,996,174</u>	<u>\$ 25,301,187</u>	<u>\$ 24,396,348</u>	<u>\$ 25,093,367</u>	<u>\$ 26,514,064</u>

MILLAGE RATE AND ESTIMATED TAX COLLECTIONS FISCAL YEAR ENDING JUNE 30, 2009

	FY 2006 ACTUAL 30.5 MILS	FY 2007 ACTUAL 30.5 MILS	FY 2008 BUDGETED 30.5 MILS	FY 2008 ESTIMATED 30.5 MILS	FY 2009 BUDGETED 30.5 MILS
Real & Personal Property	\$ 7,732,578	\$ 8,509,443	\$ 8,650,000	\$ 9,700,000	\$ 10,610,000
Estimated Non-Collectible	<u>(192,218)</u>	<u>(197,055)</u>	<u>(200,000)</u>	<u>(200,000)</u>	<u>(200,000)</u>
TOTAL CURRENT	<u>\$ 7,540,360</u>	<u>\$ 8,312,388</u>	<u>\$ 8,450,000</u>	<u>\$ 9,500,000</u>	<u>\$ 10,410,000</u>
Delinquent Property Taxes	83,907	103,520	135,000	130,000	135,000
Tax Penalties	<u>61,849</u>	<u>70,087</u>	<u>55,000</u>	<u>70,000</u>	<u>70,000</u>
TOTAL DELINQUENT	<u>\$ 145,756</u>	<u>\$ 173,607</u>	<u>\$ 190,000</u>	<u>\$ 200,000</u>	<u>\$ 205,000</u>
TOTAL TAX REVENUE	<u>\$ 7,686,116</u>	<u>\$ 8,485,995</u>	<u>\$ 8,640,000</u>	<u>\$ 9,700,000</u>	<u>\$ 10,615,000</u>

FISCAL YEAR ENDING JUNE 30, 2009
DETAIL OF REVENUE
GENERAL FUND

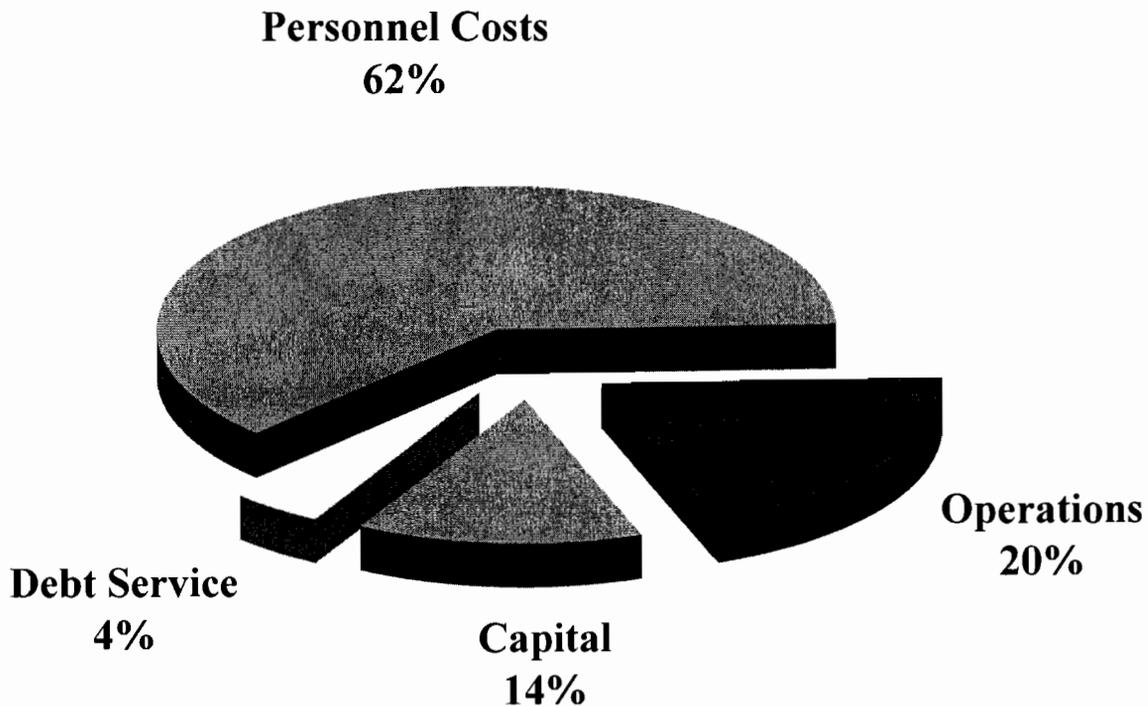
	FY 2006	FY 2007	FY 2008	FY 2008	FY 2009
	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	BUDGETED
Beginning Fund Balance	\$ 10,412,603	\$ 13,181,507	\$ 13,533,422	\$ 11,510,840	\$ 11,504,599
TAXES:					
Current Taxes	7,540,360	8,312,388	8,450,000	9,500,000	10,410,000
TOTAL CURRENT TAXES:	7,540,360	8,312,388	8,450,000	9,500,000	10,410,000
Delinquent Property Taxes	83,907	103,520	135,000	130,000	135,000
Tax Penalties	61,849	70,087	55,000	70,000	70,000
TOTAL DELINQUENT TAXES:	145,756	173,607	190,000	200,000	205,000
LICENSES & PERMITS:					
Business License Fees	5,450,134	6,535,881	5,565,000	5,950,000	6,250,000
Business License Penalties	47,494	72,017	47,500	55,000	55,000
Building Permits	1,628,590	1,001,340	900,000	500,000	600,000
Inspection Fees	5,635	5,490	3,500	3,500	3,500
Other Permits	9,630	11,690	7,000	7,000	7,000
Electricity Franchise Fees	1,057,238	1,097,962	1,085,000	1,125,000	1,150,000
Cable Television Franchise Fees	374,724	401,741	410,000	430,000	450,000
Telephone Franchise Fees	240,329	-	240,000	-	-
Gas Franchise Fees	64,857	82,623	75,000	90,000	95,000
TOTAL LICENSES & PERMITS	8,878,631	9,208,744	8,333,000	8,160,500	8,610,500
FINES & FORFEITURES:					
Fines / Bail Bonds	1,219,024	1,382,831	1,250,000	1,100,000	1,100,000
Less transfer to State	(670,868)	(524,408)	(700,000)	(600,000)	(600,000)
Seizures	42,569	23,524	30,000	30,000	30,000
Improper Parking Fines	19,714	12,248	9,000	9,000	9,000
Victims Assistance	57,150	52,509	60,000	60,000	60,000
TOTAL FINES & FORFEITURES	667,589	946,704	649,000	599,000	599,000
USE OF MONEY & PROPERTY:					
Interest	370,540	556,022	500,000	400,000	400,000
Property Rental	69,113	125,228	85,000	99,000	85,000
USE OF MONEY & PROPERTY:	439,653	681,250	585,000	499,000	485,000

FISCAL YEAR ENDING JUNE 30, 2009
DETAIL OF REVENUE
GENERAL FUND

	FY 2006	FY 2007	FY 2008	FY 2008	FY 2009
	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	BUDGETED
INTERGOVERNMENTAL:					
Local Government Tax	295,790	315,601	316,000	352,000	365,000
Homestead Exemption Tax	86,957	89,839	95,000	89,287	90,000
Business Inventory Tax	36,616	36,616	36,600	36,600	36,600
Accommodations Tax	145,965	149,907	155,000	155,000	160,000
Admissions Tax	187,715	205,929	250,000	215,000	220,000
Motor Carrier Tax	16,152	17,823	15,000	15,000	15,000
Alcoholic Beverage Permit Fees	185,850	154,389	240,000	180,000	180,000
Government Grants	20,404	106,959	190,000	190,000	148,364
Horry County Recreation Grant	41,000	28,500	41,000	-	-
TOTAL INTERGOVERNMENTAL	1,016,449	1,105,563	1,338,600	1,232,887	1,214,964
SALES & SERVICES:					
Miscellaneous	35,077	43,095	35,000	35,000	35,000
GIS Data	327	-	1,500	1,000	1,500
Fire Protection	98,240	129,170	120,000	110,232	110,000
City Codes and Ordinances	10,641	8,129	10,000	10,000	10,000
Street Work	17,853	2,084	25,000	10,000	10,000
Beach Service Franchise Fees	108,125	105,000	60,000	60,000	60,000
Recreation Fees	68,241	68,009	80,000	71,500	74,000
TOTAL SALES & SERVICES	338,504	355,487	331,500	297,732	300,500
MISCELLANEOUS:					
Insurance Reimbursements	13,474	52,052	25,000	35,000	25,000
TOTAL MISCELLANEOUS	13,474	52,052	25,000	35,000	25,000
OTHER FINANCING SOURCES:					
Accommodations Tax	734,315	1,073,315	1,069,248	1,069,248	1,089,100
Transfer from Wat/Sew Fund	-	-	-	-	-
Equipment Lease	1,975,000	-	-	-	-
Trans. Local Accommodations	1,391,481	1,498,529	1,500,000	1,525,000	1,550,000
Trans. Local Hospitality Fees	1,854,962	1,893,548	1,925,000	1,975,000	2,025,000
TOTAL OTHER FIN. SOURCES:	5,955,758	4,465,392	4,494,248	4,569,248	4,664,100
TOTAL REVENUES:	24,996,174	25,301,187	24,396,348	25,093,367	26,514,064
TOTAL AVAILABLE RESOURCES:	\$ 35,408,777	\$ 38,482,694	\$ 37,929,770	\$ 36,604,207	\$ 38,018,663

GENERAL FUND EXPENDITURES BY TYPE -- FY2009

The following chart illustrates Expenditures by Type. Debt Service continues to consume a very reasonable portion of General Fund expenditures. A detailed discussion of Debt Service and its effect on the City's financial position can be found in the Debt Service Section of the General Fund. The City continues to provide quality equipment for employees in order to deliver services efficiently and effectively to the citizens of North Myrtle Beach and its many visitors. The largest expenditure continues to be personnel costs. The following chart illustrates the percentage each type makes up of the Budgeted Expenditures:



The table below shows a four-year comparison of General Fund Expenditures by Type.

GENERAL FUND EXPENDITURES BY TYPE

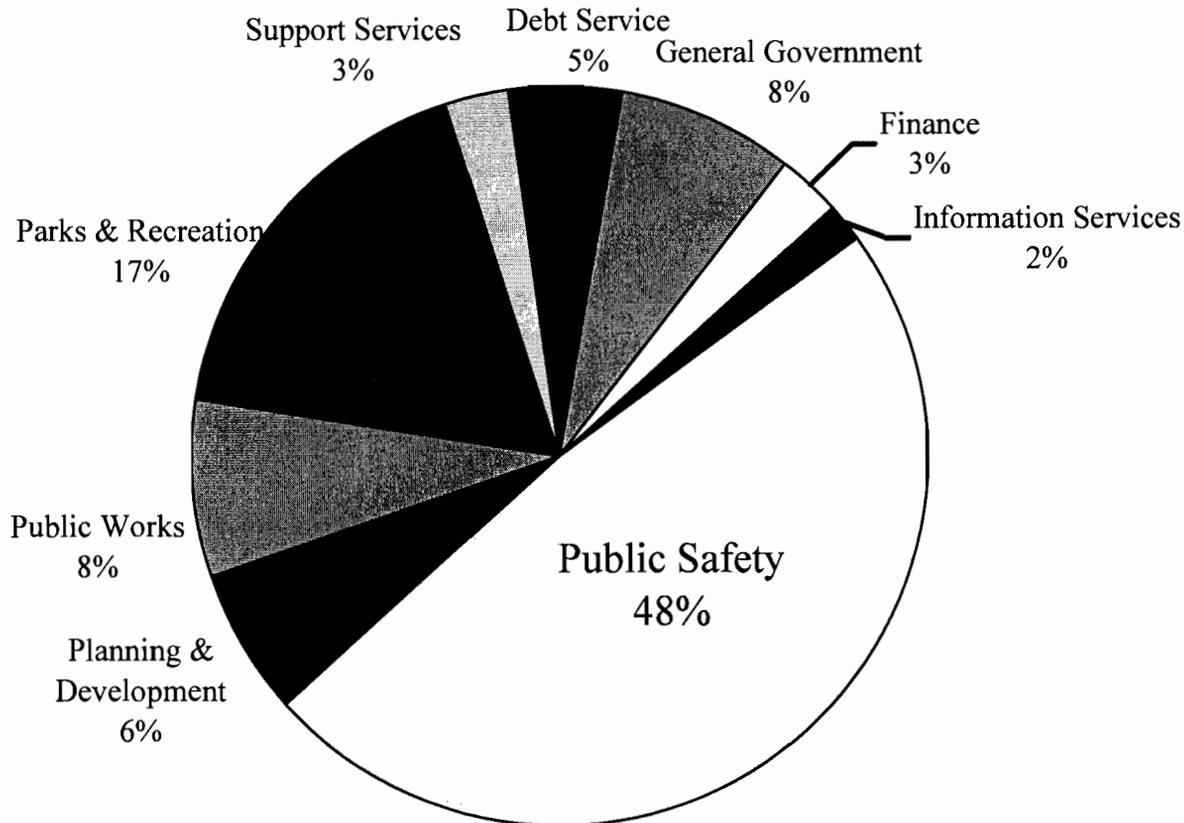
	FY 2006	FY 2007	FY 2008	FY 2008	FY 2009
	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	BUDGETED
Personnel and Training	\$ 13,736,952	\$ 15,285,040	\$ 16,868,293	\$ 16,460,937	\$ 18,063,910
Maintenance and Operations	5,244,190	5,412,277	5,234,648	4,757,888	5,873,883
Capital Expenditures	4,733,503	9,663,003	3,970,378	5,502,668	3,984,654
Debt Service Expenditures	1,328,641	1,271,311	1,281,310	1,263,310	1,300,842
TOTAL GENERAL FUND	\$ 25,043,286	\$ 31,631,631	\$ 27,354,629	\$ 27,984,803	\$ 29,223,289

* Figures are before the overhead allocation to the Water and Sewer Fund and Solid Waste Fund.

GENERAL FUND EXPENDITURES BY DEPARTMENT -- FY2009

Expenditures by Department is another useful way to review expenditures. The largest department within the General Fund is the Public Safety Department. This department also employs more than half or 57.0% all General Fund employees. Most fluctuations between departments over the last three years are a result of capital items.

The following chart illustrates the percentage each Department makes up of the Budgeted Expenditures:



The table below provides the data which is illustrated in the chart above:

GENERAL FUND EXPENDITURES	FY 2006 ACTUAL*	FY 2007 ACTUAL*	FY 2008 BUDGETED*	FY 2008 ESTIMATED*	FY 2009 BUDGETED*
General Government	2,072,958	5,849,880	1,910,320	3,441,062	2,043,912
Finance	528,401	630,710	667,262	651,973	725,354
Information Services	335,735	396,215	464,506	452,388	414,604
Public Safety	12,507,600	11,627,917	11,993,776	11,655,299	11,825,709
Planning and Development	1,504,113	1,473,245	1,685,280	1,332,411	1,652,715
Public Works	1,548,977	2,992,444	1,935,534	1,901,235	2,810,075
Parks and Recreation	1,777,086	2,089,402	3,819,168	3,733,404	4,530,793
Support Services	588,026	640,745	694,745	668,527	753,592
Debt Service	<u>1,328,641</u>	<u>1,271,311</u>	<u>1,281,310</u>	<u>1,263,310</u>	<u>1,300,842</u>
TOTAL GENERAL FUND	<u>22,191,537</u>	<u>26,971,869</u>	<u>24,451,901</u>	<u>25,099,608</u>	<u>26,057,596</u>

* Figures are net of the overhead allocation to the Water and Sewer Fund and Solid Waste Fund.

The following table summarizes the Expenditures by Division within each Department. This table also is net of any overhead allocation costs being funded by the Water and Sewer Fund, the Solid Waste Fund, and the Aquatic Center Fund.

**FISCAL YEAR ENDING JUNE 30, 2009
SUMMARY OF EXPENDITURES
GENERAL FUND**

DIV. NO.	DIVISION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
210	GENERAL GOVERNMENT SERVICES	1,135,583	4,670,629	670,089	2,290,755	717,366
211	LEGISLATIVE	69,534	66,605	67,362	71,434	93,894
221	ADMINISTRATIVE	118,140	131,823	141,860	132,857	150,786
232	CITY COURT	277,510	344,631	383,450	384,121	400,013
242	LEGAL	134,717	192,548	132,857	152,685	135,822
251	ECONOMIC DEVELOPMENT	-	-	81,947	1,365	82,847
252	HUMAN RESOURCES	337,474	443,644	432,755	407,845	463,184
TOTAL GENERAL GOVERNMENT SERV.		2,072,958	5,849,880	1,910,320	3,441,062	2,043,912
262	INFORMATION SERVICES	335,735	396,215	464,506	452,388	414,604
TOTAL INFORMATION SERVICES		335,735	396,215	464,506	452,388	414,604
342	ACCOUNTING	272,561	304,195	306,800	290,712	344,431
352	REVENUE	255,840	326,515	360,462	361,261	380,922
TOTAL FINANCE		528,401	630,710	667,262	651,973	725,353
411	PUBLIC SAFETY ADMIN.	323,386	357,355	366,270	354,980	368,320
422	UNIFORM PATROL	4,015,985	4,247,676	4,566,025	4,430,687	4,640,102
424	COMMUNITY SERVICES	568,516	747,305	779,780	743,006	858,243
431	DETECTIVES	905,533	878,231	895,456	871,614	848,254
442	COMMUNICATIONS/DETENTION	2,848,761	1,033,541	1,109,379	997,690	1,084,415
444	RECORDS	286,159	265,422	277,692	272,137	290,608
445	VICTIM RIGHTS ADVOCATE	55,893	60,234	67,325	64,122	70,445
452	PUBLIC SAFETY TRAINING	166,135	200,213	240,992	234,545	261,203
453	FIRE / RESCUE	2,262,774	2,865,592	2,645,765	2,649,604	3,080,487
454	FIRE PREVENTION/INSPECTION	190,878	312,348	295,092	286,914	323,632
TOTAL PUBLIC SAFETY		11,624,020	10,967,917	11,243,776	10,905,299	11,825,709
521	PLANNING	752,653	768,952	836,398	656,153	833,711
522	BUILDING	751,460	704,293	848,882	676,258	819,005
TOTAL PLANNING & DEVELOPMENT		1,504,113	1,473,245	1,685,280	1,332,411	1,652,716
652	STREETS / DRAINAGE	1,548,977	1,868,444	1,935,534	1,901,235	2,060,075
TOTAL PUBLIC WORKS		1,548,977	1,868,444	1,935,534	1,901,235	2,060,075
741	RECREATION	701,393	678,795	782,657	686,686	1,275,915
754	PARKS / GROUNDS	1,075,693	1,410,607	1,511,511	1,521,718	1,454,878
TOTAL PARKS AND RECREATION		1,777,086	2,089,402	2,294,168	2,208,404	2,730,793
822	PURCHASING	158,085	161,713	181,485	176,560	196,353
832	FLEET MAINTENANCE	198,953	227,250	270,524	259,898	263,568
842	CUSTODIAL/FACILITY MAINT.	230,988	251,782	242,736	232,069	293,671
TOTAL SUPPORT SERVICES		588,026	640,745	694,745	668,527	753,592
911	DEBT SERVICE	1,328,641	1,271,311	1,281,310	1,263,310	1,300,842
915	OTHER FINANCING USES	883,580	1,784,000	2,275,000	2,275,000	2,550,000
TOTAL GENERAL FUND EXPENDITURES		22,191,537	26,971,869	24,451,901	25,099,608	26,057,596

General Fund benchmarks, goals and priorities are located in the narrative discussion of each department. The detail for each division is included within the departmental sections of the presentations.

GENERAL FUND EXPENDITURES

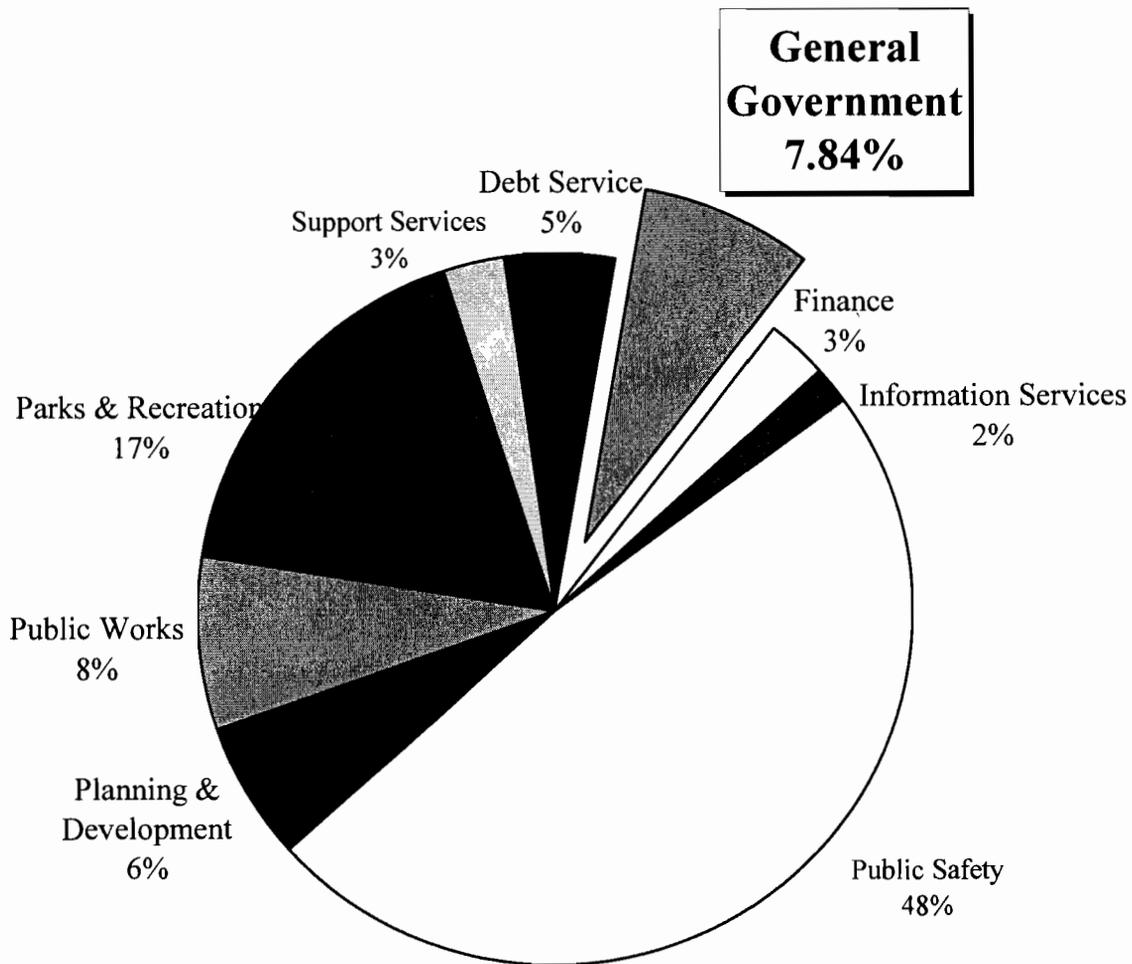
GENERAL GOVERNMENT

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GENERAL FUND
GENERAL GOVERNMENT SERVICES DEPARTMENT

The General Government Services Department includes 5 divisions: Administrative, Legislative, City Court, Legal, and Human Resources. These divisions provide the framework of City policy and management philosophy. Descriptions of the individual divisions are provided in their individual division narratives which follow.

The chart below shows the portion of General Fund Expenditures allocated to the General Government Department, which reflects 7.84% of the overall resources appropriated in the General Fund for FY2009.



Following is the five-year history of employees assigned to this department by division. The employees in this department make up 7.5% of the entire work force for the City.

FISCAL YEAR ENDING JUNE 30, 2009
Regular Employees
GENERAL GOVERNMENT DEPARTMENT

	<u>FY2005</u>	<u>FY2006</u>	<u>FY2007</u>	<u>FY2008</u>	<u>FY2009</u>
GENERAL GOVERNMENT	-	-	-	-	-
LEGISLATIVE	8	8	8	8	8
ADMINISTRATIVE	3	2 ¹	2	2	2
CITY COURT	4 ²	4	5 ²	5	5
LEGAL	2	2	2	2	2
ECONOMIC DEVELOPMENT	0	0	0	1 ⁵	1
HUMAN RESOURCES	<u>5</u>	<u>7</u> ^{1,3}	<u>10</u> ⁴	<u>10</u>	<u>10</u>
TOTAL	<u>22</u>	<u>23</u>	<u>27</u>	<u>28</u>	<u>28</u>

Footnotes:

¹ Grants/Special Projects Coordinator added in FY2004, then transferred to Human Resources Division in FY2006.

² Assistant Clerk of Court increased from part-time to full-time in FY2005, again by Budget Amendment during FY2007.

³ Transferred Secretary/Receptionist from Records 444 during FY2006.

⁴ Risk Manager, Public Information Officer, and an Administrative Assistant I added in FY2007.

⁵ Economic Development Manager added in FY2008.

A summary of expenditures for the past 4 years of this department is provided below. The total expenditures for the divisions include all amounts required from the General Fund, the Water and Sewer Fund, the Solid Waste Fund, and the Aquatic Center Fund to accomplish the level of services and goals of this department. The General Fund will provide \$2,043,912, the Water and Sewer Fund \$990,254, the Solid Waste Fund \$199,018, the Beach Services Fund \$178,401, and the Aquatic Center Fund \$122,030. The Water and Sewer Fund, Solid Waste Fund, Beach Services Fund, and Aquatic Center Fund record their share of these various administrative divisions as an Overhead Allocation and not as direct charges to individual object codes like they do for divisions directly assigned to them. The overhead rates are assigned based upon estimates of time the various divisions spend working in the funds.

SUMMARY OF EXPENDITURES
GENERAL GOVERNMENT DEPARTMENT

DIV. NO.	DIVISION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
210	GENERAL GOVT. SERVICES	2,226,633	7,295,000	1,313,900	2,906,383	1,406,600
211	LEGISLATIVE	154,520	148,006	149,693	158,743	208,653
221	ADMINISTRATIVE	262,535	292,939	315,244	295,237	335,081
232	CITY COURT	277,510	344,631	383,450	384,121	400,013
242	LEGAL	299,370	427,886	295,237	339,300	301,827
251	ECONOMIC DEVELOPMENT	-	-	81,947	1,365	82,847
252	HUMAN RESOURCES	<u>496,285</u>	<u>652,418</u>	<u>746,129</u>	<u>703,181</u>	<u>798,594</u>
TOTAL EXPENDITURES		<u>\$ 3,716,853</u>	<u>\$ 9,160,880</u>	<u>\$ 3,285,600</u>	<u>\$ 4,788,330</u>	<u>\$ 3,533,615</u>
GENERAL GOVT. OVERHEAD		<u>(1,643,895)</u>	<u>(3,311,000)</u>	<u>(1,375,280)</u>	<u>(1,347,268)</u>	<u>(1,489,703)</u>
NET GENERAL GOVERNMENT		<u>\$ 2,072,958</u>	<u>\$ 5,849,880</u>	<u>\$ 1,910,320</u>	<u>\$ 3,441,062</u>	<u>\$ 2,043,912</u>

**GENERAL FUND
GENERAL GOVERNMENT DEPARTMENT**

Performance Benchmarks, Goals and Priorities

The General Government Department continues to work toward the accomplishment of all FY2008 departmental goals and priorities. Several of these goals are ongoing and will continue into future years.

- Implement new rates for Water and Sewer Fund.
- Transition Beach Services to Recreation and make it profitable for the Summer of 08.
- Promote the City and it's tourist based economy through the North Myrtle Beach Chamber of Commerce and various festivals.
- Continue to expand the city through quality annexation.

The following goals have been added for FY2009:

- Continue to expand the city through various annexations.
- Implement Beach Services Fund as the fourth enterprise fund for the City.
- Promote the City and it's tourist based economy through the North Myrtle Beach Chamber of Commerce and various festivals that have been assumed by the City.
- Work with the Army Corps of Engineers to finish the second major beach renourishment project for North Myrtle Beach by the end of the fiscal year.

01-5-210 GENERAL GOVERNMENT SERVICES

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
023	INSURANCE - RETIRED EMPL.	\$ 39,967	\$ 65,699	\$ 81,000	\$ 81,000	\$ 97,000
024	UNEMPLOYMENT INSURANCE	15,614	28,380	30,000	15,000	25,000
030	TRAINING	5,010	200	10,000	5,000	10,000
050	AWARDS	<u>14,195</u>	<u>56,586</u>	<u>16,000</u>	<u>25,000</u>	<u>16,000</u>
	* SUBTOTAL PERSONNEL *	<u>74,786</u>	<u>150,865</u>	<u>137,000</u>	<u>126,000</u>	<u>148,000</u>
111	MATERIALS/SUPPLIES	12,605	49,855	15,000	15,000	15,000
113	PRINTING/BINDING	11,770	25,935	25,000	25,000	25,000
120	COMMUNICATIONS	86,668	91,708	95,000	95,000	99,000
121	UTILITIES	253,482	277,461	240,000	240,000	240,000
130	CONTRACTUAL SERVICES	105,030	52,323	40,200	40,200	45,200
131	REPAIRS/MAINTENANCE	103,893	70,336	96,000	92,700	94,400
132	PROFESSIONAL SERVICES	68,645	100,996	50,000	75,000	50,000
140	SUBSCRIPTIONS/DUES	38,393	58,429	84,700	90,600	70,000
143	ELECTIONS	4,336	-	6,000	6,883	-
160	SCMIRF LIAB. INSURANCE	425,320	500,660	525,000	450,000	620,000
189	OTHER GOV'T AGENCIES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	* SUBTOTAL OPERATING *	<u>1,110,142</u>	<u>1,227,703</u>	<u>1,176,900</u>	<u>1,130,383</u>	<u>1,258,600</u>
300	LAND	803,322	5,896,574	-	1,650,000	-
380	FURN. / OFFICE EQUIPMENT	<u>238,383</u>	<u>19,858</u>	<u>-</u>	<u>-</u>	<u>-</u>
	* SUBTOTAL CAPITAL *	<u>1,041,705</u>	<u>5,916,432</u>	<u>-</u>	<u>1,650,000</u>	<u>-</u>
	** TOTAL EXPENDITURES **	<u>\$ 2,226,633</u>	<u>\$ 7,295,000</u>	<u>\$ 1,313,900</u>	<u>\$ 2,906,383</u>	<u>\$ 1,406,600</u>
LESS OVERHEAD ALLOCATION TO:						
	WATER & SEWER FUND 35%	948,719	2,484,528	459,865	439,735	492,310
	SOLID WASTE FUND 6%	85,399	83,906	78,834	75,383	84,396
	BEACH SERVICES FUND 4%	-	-	52,556	50,255	56,264
	AQUATIC CENTER FUND 4%	<u>56,932</u>	<u>55,937</u>	<u>52,556</u>	<u>50,255</u>	<u>56,264</u>
	**LESS OVERHEAD TOTAL **	<u>1,091,050</u>	<u>2,624,371</u>	<u>643,811</u>	<u>615,628</u>	<u>689,234</u>
	TOTAL NET GENERAL FUND	<u>\$ 1,135,583</u>	<u>\$ 4,670,629</u>	<u>\$ 670,089</u>	<u>\$ 2,290,755</u>	<u>\$ 717,366</u>

DIVISION 210 GENERAL GOVERNMENT SERVICES

DIVISION NARRATIVE

The General Services division provides for the charges that are difficult to distribute to other City departments, such as telephone, radio communications, utility bills, internet service, programs that benefit all employees, and general liability insurance expenses. This division provides for payment of services not available through City departments. This division helps the accounting function greatly by avoiding the time-consuming process of splitting or allocating individual charges to various divisions and funds. Additionally, this division budgets monies for studies, projects, or consultants that affect the entire City.

Funding is provided in this division for a self-funded insurance pool for all insurance, except worker's compensation and health. The insurance pool is the South Carolina Municipal Insurance Reserve Fund. Major expenditures in this division also include communications, utilities, Currents, and repairs and maintenance.

BUDGET ANALYSIS

This division provides for the same level of service as the previous year's budget. On a budgetary basis, this division had an increase of 7.1% over last year. The majority of the increase is due to insurance increases for retirees, general liability, property and auto.

01-5-211 LEGISLATIVE

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 96,949	\$ 100,490	\$ 101,141	\$ 104,000	\$ 116,152
014	OVERTIME	6	142	300	25	300
021	FICA	7,302	7,573	7,608	7,802	8,734
022	EMPLOYEE RETIREMENT	2,233	3,072	3,427	3,425	3,040
023	EMPLOYEE INSURANCE	4,685	5,870	5,700	6,500	46,200
030	TRAINING	12,338	15,228	14,000	13,500	15,000
040	WORKERS COMPENSATION	1,244	1,353	1,390	1,200	1,595
050	AWARDS	180	227	227	227	232
	* SUBTOTAL PERSONNEL *	<u>124,937</u>	<u>133,955</u>	<u>133,793</u>	<u>136,679</u>	<u>191,253</u>
111	MATERIALS/SUPPLIES	5,823	3,707	3,000	12,500	3,000
112	OFFICE SUPPLIES	24	278	1,000	250	1,000
113	PRINTING/BINDING	4,356	32	100	75	100
120	COMMUNICATIONS	3,484	1,708	1,500	1,500	1,500
131	REPAIRS/MAINTENANCE	195	-	300	195	300
132	PROFESSIONAL SERVICES	4,701	2,308	6,000	3,500	6,000
140	SUBSCRIPTIONS/DUES	2,575	1,311	1,000	1,000	2,500
141	TRAVEL / BUSINESS	7,115	1,989	2,000	2,000	2,000
142	ADVERTISING	102	1,679	1,000	750	1,000
152	DAMAGE CLAIMS	1,208	1,039	-	294	-
	* SUBTOTAL OPERATING *	<u>29,583</u>	<u>14,051</u>	<u>15,900</u>	<u>22,064</u>	<u>17,400</u>
	** TOTAL EXPENDITURES **	<u>\$ 154,520</u>	<u>\$ 148,006</u>	<u>\$ 149,693</u>	<u>\$ 158,743</u>	<u>\$ 208,653</u>
LESS OVERHEAD ALLOCATION TO:						
	WATER & SEWER FUND 40%	69,534	66,601	59,876	63,497	83,461
	SOLID WASTE FUND 6%	9,271	8,880	8,982	9,525	12,519
	BEACH SERVICES FUND 5%	-	-	7,485	7,937	10,433
	AQUATIC CENTER FUND 4%	6,181	5,920	5,988	6,350	8,346
	**LESS OVERHEAD TOTAL **	<u>84,986</u>	<u>81,401</u>	<u>82,331</u>	<u>87,309</u>	<u>114,759</u>
TOTAL NET GENERAL FUND		<u>\$ 69,534</u>	<u>\$ 66,605</u>	<u>\$ 67,362</u>	<u>\$ 71,434</u>	<u>\$ 93,894</u>

DIVISION 211 LEGISLATIVE

DIVISION NARRATIVE

This division provides for salaries and other expenses related to the City's seven elected officials, a Mayor and six Council members. Although only four Council members have district residency requirements, all are elected at-large to serve four-year terms. All legislative powers and determinations of policy matters are vested in City Council. Council employs a City Manager to serve at its pleasure. Council also establishes other administrative departments and creates, changes, or abolishes any other office, department, or agency upon recommendations of the City Manager. City Council, with the advice of the City Manager, has the authority to appoint all committees, boards, and commissions related to municipal affairs.

The City Clerk attends all Council meetings and records the minutes of the meetings. Additionally, the City Clerk handles citizen complaints received by the City, acting as the go-between to coordinate City efforts to resolve complaints. The City Clerk is responsible for maintaining archives of Council meetings, all contracts, and for the codification of all City ordinances.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
City Clerk	1	14	\$ 37,697
Mayor	1	elected	19,391
Council Members	6	elected	57,022
Longevity	-		<u>2,042</u>
TOTALS	8		<u>\$ 116,152</u>

BUDGET ANALYSIS

This division provides for basically the same level of service as the previous year's budget. The majority of the 39.4% increase is due to adding health insurance for City Council members and the remainder to expected growth in personnel expenditures and supplies.

01-5-221 ADMINISTRATIVE

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 148,393	\$ 156,388	\$ 160,814	\$ 167,000	\$ 173,766
014	OVERTIME	759	560	500	500	500
015	SPECIAL ALLOWANCE	7,200	7,200	7,200	7,200	7,200
021	FICA	10,065	11,058	11,050	11,474	11,938
022	EMPLOYEE RETIREMENT	14,602	29,117	21,067	23,380	22,763
023	EMPLOYEE INSURANCE	9,218	11,155	12,400	13,500	14,200
030	TRAINING	6,954	8,928	10,000	7,500	10,000
040	WORKERS COMPENSATION	2,788	2,649	2,500	2,100	2,701
050	AWARDS	375	453	463	433	463
	* SUBTOTAL PERSONNEL *	<u>200,354</u>	<u>227,508</u>	<u>225,994</u>	<u>233,087</u>	<u>243,531</u>
111	MATERIALS/SUPPLIES	3,681	973	2,000	2,000	3,200
112	OFFICE SUPPLIES	507	860	400	400	500
113	PRINTING/BINDING	-	-	800	-	800
120	COMMUNICATIONS	825	965	2,000	1,000	2,000
130	CONTRACTUAL SERVICES	2,891	5,898	4,000	5,000	4,000
131	REPAIRS/MAINTENANCE	-	-	800	-	800
132	PROFESSIONAL SERVICES	-	-	250	-	250
140	SUBSCRIPTIONS/DUES	2,311	2,129	3,000	2,750	3,000
141	TRAVEL / BUSINESS	1,848	3,297	1,000	1,000	2,000
142	ADVERTISING	552	-	-	-	-
190	CONTINGENT	49,566	51,309	75,000	50,000	75,000
	* SUBTOTAL OPERATING *	<u>62,181</u>	<u>65,431</u>	<u>89,250</u>	<u>62,150</u>	<u>91,550</u>
	** TOTAL EXPENDITURES **	<u>\$ 262,535</u>	<u>\$ 292,939</u>	<u>\$ 315,244</u>	<u>\$ 295,237</u>	<u>\$ 335,081</u>
LESS OVERHEAD ALLOCATION TO:						
	WATER & SEWER FUND 40%	118,142	131,822	126,097	132,857	134,033
	SOLID WASTE FUND 6%	15,752	17,576	18,915	17,714	20,105
	BEACH SERVICES FUND 5%	-	-	15,762	-	16,754
	AQUATIC CENTER FUND 4%	10,501	11,718	12,610	11,809	13,403
	**LESS OVERHEAD TOTAL **	<u>144,395</u>	<u>161,116</u>	<u>173,384</u>	<u>162,380</u>	<u>184,295</u>
TOTAL NET GENERAL FUND		<u>\$ 118,140</u>	<u>\$ 131,823</u>	<u>\$ 141,860</u>	<u>\$ 132,857</u>	<u>\$ 150,786</u>

DIVISION 221 ADMINISTRATIVE

DIVISION NARRATIVE

This division provides for the City Manager and an Executive Secretary. The City Manager serves as Chief Executive Officer of the City. He is responsible for keeping City Council advised of the financial condition and future needs of the City. He administers all policies, ordinances, and programs adopted by City Council.

The Executive Secretary provides secretarial services for the Mayor, City Council, City Manager, and City Attorney.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
City Manager	1	contract	\$ 122,726
Executive Secretary	1	15	51,040
Longevity	-		-
TOTAL	2		<u>\$ 173,766</u>

BUDGET ANALYSIS

This division provides for the same level of service as the previous year's budget. The 6.3% increase is due to expected growth in personnel expenditures, supplies and contingency.

01-5-232 CITY COURT

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 174,286	\$ 211,753	\$ 237,115	\$ 237,115	\$ 247,344
012	SALARY, PART-TIME	18,979	8,059	10,000	10,549	12,000
014	OVERTIME	5,775	10,046	6,000	5,500	6,000
021	FICA	13,608	15,770	18,224	18,227	19,106
022	EMPLOYEE RETIREMENT	13,757	22,156	23,096	24,262	25,334
023	EMPLOYEE INSURANCE	14,870	20,791	22,800	26,050	26,400
030	TRAINING	2,447	825	4,000	2,500	4,000
040	WORKERS COMPENSATION	3,078	3,185	3,797	3,000	3,980
050	AWARDS	1,143	1,143	1,143	1,143	1,374
	* SUBTOTAL PERSONNEL *	<u>247,943</u>	<u>293,728</u>	<u>326,175</u>	<u>328,346</u>	<u>345,538</u>
110	CLOTHING/UNIFORMS	131	39	425	200	425
111	MATERIALS/SUPPLIES	10,124	14,749	8,500	8,500	8,500
112	OFFICE SUPPLIES	732	995	1,000	750	1,000
113	PRINTING/BINDING	1,007	1,327	1,500	1,275	1,500
120	COMMUNICATIONS	5,669	4,892	6,000	5,500	6,000
130	CONTRACTUAL SERVICES	275	84	5,250	5,250	3,500
131	REPAIRS/MAINTENANCE	-	10,045	8,500	8,500	2,000
132	PROFESSIONAL SERVICES	2,211	6,322	14,000	14,000	18,250
140	SUBSCRIPTIONS/DUES	741	1,904	1,100	1,100	2,300
141	TRAVEL / BUSINESS	8,034	9,538	10,500	10,200	10,500
142	ADVERTISING	643	1,008	500	500	500
	* SUBTOTAL OPERATING *	<u>29,567</u>	<u>50,903</u>	<u>57,275</u>	<u>55,775</u>	<u>54,475</u>
	** TOTAL EXPENDITURES **	<u>\$ 277,510</u>	<u>\$ 344,631</u>	<u>\$ 383,450</u>	<u>\$ 384,121</u>	<u>\$ 400,013</u>

DIVISION 232 CITY COURT

DIVISION NARRATIVE

This division provides for a City Judge, a Clerk of Court & Ministerial Judge, an Assistant Clerk of Court/Associate Judge, two Assistant Clerks of Court and one part-time Court Cashier to collect fines.

The City Judge holds bench trials each Wednesday throughout the year, in addition to a week of jury trials every other month. The Judge disposes of more than 8,800 cases per year, either through bond forfeiture or trial.

The Clerk of Court & Ministerial Judge assists the City Judge, maintains court records and documents, acts as the Ministerial Judge, prepares the jury roster and other court information. The Assistant Clerk of Court/Associate Judge assists in maintaining court records and documents as well as performing various clerical functions for the division. The Clerks of Court process daily paperwork and enters traffic tickets. A part-time Bailiff who is budgeted within the Detective Division ensures the safety of courtroom occupants during bench and jury trials.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
City Judge	1	contract	\$ 68,622
Clerk of Court & Municipal Judge	1	21	60,368
Assistant Clerk of Court/Associate Judge	1	15	41,978
Assistant Clerk of Court	2	15	76,376
Longevity	-		-
TOTAL	5		<u>\$ 247,344</u>

BUDGET ANALYSIS

This division provides for the same level of service as the previous year's budget. The 4.3% increase is due to expected growth in personnel and supply expenditures.

01-5-242 LEGAL

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 125,154	\$ 140,662	\$ 136,039	\$ 139,000	\$ 139,210
014	OVERTIME	469	27	500	500	500
015	SPECIAL ALLOWANCE	6,300	6,300	6,300	6,300	6,300
021	FICA	8,820	9,396	9,626	8,849	9,850
022	EMPLOYEE RETIREMENT	12,387	15,802	15,156	15,485	15,508
023	EMPLOYEE INSURANCE	9,378	11,159	11,400	12,400	13,200
030	TRAINING	2,838	3,533	4,500	4,500	4,500
040	WORKERS COMPENSATION	1,579	1,764	1,871	1,650	1,914
050	AWARDS	453	453	463	463	463
	* SUBTOTAL PERSONNEL *	<u>167,378</u>	<u>189,096</u>	<u>185,855</u>	<u>189,147</u>	<u>191,445</u>
111	MATERIALS/SUPPLIES	6,278	5,101	1,500	1,500	1,500
112	OFFICE SUPPLIES	612	1,613	1,500	1,500	1,500
120	COMMUNICATIONS	3,462	2,614	2,500	3,000	2,500
130	CONTRACTUAL SERVICES	194	25,084	30,000	25,000	30,000
132	PROFESSIONAL SERVICES	106,895	154,410	60,000	100,000	60,000
140	SUBSCRIPTIONS/DUES	11,922	13,358	12,882	12,500	12,882
141	TRAVEL / BUSINESS	1,261	574	1,000	1,200	2,000
170	LEGAL	1,368	36,036	-	5,453	-
	* SUBTOTAL OPERATING *	<u>131,992</u>	<u>238,790</u>	<u>109,382</u>	<u>150,153</u>	<u>110,382</u>
	** TOTAL EXPENDITURES **	<u>\$ 299,370</u>	<u>\$ 427,886</u>	<u>\$ 295,237</u>	<u>\$ 339,300</u>	<u>\$ 301,827</u>
LESS OVERHEAD ALLOCATION TO:						
	WATER & SEWER FUND 40%	134,716	192,550	118,095	135,720	120,731
	SOLID WASTE FUND 6%	17,962	25,673	17,714	20,358	18,110
	BEACH SERVICES FUND 5%	-	-	14,762	16,965	15,091
	AQUATIC CENTER FUND 4%	11,975	17,115	11,809	13,572	12,073
	**LESS OVERHEAD TOTAL **	<u>164,653</u>	<u>235,338</u>	<u>162,380</u>	<u>186,615</u>	<u>166,005</u>
TOTAL NET GENERAL FUND		<u>\$ 134,717</u>	<u>\$ 192,548</u>	<u>\$ 132,857</u>	<u>\$ 152,685</u>	<u>\$ 135,822</u>

DIVISION 242 LEGAL

DIVISION NARRATIVE

This division provides for a City Attorney and a Legal Assistant. The City Attorney performs a variety of important functions in the City. He acts as City Prosecutor in City Court, provides legal advice to the Mayor, City Council, and City Staff, and represents the City in all legal matters.

As prosecutor, the City Attorney tries cases arising under ordinances of the City, and all offenses which occur within the City that are subject to a fine not exceeding \$500 or imprisonment not exceeding 30 days. He also represents the City in all civil actions brought by or against the City. The City Attorney attends all City Council meetings and provides legal advice to the Mayor and City Council resulting from a citizen complaint or items of concern on the Council agenda. He reviews and negotiates contracts, leases, agreements, and other documents.

The Legal Assistant assists the City Attorney by performing research, monitoring the progress of all legal actions, and ensuring that all deadlines are met. The Legal Assistant interviews witnesses for trial, reviews DUI tapes and court reports in the preparation of City Court trials, and prepares and reviews pleadings, briefs, orders, agreements, and other legal documents as assigned by the City Attorney.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
City Attorney	1	contract	\$ 94,247
Legal Assistant	1	18	44,963
Longevity	-		-
TOTAL	2		<u>\$ 139,210</u>

BUDGET ANALYSIS

This division provides for the same level of service as the previous year's budget. The 2.2% increase is due to expected growth in personnel expenditures and an increase in professional services for engaging outside legal counsel to handle various civil lawsuits against the City.

01-5-251 ECONOMIC DEVELOPMENT

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ -	\$ -	\$ 55,000	\$ -	\$ 55,000
021	FICA	-	-	3,850	-	3,850
022	EMPLOYEE RETIREMENT	-	-	4,400	-	4,400
023	EMPLOYEE INSURANCE	-	-	5,700	1,000	6,600
030	TRAINING	-	-	2,000	-	2,000
040	WORKERS COMPENSATION	-	-	765	365	765
050	AWARDS	-	-	232	-	232
	* SUBTOTAL PERSONNEL *	<u>-</u>	<u>-</u>	<u>71,947</u>	<u>1,365</u>	<u>72,847</u>
111	MATERIALS/SUPPLIES	-	-	3,500	-	3,500
112	OFFICE SUPPLIES	-	-	1,000	-	1,000
120	COMMUNICATIONS	-	-	1,000	-	1,000
140	SUBSCRIPTIONS/DUES	-	-	1,000	-	1,000
141	TRAVEL / BUSINESS	-	-	2,000	-	2,000
142	ADVERTISING	-	-	1,500	-	1,500
	* SUBTOTAL OPERATING *	<u>-</u>	<u>-</u>	<u>10,000</u>	<u>-</u>	<u>10,000</u>
	** TOTAL EXPENDITURES **	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 81,947</u>	<u>\$ 1,365</u>	<u>\$ 82,847</u>

DIVISION 251 ECONOMIC DEVELOPMENT

DIVISION NARRATIVE

This division provides for an Economic Development Director for the City. Under little or no direct supervision, provides management and leadership in the creation and implementation of economic development strategies for the City of North Myrtle Beach. Performs related administrative and professional work as required.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Economic Development Director	1	28	\$ 55,000
Longevity	-		-
TOTAL	1		<u>\$ 55,000</u>

BUDGET ANALYSIS

This division was created for the fiscal year 2008, and position was not filled as of March 2008. This division provides for the same level of service as the previous year's budget. The slight 1.1% increase is due to expected growth in personnel expenditures for health insurance.

01-5-252 HUMAN RESOURCES

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 316,758	\$ 437,022	\$ 496,700	\$ 480,000	\$ 518,419
012	SALARY, PART-TIME	15,789	9,831	15,500	10,000	18,750
014	OVERTIME	345	324	1,000	450	-
015	SPECIAL ALLOWANCE	6,000	12,250	14,400	6,600	10,800
021	FICA	24,110	31,474	37,478	34,822	38,260
022	EMPLOYEE RETIREMENT	23,749	39,681	47,301	45,643	49,411
023	EMPLOYEE INSURANCE	29,087	47,014	57,000	57,000	59,400
030	TRAINING	9,102	5,283	14,000	10,500	24,000
040	WORKERS COMPENSATION	3,982	6,485	7,034	7,150	7,383
050	AWARDS	5,625	2,440	2,316	2,166	3,316
	* SUBTOTAL PERSONNEL *	<u>434,547</u>	<u>591,804</u>	<u>692,729</u>	<u>654,331</u>	<u>729,739</u>
111	MATERIALS/SUPPLIES	20,379	14,593	14,000	14,000	11,290
112	OFFICE SUPPLIES	4,518	9,843	7,000	5,500	8,150
113	PRINTING/BINDING	2,532	4,003	6,000	4,500	4,000
120	COMMUNICATIONS	4,080	7,399	5,000	5,000	1,450
130	CONTRACTUAL SERVICES	2,268	2,750	1,550	2,300	1,550
131	REPAIRS/MAINTENANCE	50	-	250	250	250
132	PROFESSIONAL SERVICES	3,537	915	5,600	950	30,600
140	SUBSCRIPTIONS/DUES	8,332	8,053	10,000	8,100	7,565
141	TRAVEL / BUSINESS	5,680	3,686	3,000	1,750	3,000
142	ADVERTISING	10,362	9,372	1,000	6,500	1,000
	* SUBTOTAL OPERATING *	<u>61,738</u>	<u>60,614</u>	<u>53,400</u>	<u>48,850</u>	<u>68,855</u>
	** TOTAL EXPENDITURES **	<u>\$ 496,285</u>	<u>\$ 652,418</u>	<u>\$ 746,129</u>	<u>\$ 703,181</u>	<u>\$ 798,594</u>
LESS OVERHEAD ALLOCATION TO:						
	WATER & SEWER FUND 20%	99,257	130,484	149,226	140,637	159,719
	SOLID WASTE FUND 8%	39,703	52,193	59,690	56,254	63,888
	BEACH SERVICES FUND 10%	-	-	74,613	70,318	79,859
	AQUATIC CENTER FUND 4%	19,851	26,097	29,845	28,127	31,944
	**LESS OVERHEAD TOTAL **	<u>158,811</u>	<u>208,774</u>	<u>313,374</u>	<u>295,336</u>	<u>335,410</u>
TOTAL NET GENERAL FUND		<u>\$ 337,474</u>	<u>\$ 443,644</u>	<u>\$ 432,755</u>	<u>\$ 407,845</u>	<u>\$ 463,184</u>

DIVISION 252 HUMAN RESOURCES

DIVISION NARRATIVE

This division consists of ten (10) employees as listed below. The Assistant City Manager is an extension of the City Manager's office, and assists the City Manager with the day-to-day management of City operations with direct oversight responsibilities of Human Resources Division, Support Services Division, the Grants/Special Projects Coordinator, the Risk Manager, and the Public Information Officer. Assists the City Manager with administrative functions such as promoting public relations, administering programs, and monitoring/ensuring legal compliance.

The HR Officer is responsible for the day-to-day administration of the City's Human Resource Division which should include responsibility for recruiting, employee training and development, employee orientation, employee wage and salary administration, pay-for-performance administration, management of fringe benefit program and personnel records; oversees the two HR Technicians which are responsible for personnel record keeping, transmittal of forms for health insurance, along with conducting employee orientation and other personnel matters relating to Human Resources.

The Grants/Special Projects Coordinator works with all departments to obtain grant financing and works on special projects as assigned. Prepares grant applications, administers each grant throughout the process, and coordinates with Finance Department for reimbursements. The Risk Manager coordinates all Workmen's Compensation and Property and General Liability claims for the City. The Public Information Officer coordinates all information released to the public.

The Administrative Assistants are responsible for all typing, filing, message coordination, and other technical office duties for this division as well as statistical typing of the Comprehensive Annual Financial Report, and other documents for the Finance Director. The Secretary/Receptionist greets the public in the main lobby, answers the main switchboard lines, and provide typing and clerical services as needed.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Assistant City Manager	1	33	\$ 101,750
Human Resources Officer	1	24	61,272
Risk Manager	1	24	\$ 53,534
Public Information Officer	1	24	\$ 52,907
Grants/Special Projects Coordinator	1	22	61,356
Human Resources Technician	2	16	83,631
Administrative Assistant II	1	15	38,969
Administrative Assistant I	1	13	32,829
Secretary/Receptionist	1	10	26,707
Longevity	-		<u>5,464</u>
TOTAL	10		<u>\$ 518,419</u>

BUDGET ANALYSIS

This division provides for the same level of service as the previous year's budget. The 7% increase from FY08 budget is due to a 7% increase in operating expenditures from professional services due to a Compensation Study.

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GENERAL FUND EXPENDITURES

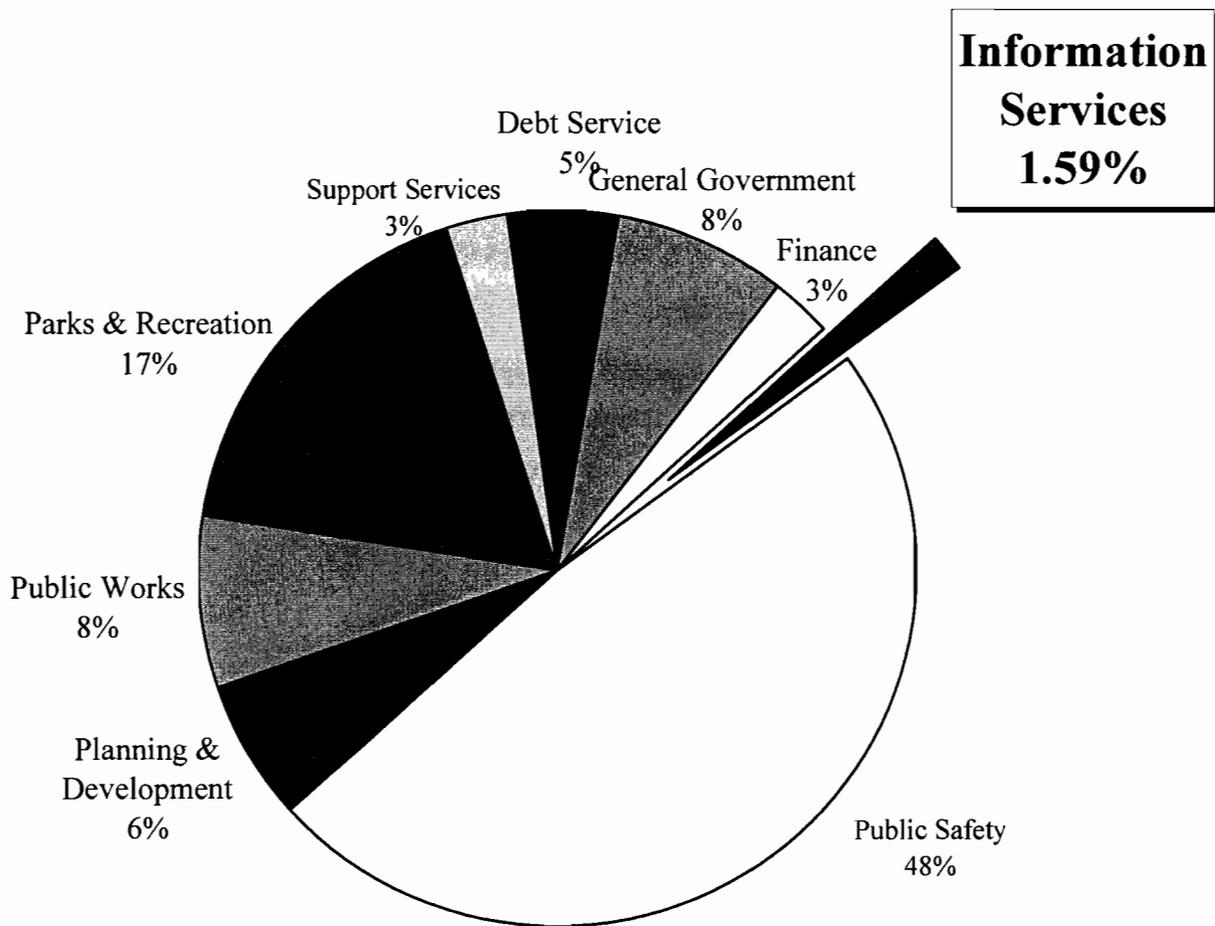
INFORMATION SERVICES

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GENERAL FUND
INFORMATION SERVICES DEPARTMENT

The Information Services Department includes one division and is part of the General Fund. The primary function of this department is to supervise, coordinate, and maintain computer and telecommunication systems throughout the City.

The chart below shows the portion of General Fund Expenditures allocated to the Information Services Department, which reflects 1.59% of the overall resources appropriated in the General Fund for FY2009.



Following is the five-year history of employees assigned to this department by division. The employees in this department make up 1.6% of the entire work force for the City.

FISCAL YEAR ENDING JUNE 30, 2009
Regular Employees
INFORMATION SERVICES DEPARTMENT

	FY2005	FY2006	FY2007	FY2008	FY2009
INFORMATION SERVICES	<u>5</u> ¹	<u>5</u>	<u>6</u> ²	<u>6</u>	<u>6</u>
TOTAL	<u><u>5</u></u>	<u><u>5</u></u>	<u><u>6</u></u>	<u><u>6</u></u>	<u><u>6</u></u>

Footnotes:

¹ Web Analyst added in FY2005.

² Computer Technician added in FY2007.

A summary of expenditures for the past 4 years of this department is provided below. The Information Services Department supervises and maintains computer systems throughout the City. The General Fund will provide \$414,604; the Water and Sewer Fund \$210,816; the Solid Waste Fund \$42,163, the Beach Services Fund \$21,082, and the Aquatic Center Fund \$14,054. The Water and Sewer Fund, Solid Waste Fund, Beach Services Fund, and Aquatic Center Fund each records its share of the Information Services Department as an overhead allocation and not as direct charges to individual object codes like it does for divisions directly assigned to it. The overhead rate for the Information Services Department is 30% for the Water and Sewer Fund, 6% for the Solid Waste Fund, 3% for the Beach Services Fund and 2% for the Aquatic Center Fund which correlates to the overall amount of time the division will spend on those activities.

SUMMARY OF EXPENDITURES
INFORMATION SERVICES DEPARTMENT

DIV. NO.	DIVISION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
262	INFORMATION SERVICES	<u>572,275</u>	<u>675,363</u>	<u>787,298</u>	<u>766,759</u>	<u>702,719</u>
TOTAL EXPENDITURES		<u><u>\$ 572,275</u></u>	<u><u>\$ 675,363</u></u>	<u><u>\$ 787,298</u></u>	<u><u>\$ 766,759</u></u>	<u><u>\$ 702,719</u></u>
INFORMATION SERVICES OVERHEAD		<u><u>(236,540)</u></u>	<u><u>(279,148)</u></u>	<u><u>(322,792)</u></u>	<u><u>(314,371)</u></u>	<u><u>(288,115)</u></u>
NET INFORMATION SERVICES		<u><u>\$ 335,735</u></u>	<u><u>\$ 396,215</u></u>	<u><u>\$ 464,506</u></u>	<u><u>\$ 452,388</u></u>	<u><u>\$ 414,604</u></u>

**GENERAL FUND
INFORMATION SERVICES DEPARTMENT**

Performance Benchmarks, Goals and Priorities

The Information Services Department continues to work toward the accomplishment of its FY2008 goals and priorities. Several of these goals have been realized, while some are being continued as follows:

- Continuation of the Public Safety Computer Aided Dispatch and Records Management system in concert with Horry County.
- Improve disaster recovery and data security through a "Virtualization Server Project."
- Continuation of wireless system citywide.
- Expand Laserfiche digital imaging storage project throughout various projects.

The Information Services Department continues to explore new ways of increasing customer service levels and productivity in order to create greater efficiencies. The following goals are provided for FY2009:

- Provide for strategic planning to include documenting current business processes, paths and outcomes and create future technology pathways.
- Assist Finance in the implementation of the new Kronos Time Keeping/Management Software.
- Assist Purchasing in the acquisition of purchasing software.

01-5-262 INFORMATION SERVICES

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 246,288	\$ 281,081	\$ 313,363	\$ 313,000	\$ 332,879
012	SALARY, PART-TIME	10,971	3,824	20,000	12,000	12,000
014	OVERTIME	2,417	7,815	5,000	8,000	8,000
015	SPECIAL ALLOWANCE	4,800	5,300	5,400	5,400	5,400
021	FICA	17,955	20,973	24,362	23,643	25,054
022	EMPLOYEE RETIREMENT	18,595	26,310	30,244	31,458	34,088
023	EMPLOYEE INSURANCE	20,504	32,011	35,200	42,000	39,600
030	TRAINING	3,895	12,384	14,000	11,000	14,800
040	WORKERS COMPENSATION	3,206	4,182	4,636	4,058	4,834
050	AWARDS	1,143	1,158	1,853	1,250	1,389
	* SUBTOTAL PERSONNEL *	<u>329,774</u>	<u>395,038</u>	<u>454,058</u>	<u>451,809</u>	<u>478,044</u>
111	MATERIALS/SUPPLIES	103,494	108,213	19,000	35,000	17,500
112	OFFICE SUPPLIES	174	1,430	1,500	1,500	3,200
113	PRINTING/BINDING	-	-	-	-	-
120	COMMUNICATIONS	1,789	2,444	1,840	3,000	3,350
130	CONTRACTUAL SERVICES	40,523	65,491	44,000	44,000	45,300
131	REPAIRS/MAINTENANCE	12,584	11,354	10,000	10,000	10,000
132	PROFESSIONAL SERVICES	6,174	8,974	15,000	9,500	15,000
140	SUBSCRIPTIONS/DUES	5,058	-	1,150	1,150	2,125
141	TRAVEL / BUSINESS	110	120	500	500	500
142	ADVERTISING	3,566	4,805	1,750	3,800	1,200
150	VEHICLE OPERATIONS	-	157	500	500	500
151	FUEL	-	160	1,000	1,000	1,000
	* SUBTOTAL OPERATING *	<u>173,472</u>	<u>203,148</u>	<u>96,240</u>	<u>109,950</u>	<u>99,675</u>
380	FURN. / OFFICE EQUIPMENT	<u>69,029</u>	<u>77,177</u>	<u>237,000</u>	<u>205,000</u>	<u>125,000</u>
	* SUBTOTAL CAPITAL *	<u>69,029</u>	<u>77,177</u>	<u>237,000</u>	<u>205,000</u>	<u>125,000</u>
	** TOTAL EXPENDITURES **	<u>\$ 572,275</u>	<u>\$ 675,363</u>	<u>\$ 787,298</u>	<u>\$ 766,759</u>	<u>\$ 702,719</u>
LESS OVERHEAD ALLOCATION TO:						
	WATER & SEWER FUND 30%	190,757	225,119	236,189	230,027	210,816
	SOLID WASTE FUND 6%	34,337	40,522	47,238	46,006	42,163
	BEACH SERVICES FUND 3%	-	-	23,619	23,003	21,082
	AQUATIC CENTER FUND 2%	11,446	13,507	15,746	15,335	14,054
	**LESS OVERHEAD TOTAL **	<u>236,540</u>	<u>279,148</u>	<u>322,792</u>	<u>314,371</u>	<u>288,115</u>
	TOTAL NET GENERAL FUND	<u>\$ 335,735</u>	<u>\$ 396,215</u>	<u>\$ 464,506</u>	<u>\$ 452,388</u>	<u>\$ 414,604</u>

DIVISION 262 INFORMATION SERVICES

DIVISION NARRATIVE

This division provides for six employees: a Director of Information Services, a Network Administrator, a GIS Analyst, a Database Administrator, an E-Government Business Analyst, and a Computer Technician. This division provides support services for computers and related functions throughout the City. Data security, network maintenance, programming, software and hardware maintenance are accomplished through this division.

The Director of Information Services, Network Administrator, and the Computer Technician are responsible for the above tasks. The GIS Analyst manages the City's existing and expanding GIS programs.

The Database Administrator manages the City's databases, supports current users, and aids in the implementation of new software in other departments.

The E-Government Business Analyst maintains the City's intranet and internet web sites. Additionally, she is responsible for the enhancement and expansion of e-government services.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Director of Information Services	1	31	\$ 83,419
Network Administrator	1	21	52,852
GIS Analyst	1	21	54,434
E-Government Business Analyst	1	21	51,071
Database Administrator	1	20	45,551
Computer Technician	1	18	42,670
Longevity	-		<u>2,882</u>
TOTAL	6		<u>\$ 332,879</u>

DETAIL OF CAPITAL OUTLAY

<u>Description</u>	<u>Amount</u>	<u>Code</u>
Server Upgrades - ongoing for annual maintenance of city-wide system	\$ 35,000	380
City-wide Technology Strategic Plan	<u>90,000</u>	380
TOTAL	<u>\$ 125,000</u>	

BUDGET ANALYSIS

This division provides for the same level of service as the previous year's budget. The 10.7% decrease is due to a decrease in capital.

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GENERAL FUND EXPENDITURES

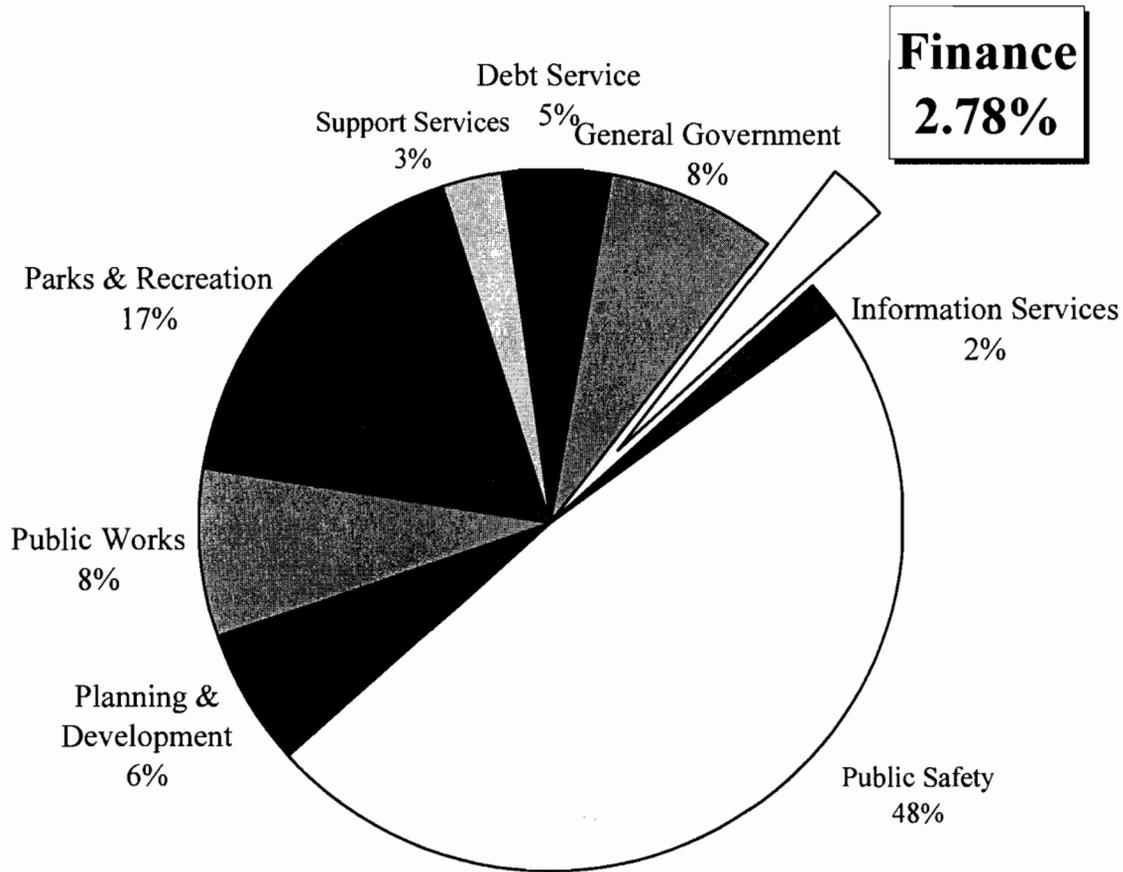
FINANCE

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**GENERAL FUND
FINANCE DEPARTMENT**

The Finance Department includes 3 divisions: Accounting, Revenue, and Utility Billing. The Accounting and Revenue divisions are part of the General Fund, while the Utility Billing Division is maintained in the Water and Sewer Fund with a portion allocated to the Solid Waste Fund. The Finance Director also supervises the City Court division, which is a General Government function. The primary function of the Finance Department is to oversee the receipting, disbursement and safekeeping of resources. The department performs these numerous tasks through the use of an integrated computer network.

The chart below shows the portion of General Fund Expenditures allocated to the Finance Department, which reflects 2.78% of the overall resources appropriated in the General Fund for FY2009.



Following is the five-year history of employees assigned to this department by division within the Finance Department of the General Fund. The total number of regular employees under the supervision of the Finance Department is 25. This is made up of Accounting, Revenue, Utility Billing, and City Court. The employees in this department make up 6.7% of the entire work force for the City.

FISCAL YEAR ENDING JUNE 30, 2009
Regular Employees
FINANCE DEPARTMENT

	FY2005	FY2006	FY2007	FY2008	FY2009
ACCOUNTING	5	5	5	6 ²	6
REVENUE	<u>4</u>	<u>4</u>	<u>5</u> ¹	<u>6</u> ³	<u>6</u>
TOTAL	<u>9</u>	<u>9</u>	<u>10</u>	<u>12</u>	<u>12</u>

Footnotes:

¹ Cashier added in FY2007.

² Business License Inspector added in FY2008.

³ Accountant - Enterprise Funds added in FY2008.

A summary of expenditures for the past 4 years of this department is provided below. The total expenditures for the two General Fund divisions include all amounts required from the General Fund, the Water and Sewer Fund, the Solid Waste Fund, the Beach Services Fund, and the Aquatics Center Fund to accomplish the level of services and goals for this department. The General Fund will provide \$725,353, the Water and Sewer Fund \$206,659, the Solid Waste Fund \$41,332, the Beach Services Fund \$68,886, and the Aquatics Center Fund \$27,555. The Water and Sewer Fund, Solid Waste Fund, Beach Services Fund and the Aquatics Center Fund each record its share of the Accounting Division as an overhead allocation and not as direct charges to individual object codes like it does for divisions directly assigned to it. The overhead rate for the Accounting Division is 30% for Water and Sewer, 6% for Solid Waste, 10% for Beach Services Fund, and 4% for the Aquatics Center which correlates to the overall amount of time the divisions will spend on those activities.

SUMMARY OF EXPENDITURES
FINANCE DEPARTMENT

DIV. NO.	DIVISION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
342	ACCOUNTING	480,990	536,813	613,600	581,424	688,863
352	REVENUE	<u>255,840</u>	<u>326,515</u>	<u>360,462</u>	<u>361,261</u>	<u>380,922</u>
TOTAL EXPENDITURES		<u>\$ 736,830</u>	<u>\$ 863,328</u>	<u>\$ 974,062</u>	<u>\$ 942,685</u>	<u>\$ 1,069,785</u>
FINANCE OVERHEAD		<u>(208,429)</u>	<u>(232,618)</u>	<u>(306,800)</u>	<u>(290,712)</u>	<u>(344,432)</u>
NET FINANCE		<u>\$ 528,401</u>	<u>\$ 630,710</u>	<u>\$ 667,262</u>	<u>\$ 651,973</u>	<u>\$ 725,353</u>

**GENERAL FUND
FINANCE DEPARTMENT**

Performance Benchmarks, Goals and Priorities

The Finance Department continues to work toward the accomplishment of its FY2008 goals. Several of these important goals have already been realized, while some are still being worked on as follows:

- Prepare an award winning Comprehensive Annual Financial Report for FY2007.
- Hire an enterprise fund accountant.
- Continue to strengthen internal controls through the use of technology.
 - Continue to train and support Finance staff as they gain skills using the new software.
 - Work with other department's staff to ensure they are gaining full benefit from using financial system software.
- Further enhance Business License revenues through increased enforcement with the addition of a full-time business license enforcement officer.

The Finance Department continues to explore new ways of increasing service levels and productivity. The following goals, benchmarks, and priorities are provided for FY2009:

- Prepare an award winning Comprehensive Annual Financial Report for FY2008.
- Implement the new Automated Workforce Management Solution with biometric time clocks by Kronos.

01-5-342 ACCOUNTING

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 307,578	\$ 311,486	\$ 370,636	\$ 345,000	\$ 369,511
012	SALARY, PART-TIME	-	-	-	-	17,000
014	OVERTIME	-	-	-	-	-
015	SPECIAL ALLOWANCE	4,800	5,300	5,400	5,400	5,400
021	FICA	20,377	21,161	27,242	25,358	28,408
022	EMPLOYEE RETIREMENT	22,094	28,557	39,658	34,500	36,951
023	EMPLOYEE INSURANCE	21,887	27,961	34,200	38,175	39,600
030	TRAINING	6,485	6,161	8,500	12,000	13,000
040	WORKERS COMPENSATION	3,890	4,179	5,004	4,056	5,218
050	AWARDS	1,158	1,158	1,660	1,660	2,125
	* SUBTOTAL PERSONNEL *	<u>388,269</u>	<u>405,963</u>	<u>492,300</u>	<u>466,149</u>	<u>517,213</u>
111	MATERIALS/SUPPLIES	7,595	10,519	8,500	8,500	9,500
112	OFFICE SUPPLIES	1,134	2,193	1,500	1,200	2,000
113	PRINTING/BINDING	407	1,371	1,200	1,200	1,200
120	COMMUNICATIONS	3,232	3,657	4,200	4,200	4,200
130	CONTRACTUAL SERVICES	17,179	21,954	22,600	22,500	21,150
131	REPAIRS/MAINTENANCE	-	-	500	-	500
132	PROFESSIONAL SERVICES	44,665	55,665	53,000	48,000	53,000
140	SUBSCRIPTIONS/DUES	655	1,172	1,800	1,800	2,100
141	TRAVEL / BUSINESS	1,071	1,181	1,000	1,000	1,000
142	ADVERTISING	1,875	3,344	2,000	1,875	2,000
	* SUBTOTAL OPERATING *	<u>77,813</u>	<u>101,056</u>	<u>96,300</u>	<u>90,275</u>	<u>96,650</u>
380	FURN. / OFFICE EQUIPMENT	14,908	29,794	25,000	25,000	75,000
	* SUBTOTAL CAPITAL *	<u>14,908</u>	<u>29,794</u>	<u>25,000</u>	<u>25,000</u>	<u>75,000</u>
	** TOTAL EXPENDITURES **	<u>\$ 480,990</u>	<u>\$ 536,813</u>	<u>\$ 613,600</u>	<u>\$ 581,424</u>	<u>\$ 688,863</u>
LESS OVERHEAD ALLOCATION TO:						
	WATER & SEWER FUND 30%	160,330	178,936	184,080	174,428	206,659
	SOLID WASTE FUND 6%	28,859	32,209	36,816	34,885	41,332
	BEACH SERVICES FUND 10%	-	-	61,360	58,142	68,886
	AQUATIC CENTER FUND 4%	19,240	21,473	24,544	23,257	27,555
	**LESS OVERHEAD TOTAL **	<u>208,429</u>	<u>232,618</u>	<u>306,800</u>	<u>290,712</u>	<u>344,432</u>
TOTAL NET GENERAL FUND		<u>\$ 272,561</u>	<u>\$ 304,195</u>	<u>\$ 306,800</u>	<u>\$ 290,712</u>	<u>\$ 344,431</u>

DIVISION 342 ACCOUNTING

DIVISION NARRATIVE

This division provides for six employees: Finance Director, Assistant Finance Director, Accounting Supervisor, an Accountant - Enterprise Funds and two Accounting Clerks. The primary function of this account is to provide for the timely and accurate accounting of all City funds and to prepare and publish the Comprehensive Annual Financial Report (CAFR) and Budget documents.

The Finance Director oversees the activities of the Finance Department which includes the Accounting Division, Revenue Division, and Utility Billing Division. The Finance Director, within the Accounting Division, oversees all disbursements and investments, reviews monthly financial statements, coordinates preparation and publication of the Comprehensive Annual Financial Report and Budget document, and ensures that proper accounting/financial records are maintained. The Finance Director also oversees the City Court Division. The Assistant Finance Director is mainly responsible for internal auditing, financial reporting, tracking and requesting grant reimbursements, asset valuation, internal controls, and administration of the Financial Management Software System. The Assistant acts as Finance Director in his absence.

The Accounting Supervisor is responsible for the accurate tabulation of the monthly financial reports and all financial data summarized within the monthly financial reports. The Accounting Supervisor is also responsible for the annual budget worksheets and calculations, bank reconciliations, A-Tax committee coordination and directly oversees the activities of the Accounts Payable Clerk and the Payroll Clerk.

The Accountant - Enterprise Funds will be responsible for the 4 enterprise Funds of the City. Water & Sewer Utility, Storm Water Drainage Fund, Beach Services Fund and the Aquatic & Fitness Center Funds, which includes maintaining the fixed asset records, daily & monthly reconciliations to subsidiary financial systems, budgeting and other statistical analysis.

One Accounting Clerk processes all checks for payment of all invoices for all of the City's Funds, and is responsible for all accounts payables, including compiling and verifying invoices, posting all vendor checks, and ensuring that invoices get charged to the proper fund, department, and object code. The other Accounting Clerk is responsible for all payroll checks in the City as well as ensuring proper deductions are made and proper information is sent to other agencies.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Finance Director	1	31	\$ 111,632
Assistant Finance Director	1	28	77,086
Accounting Supervisor	1	23	51,528
Accountant - Enterprise Funds	1	19	43,871
Accounting Clerk	2	13	85,394
Longevity	-		-
TOTAL	6		<u>\$ 369,511</u>

DETAIL OF CAPITAL OUTLAY

<u>Description</u>	<u>Amount</u>	<u>Code</u>
Automated Time Entry (Kronos Time Clocks & Software)	\$ 75,000	350
TOTAL	<u>\$ 75,000</u>	

BUDGET ANALYSIS

This division provides for an expanded level of service over the previous year's budget with the addition of two part-time employees. The 12.3% increase is due to the addition of new capital, Automated time entry clocks and Software and two new part-time positions.

01-5-352 REVENUE

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 167,308	\$ 194,074	\$ 241,962	\$ 241,962	\$ 255,030
012	SALARY, PART-TIME	12,565	14,170	-	-	-
014	OVERTIME	-	52	-	-	-
021	FICA	12,104	14,231	18,147	18,147	19,126
022	EMPLOYEE RETIREMENT	12,239	17,838	24,801	24,680	26,141
023	EMPLOYEE INSURANCE	17,434	25,013	34,200	39,000	39,600
030	TRAINING	470	120	2,750	1,350	2,250
040	WORKERS COMPENSATION	2,970	3,615	4,113	3,508	4,336
050	AWARDS	1,158	1,173	1,389	1,389	1,689
	* SUBTOTAL PERSONNEL *	<u>226,248</u>	<u>270,286</u>	<u>327,362</u>	<u>330,036</u>	<u>348,172</u>
110	CLOTHING	362	230	400	350	400
111	MATERIALS/SUPPLIES	8,063	9,329	7,500	7,300	7,500
112	OFFICE SUPPLIES	1,118	945	1,300	1,300	1,300
113	PRINTING/BINDING	31	1,100	2,000	2,000	2,000
120	COMMUNICATIONS	6,876	10,271	8,500	8,500	8,500
130	CONTRACTUAL SERVICES	4,617	5,885	4,000	3,775	4,000
131	REPAIRS/MAINTENANCE	-	842	1,000	-	1,000
134	CREDIT CARD FEES	2,100	2,448	1,000	1,000	1,000
140	SUBSCRIPTIONS/DUES	551	70	800	750	450
141	TRAVEL / BUSINESS	725	108	600	250	600
142	ADVERTISING	3,207	4,052	2,000	2,000	2,000
150	VEHICLE OPERATIONS	662	1,591	1,500	1,500	1,500
151	FUEL	1,280	1,197	2,500	2,500	2,500
	* SUBTOTAL OPERATING *	<u>29,592</u>	<u>38,068</u>	<u>33,100</u>	<u>31,225</u>	<u>32,750</u>
360	MOTOR EQUIPMENT	-	18,161	-	-	-
	* SUBTOTAL CAPITAL *	<u>-</u>	<u>18,161</u>	<u>-</u>	<u>-</u>	<u>-</u>
	** TOTAL EXPENDITURES **	<u>\$ 255,840</u>	<u>\$ 326,515</u>	<u>\$ 360,462</u>	<u>\$ 361,261</u>	<u>\$ 380,922</u>

DIVISION 352 REVENUE

DIVISION NARRATIVE

This division provides for six employees: the Revenue Supervisor, three Business License Inspectors, a Municipal Fees Clerk, and a Cashier / Accounting Clerk. The primary function of this division is to provide for the timely and accurate collection of all General Fund revenues, as well as assisting with the collection of most Water and Sewer Enterprise Fund revenues other than Utility Billing.

The Revenue Supervisor is responsible for the supervision of Revenue Division personnel, processing of more than 5,600 business licenses, reconciliation of over 21,000 real and personal property taxes, the business license audit and inspection programs, and administration of the Business License Software System.

The Business License Inspectors are responsible for maintenance of the business license data file, the inspection of businesses, and enforcement of the business license ordinance. One of the Inspectors is devoted to field inspections. The Municipal Fees Clerk is responsible for the timely and accurate reporting of the Hospitality Fees and to assist the business license inspectors and support of the risk management program.

The License Inspectors and Municipal Fees Clerk also assume the clerical functions of business license, property taxes and other fees, which include receipting, balancing, filing, and posting of accounts, as well as assisting with enforcement.

The Cashier / Accounting Clerk handles all collections, including Building Permits, Impact Fees, Business Licenses, Hospitality Fees, and all other revenues of the City.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Revenue Supervisor	1	25	\$ 64,488
Business License Inspector	2	14	83,764
Business License Field Inspector (added FY2008)	1	14	34,522
Municipal Fees Clerk	1	14	42,088
Cashier / Accounting Clerk	1	11	30,168
Longevity	-		-
TOTAL	6		<u>\$ 255,030</u>

BUDGET ANALYSIS

This division provides for the same level of service as the previous year's budget. The 5.7% increase is due to expected growth in personnel costs.

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GENERAL FUND EXPENDITURES

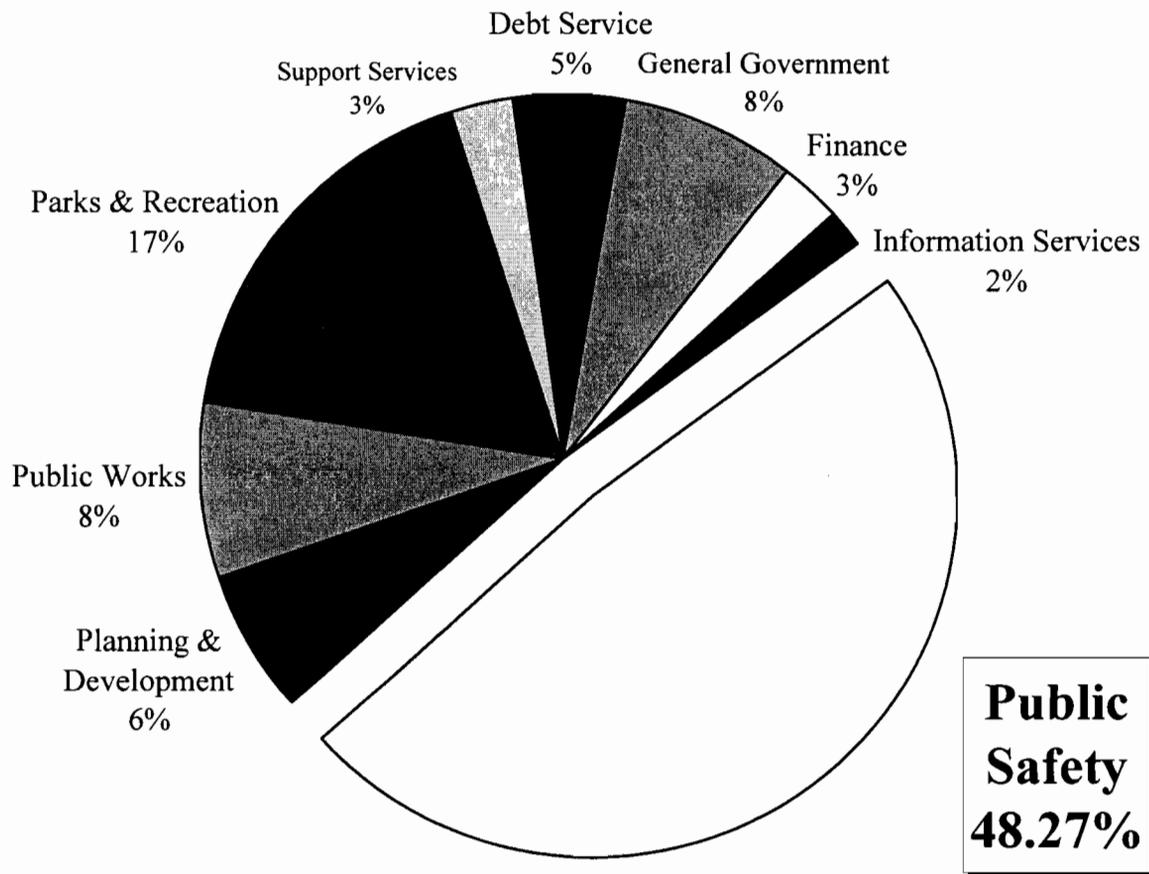
PUBLIC SAFETY

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**GENERAL FUND
PUBLIC SAFETY DEPARTMENT**

The Public Safety Department is by far the largest department in the City. It is comprised of 10 divisions, including the two largest divisions, which are Uniform Patrol and Fire/Rescue. The primary functions of the Public Safety Department are to provide police, fire, and enforcement services for the City.

The chart below shows the portion of General Fund Expenditures allocated to the Public Safety Department, which reflects 48.27% of the overall resources appropriated in the General Fund for FY2009.



Following is the five-year history of employees assigned to this department by division. The employees in this department make up 42.7% of the entire work force for the City.

FISCAL YEAR ENDING JUNE 30, 2009
Regular Employees
PUBLIC SAFETY DEPARTMENT

	<u>FY2005</u>	<u>FY2006</u>	<u>FY2007</u>	<u>FY2008</u>	<u>FY2009</u>
PUBLIC SAFETY ADMINISTRATION	4	4	4	4	4
UNIFORM PATROL	61	58 ¹	58	58	58
COMMUNITY SERVICES	5	8 ¹	11 ⁷	11	10 ⁹
DETECTIVES	10	10	10	10	9 ¹⁰
COMMUNICATION/DETENTION	19	19	19	19	19
RECORDS	5	5	4 ⁴	4	4
VICTIM RIGHTS ADVOCATE	1	1	1	1	1
TRAINING	2	2	3 ⁸	3	3
FIRE / RESCUE	31	37 ²	40 ⁵	40	48 ¹¹
FIRE PREVENTION/SUPPRESSION	<u>2</u>	<u>3</u> ³	<u>4</u> ⁶	<u>4</u>	<u>4</u>
TOTAL	<u>140</u>	<u>147</u>	<u>154</u>	<u>154</u>	<u>160</u>

Footnotes: In FY2006, ¹transfer 3 Beach Patrol to Community Services, ²6 Firefighter/PSOs for Barefoot Resort station, ³Fire Prevention/Education Officer (grant not approved; Council decided to hire 1 Fire Inspector instead). In FY2007, ⁴transfer Secretary/Receptionist to Human Resources [252], ⁵3 Firefighter/EMTs, ⁶Secretary from part-time to full-time. During FY2007 by Budget Amendment, ⁷added 3 PSOs for Beach Patrol and a ⁸Fire Training Captain. In FY2009, ⁹transfer PSO Community Services Officer to Fire Suppression, ¹⁰transfer 1 Detective to Fire Suppression, ¹¹add 6 new firefighters.

A summary of expenditures for the past 4 years of this department is provided below. The total expenditures for the various divisions include all amounts required from both the General Fund and the Water and Sewer Fund to accomplish the level of services and goals of this department. The General Fund provides \$11,825,709, the Water and Sewer Fund \$58,936, and Beach Services \$35,361. The only division that has an overhead allocation is the Communications/Detention Division. Their overhead rate is 5% for Water & Sewer and 3% for Beach Services.

SUMMARY OF EXPENDITURES
PUBLIC SAFETY

DIV. NO.	DIVISION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
411	PUBLIC SAFETY ADMINISTRATION	323,386	357,355	366,270	354,980	368,320
422	UNIFORM PATROL	4,015,985	4,247,676	4,566,025	4,430,687	4,640,102
424	COMMUNITY SERVICES	568,516	747,305	779,780	743,006	858,243
431	DETECTIVES	905,533	878,231	895,456	871,614	848,254
442	COMMUNICATIONS/DETENTION	2,897,845	1,087,938	1,205,847	1,083,448	1,178,712
444	RECORDS	286,159	265,422	277,692	272,137	290,608
445	VICTIM RIGHTS ADVOCATE	55,893	60,234	67,325	64,122	70,445
452	TRAINING	166,135	200,213	240,992	234,545	261,203
453	FIRE / RESCUE	2,262,774	2,865,592	2,645,765	2,649,604	3,080,487
454	FIRE PREVENTION/INSPECTION	<u>190,878</u>	<u>312,348</u>	<u>295,092</u>	<u>286,914</u>	<u>323,632</u>
TOTAL EXPENDITURES		<u>\$ 11,673,104</u>	<u>\$ 11,022,314</u>	<u>\$ 11,340,244</u>	<u>\$ 10,991,057</u>	<u>\$ 11,920,006</u>
PUBLIC SAFETY OVERHEAD		<u>(49,084)</u>	<u>(54,397)</u>	<u>(96,468)</u>	<u>(85,758)</u>	<u>(94,297)</u>
NET PUBLIC SAFETY		<u>\$ 11,624,020</u>	<u>\$ 10,967,917</u>	<u>\$ 11,243,776</u>	<u>\$ 10,905,299</u>	<u>\$ 11,825,709</u>

**GENERAL FUND
PUBLIC SAFETY DEPARTMENT**

Performance Benchmarks, Goals and Priorities

The Public Safety Department continues to work toward the accomplishment of its goals and priorities. Many of these issues deal with ongoing training and reporting as required for professional safety standards.

Other goals include:

- Continue to enhance traffic safety and movement through the City of North Myrtle Beach.
- Enhance criminal investigation capabilities to lead to a greater crime-solving rate.
- Reduce exposure to fire risks through periodic inspections.
- Provide for efficient responses to code enforcement requests.
- Maintain a comprehensive Beach Patrol program which will include supervising all City lifeguards under the Beach Services Fund.
- Continue disaster preparedness planning, training and response capabilities.
- Continue the Community Based Policing project through the cart team.

01-5-411 PUBLIC SAFETY ADMINISTRATION

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 204,520	\$ 214,684	\$ 233,597	\$ 228,000	\$ 243,156
014	OVERTIME	1,740	3,748	2,000	2,000	2,000
015	SPECIAL ALLOWANCE	4,000	6,000	6,600	6,550	6,600
021	FICA	14,420	15,303	16,256	17,020	16,915
022	EMPLOYEE RETIREMENT	20,290	21,465	24,266	23,460	24,516
023	EMPLOYEE INSURANCE	13,609	21,578	22,800	22,800	26,400
030	TRAINING	10,161	10,557	17,850	12,000	8,600
040	WORKERS COMPENSATION	7,101	9,599	9,424	8,826	9,806
050	AWARDS	6,823	5,315	6,927	7,000	7,927
	* SUBTOTAL PERSONNEL *	<u>282,664</u>	<u>308,249</u>	<u>339,720</u>	<u>327,656</u>	<u>345,920</u>
110	CLOTHING/UNIFORMS	652	600	1,200	1,000	1,200
111	MATERIALS/SUPPLIES	11,036	15,706	8,000	6,500	6,000
112	OFFICE SUPPLIES	883	791	1,000	750	1,000
113	PRINTING/BINDING	76	-	1,000	100	1,000
120	COMMUNICATIONS	8,004	10,059	9,500	8,000	8,000
130	CONTRACTUAL SERVICES	1,750	2,816	2,500	2,500	2,500
131	REPAIRS/MAINTENANCE	3,765	-	1,000	3,000	1,000
132	PROFESSIONAL SERVICES	12,050	11,843	-	-	-
140	SUBSCRIPTIONS/DUES	1,748	1,007	1,550	1,750	1,200
141	TRAVEL / BUSINESS	81	6,180	500	3,624	500
151	FUEL	677	104	300	100	-
	* SUBTOTAL OPERATING *	<u>40,722</u>	<u>49,106</u>	<u>26,550</u>	<u>27,324</u>	<u>22,400</u>
321	BUILDING IMPROVEMENTS	-	-	-	-	-
	* SUBTOTAL CAPITAL *	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	** TOTAL EXPENDITURES **	<u>\$ 323,386</u>	<u>\$ 357,355</u>	<u>\$ 366,270</u>	<u>\$ 354,980</u>	<u>\$ 368,320</u>

DIVISION 411 PUBLIC SAFETY ADMINISTRATION

DIVISION NARRATIVE

This division provides for four employees: a Director of Public Safety, a Captain-Professional Standards Div, and two Administrative Assistants. This division is responsible for the overall planning, development, and administration of the Public Safety Department of the City.

The Director reports directly to the City Manager and is responsible for establishing a viable program that maximizes the use of total man-hours toward the overall goal of public safety. The Director reviews, approves, and implements all plans, procedures, and departmental policies.

The Captain is responsible for maintaining and developing the professional standards and Public Safety training for the Department.

The Administrative Assistants produce all typed material for the department and are responsible for other secretarial, clerical duties, public assistance, office coordination, and payroll for the Department.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Director of Public Safety	1	33	\$ 91,271
Captain-Professional Standards Div	1	22	68,228
Administrative Assistant II	2	14	83,657
Longevity	-		-
TOTAL	4		<u>\$ 243,156</u>

BUDGET ANALYSIS

This division provides for the same level of service as the previous year's budget. The slight 0.6% increase is due to change in personnel costs.

01-5-422 UNIFORM PATROL

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 2,204,940	\$ 2,295,039	\$ 2,524,765	\$ 2,510,000	\$ 2,640,584
012	SALARY, PART-TIME	333	-	-	-	-
014	OVERTIME	183,688	99,195	135,000	110,000	110,000
021	FICA	173,230	175,597	188,843	186,020	195,292
022	EMPLOYEE RETIREMENT	255,174	256,620	273,956	269,860	283,310
023	EMPLOYEE INSURANCE	267,154	324,669	330,600	370,600	382,800
030	TRAINING	26,262	22,020	25,000	25,000	25,000
040	WORKERS COMPENSATION	131,002	215,610	131,924	131,924	136,429
050	AWARDS	12,988	12,128	13,437	12,128	13,437
	* SUBTOTAL PERSONNEL *	<u>3,254,771</u>	<u>3,400,878</u>	<u>3,623,525</u>	<u>3,615,532</u>	<u>3,786,852</u>
110	CLOTHING/UNIFORMS	48,391	48,594	65,000	35,000	55,000
111	MATERIALS/SUPPLIES	195,433	148,288	245,000	150,000	180,000
112	OFFICE SUPPLIES	480	2,230	2,000	1,500	2,000
113	PRINTING/BINDING	225	116	500	750	600
120	COMMUNICATIONS	5,236	9,073	9,000	7,000	9,000
130	CONTRACTUAL SERVICES	34,918	20,792	50,000	37,500	57,150
131	REPAIRS/MAINTENANCE	18,724	11,843	8,500	8,500	8,500
132	PROFESSIONAL SERVICES	16,508	21,349	17,000	20,329	27,500
140	SUBSCRIPTIONS/DUES	3,831	3,119	5,000	3,150	5,000
141	TRAVEL / BUSINESS	743	592	1,000	1,000	1,000
142	ADVERTISING	2,360	327	500	300	500
150	VEHICLE OPERATIONS	69,484	76,677	50,000	50,000	50,000
151	FUEL	133,455	127,612	125,000	144,000	150,000
152	DAMAGE CLAIMS	3,716	7,864	-	1,626	-
	* SUBTOTAL OPERATING *	<u>533,504</u>	<u>478,476</u>	<u>578,500</u>	<u>460,655</u>	<u>546,250</u>
360	MOTOR VEHICLES	211,098	200,620	184,000	209,500	202,000
370	NON-MOBIL EQUIPMENT	16,612	167,702	180,000	145,000	105,000
	* SUBTOTAL CAPITAL *	<u>227,710</u>	<u>368,322</u>	<u>364,000</u>	<u>354,500</u>	<u>307,000</u>
	** TOTAL EXPENDITURES **	<u>\$ 4,015,985</u>	<u>\$ 4,247,676</u>	<u>\$ 4,566,025</u>	<u>\$ 4,430,687</u>	<u>\$ 4,640,102</u>

DIVISION 422 UNIFORM PATROL

DIVISION NARRATIVE

This division provides for 58 employees: one Deputy Director, one Commander, four Lieutenants, nine Sergeants, one PSO - Technical Service Officer, and forty-two Public Safety Officers. This division utilizes four shifts year-round. On an average shift, eight vehicles patrol the City with at least one beat in each major area of the City and one beat for overall City use.

This division is responsible for enforcing all laws and ordinances of the City and State.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Deputy Director, Public Safety	1	29	\$ 67,582
Commander-Law Enforcement (Operations)	1	24	63,873
Lieutenant	4	21	228,880
Public Safety Sergeant	9	19	478,058
PSO - Technical Service Officer	1	16	51,108
Public Safety Officer	42	16	1,718,191
Longevity	-		<u>32,892</u>
TOTAL	58		<u>\$ 2,640,584</u>

DETAIL OF CAPITAL OUTLAY

<u>Description</u>		<u>Amount</u>	<u>Code</u>
Patrol Vehicles (6 Cown Vic Patrol Cars)	(\$90,700 from A-Tax)	\$ 144,000	360
Expeditions (2 Patrol Cars)		58,000	360
E Ticketing / Printers (Units to issue Traffic Tickets)	(\$10,000 from A-Tax)	<u>105,000</u>	370
TOTAL		<u>\$ 307,000</u>	

BUDGET ANALYSIS

This division provides for the same level of service as the previous year's budget. The 1.7% increase is due to expected growth in personnel and professional services expenditures.

01-5-424 COMMUNITY SERVICES

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 315,163	\$ 390,113	\$ 422,368	\$ 422,368	\$ 397,172
014	OVERTIME	25,185	32,684	10,000	12,000	15,000
021	FICA	23,968	30,722	31,130	31,274	29,676
022	EMPLOYEE RETIREMENT	35,754	44,420	44,534	43,437	42,454
023	EMPLOYEE INSURANCE	32,427	48,199	62,700	65,000	66,000
030	TRAINING	4,799	2,610	7,000	7,000	10,500
040	WORKERS COMPENSATION	11,765	13,075	21,445	12,725	20,444
050	AWARDS	1,733	2,599	2,548	2,599	2,317
	* SUBTOTAL PERSONNEL *	<u>450,794</u>	<u>564,422</u>	<u>601,725</u>	<u>596,403</u>	<u>583,563</u>
110	CLOTHING/UNIFORMS	1,167	5,612	6,000	4,000	7,500
111	MATERIALS/SUPPLIES	10,341	17,994	15,000	12,000	15,000
112	OFFICE SUPPLIES	1,241	207	900	750	900
113	PRINTING/BINDING	1,019	737	1,700	1,500	900
120	COMMUNICATIONS	2,581	6,328	3,400	3,500	6,480
130	CONTRACTUAL SERVICES	77,280	101,952	125,000	105,000	135,000
131	REPAIRS/MAINTENANCE	5,994	-	-	-	-
132	PROFESSIONAL SERVICES	1,395	4,427	1,500	4,200	1,000
140	SUBSCRIPTIONS/DUES	375	555	555	500	800
141	TRAVEL / BUSINESS	181	38	-	653	2,100
142	ADVERTISING	942	34	-	500	-
150	VEHICLE OPERATIONS	6,310	15,024	10,000	5,000	10,000
151	FUEL	8,896	9,698	14,000	9,000	11,000
	* SUBTOTAL OPERATING *	<u>117,722</u>	<u>162,606</u>	<u>178,055</u>	<u>146,603</u>	<u>190,680</u>
360	MOTOR VEHICLES	-	20,277	-	-	84,000
	* SUBTOTAL CAPITAL *	<u>-</u>	<u>20,277</u>	<u>-</u>	<u>-</u>	<u>84,000</u>
	** TOTAL EXPENDITURES **	<u>\$ 568,516</u>	<u>\$ 747,305</u>	<u>\$ 779,780</u>	<u>\$ 743,006</u>	<u>\$ 858,243</u>

DIVISION 424 COMMUNITY SERVICES

DIVISION NARRATIVE

This division provides for ten employees: a Community Services Lieutenant, a PSO - Dare/Crime Prevention, six Beach Patrol Officers, and two Animal Control Officers utilizing a seven-day patrol program. This division provides for a concentrated effort in animal control and special code enforcement activities.

The primary responsibility of the Beach Patrol Officers is to monitor the safety of the beach.

The primary responsibility of the Animal Control Officers is the pickup of stray animals and the delivery of those animals to the City's Animal Shelter, which is operated by the Grand Strand Humane Society.

The PSO - Dare/Crime Prevention provides crime prevention training for the community and local schools.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Community Services Lieutenant	1	21	54,607
PSO - Dare/Crime Prevention	1	16	47,051
PSO - Lifeguard Coordinator	6	16	224,898
Animal Control Officer	2	12	64,631
Longevity	-		5,985
TOTAL	10		<u>\$ 397,172</u>

DETAIL OF CAPITAL OUTLAY

<u>Description</u>		<u>Amount</u>	<u>Code</u>
3 Beach Patrol Vehicles (Ford Ranger 4X4)	(\$43,300 from A-Tax)	75,000	360
1 Beach Rescue Jet Ski Replacement Vehicles		9,000	360
TOTAL		<u>\$ 84,000</u>	

BUDGET ANALYSIS

This division provides for a reduced level of service over the previous year's budget with the transfer of the Community Services - PSO to Fire Suppression. The 10.1% increase is due to \$84,000 in new vehicles as well as an increase of \$10,000 to the Humane Society.

01-5-431 DETECTIVES

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 476,108	\$ 509,003	\$ 532,493	\$ 532,493	\$ 497,724
012	SALARY, PART-TIME	26,778	27,976	31,000	27,500	31,000
014	OVERTIME	36,272	40,471	35,000	35,000	32,000
021	FICA	38,550	41,076	41,296	41,054	38,690
022	EMPLOYEE RETIREMENT	54,219	57,279	58,452	58,452	54,561
023	EMPLOYEE INSURANCE	46,007	55,764	57,000	60,000	59,400
030	TRAINING	2,876	3,102	9,000	7,500	9,000
040	WORKERS COMPENSATION	22,933	19,178	29,685	18,165	22,429
050	AWARDS	2,599	2,599	2,780	2,599	2,780
	* SUBTOTAL PERSONNEL *	<u>706,342</u>	<u>756,448</u>	<u>796,706</u>	<u>782,763</u>	<u>747,584</u>
110	CLOTHING/UNIFORMS	6,123	6,026	6,000	6,026	5,400
111	MATERIALS/SUPPLIES	23,528	23,759	23,000	18,000	17,320
112	OFFICE SUPPLIES	512	1,069	1,000	900	1,000
113	PRINTING/BINDING	107	32	250	125	250
120	COMMUNICATIONS	7,090	7,185	8,000	7,500	8,000
130	CONTRACTUAL SERVICES	1,080	14,724	12,000	5,000	12,000
131	REPAIRS/MAINTENANCE	7,111	985	500	2,000	1,000
132	PROFESSIONAL SERVICES	1,835	1,749	1,800	500	2,000
140	SUBSCRIPTIONS/DUES	901	944	1,200	900	1,200
141	TRAVEL / BUSINESS	25	31	500	25	500
142	ADVERTISING	374	-	1,500	375	1,500
150	VEHICLE OPERATIONS	6,159	7,289	6,000	10,500	8,000
151	FUEL	20,394	24,352	17,000	22,000	22,500
152	DAMAGE CLAIMS	755	-	-	-	-
190	CONTINGENT	13,478	2,738	20,000	15,000	20,000
	* SUBTOTAL OPERATING *	<u>89,472</u>	<u>90,883</u>	<u>98,750</u>	<u>88,851</u>	<u>100,670</u>
360	MOTOR VEHICLES	14,500	30,900	-	-	-
370	NON-MOBIL EQUIPMENT	95,219	-	-	-	-
	* SUBTOTAL CAPITAL *	<u>109,719</u>	<u>30,900</u>	<u>-</u>	<u>-</u>	<u>-</u>
	** TOTAL EXPENDITURES **	<u>\$ 905,533</u>	<u>\$ 878,231</u>	<u>\$ 895,456</u>	<u>\$ 871,614</u>	<u>\$ 848,254</u>

DIVISION 431 DETECTIVES

DIVISION NARRATIVE

This division provides for nine employees: a Detective Lieutenant, a Detective Sergeant, and seven Detectives. This division handles all felony case investigations, and all larceny and drug-related cases. It also aids Public Safety Officers in investigation procedures and conducts internal investigations at the request of the Director of Public Safety. A part-time bailiff for the City court is charged here, and a part-time Administrative Assistant has been funded since July 1, 2002.

This division maintains necessary documentation on all investigations and distributes this information to other law enforcement agencies, and provides evidence to prosecuting attorneys for trials.

Drug-related seizures are allocated to drug-related activities within the Detective Division.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Detective Lieutenant	1	21	\$ 69,120
Detective Sergeant	1	19	61,948
Detective	7	18	363,358
Longevity	-		<u>3,298</u>
TOTAL	9		<u>\$ 497,724</u>

BUDGET ANALYSIS

This division provides for the same level of service as the previous year's budget for the city, but one detective position that was working with outside agencies such as the DEA has been transferred to Fire Suppression. The 5.3% decrease in the budget is due to the transfer of the one detective position.

01-5-442 COMMUNICATIONS/DETENTION

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 572,653	\$ 610,619	\$ 653,879	\$ 645,000	\$ 682,630
012	SALARY, PART-TIME	-	-	-	-	-
014	OVERTIME	28,899	26,360	32,000	22,000	35,000
021	FICA	43,660	43,480	49,383	48,024	51,670
022	EMPLOYEE RETIREMENT	63,677	62,514	70,646	68,701	73,916
023	EMPLOYEE INSURANCE	86,818	98,716	108,300	107,000	108,900
030	TRAINING	1,153	738	2,000	1,250	4,550
040	WORKERS COMPENSATION	26,668	29,939	34,020	33,000	28,705
050	AWARDS	3,682	3,465	4,401	3,465	4,402
	* SUBTOTAL PERSONNEL *	<u>827,210</u>	<u>875,831</u>	<u>954,629</u>	<u>928,440</u>	<u>989,773</u>
110	CLOTHING/UNIFORMS	3,573	4,696	4,500	4,000	4,500
111	MATERIALS/SUPPLIES	32,168	28,359	30,000	28,000	30,000
112	OFFICE SUPPLIES	1,511	2,030	1,000	1,500	1,500
113	PRINTING/BINDING	95	623	1,000	750	-
120	COMMUNICATIONS	11,170	10,645	16,000	11,500	20,425
130	CONTRACTUAL SERVICES	41,169	40,271	43,900	41,000	45,000
131	REPAIRS/MAINTENANCE	58,926	49,479	60,000	50,000	30,000
132	PROFESSIONAL SERVICES	3,849	6,457	6,000	4,500	7,000
134	CREDIT CARD FEES	-	1,203	-	-	-
140	SUBSCRIPTIONS/DUES	540	631	890	550	900
141	TRAVEL / BUSINESS	13	38	250	25	250
142	ADVERTISING	1,373	1,485	-	985	1,000
150	VEHICLE OPERATIONS	81	182	-	48	-
151	FUEL	-	-	-	682	-
	* SUBTOTAL OPERATING *	<u>154,468</u>	<u>146,099</u>	<u>163,540</u>	<u>143,540</u>	<u>140,575</u>
380	FURN. / OFFICE EQUIPMENT	<u>1,916,167</u>	<u>66,008</u>	<u>87,678</u>	<u>11,468</u>	<u>48,364</u>
	* SUBTOTAL CAPITAL *	<u>1,916,167</u>	<u>66,008</u>	<u>87,678</u>	<u>11,468</u>	<u>48,364</u>
	** TOTAL EXPENDITURES **	<u>\$ 2,897,845</u>	<u>\$ 1,087,938</u>	<u>\$ 1,205,847</u>	<u>\$ 1,083,448</u>	<u>\$ 1,178,712</u>
LESS OVERHEAD ALLOCATION TO:						
	WATER & SEWER FUND 5%	49,084	54,397	60,293	53,255	58,936
	BEACH SERVICES FUND 3%	-	-	36,175	32,503	35,361
	**LESS OVERHEAD TOTAL **	<u>49,084</u>	<u>54,397</u>	<u>96,468</u>	<u>85,758</u>	<u>94,297</u>
TOTAL NET GENERAL FUND		<u>\$ 2,848,761</u>	<u>\$ 1,033,541</u>	<u>\$ 1,109,379</u>	<u>\$ 997,690</u>	<u>\$ 1,084,415</u>

DIVISION 442 COMMUNICATIONS/DETENTION

DIVISION NARRATIVE

This division provides for nineteen employees: a Supervisor, four Lead Communication Technicians/Jailers (one for each of the four shifts), and fourteen Communication Technicians/Jailers. This division handles all radio, telephone, and teletype communications for both Police and Fire divisions.

The Technicians attend to all detained persons in the jail and answer all radio frequencies. They dispatch units from Uniform Patrol and Fire / Rescue divisions as needed, monitor all bank and business alarms, take all written complaints, monitor teletypes and send messages when needed, accept fines and bail bond payments 24 hours a day, and transfer or relay all communications to proper departments for quick response or necessary action.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Detention Supervisor/Evidence Custodian	1	18	\$ 51,960
Communications Technician/Lead Jailer	4	14	171,429
Communications Technician/Jailer	14	12	457,599
Longevity	-		<u>1,642</u>
TOTAL	19		<u>\$ 682,630</u>

DETAIL OF CAPITAL OUTLAY

<u>Description</u>	<u>Amount</u>	<u>Code</u>
Motorola Print Track Fingerprinting (Replacement/Grant)	\$ 48,364	380
TOTAL	<u>\$ 48,364</u>	

BUDGET ANALYSIS

This division provides for the same level of service as the previous year's budget. The 2.3% decrease in the budget is due to a reduction in capital purchases under the previous fiscal year.

01-5-444 RECORDS

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 128,012	\$ 114,293	\$ 133,492	\$ 133,492	\$ 135,113
012	SALARY, PART-TIME	-	-	-	-	-
014	OVERTIME	1,343	1,162	1,800	1,500	1,000
021	FICA	8,927	8,137	9,200	9,180	9,256
022	EMPLOYEE RETIREMENT	10,047	9,278	13,529	13,499	13,611
023	EMPLOYEE INSURANCE	23,919	20,820	22,800	24,000	26,400
030	TRAINING	2,326	-	1,000	1,000	1,000
040	WORKERS COMPENSATION	2,237	1,824	1,854	1,770	1,674
050	AWARDS	866	866	927	866	927
	* SUBTOTAL PERSONNEL *	<u>177,677</u>	<u>156,380</u>	<u>184,602</u>	<u>185,307</u>	<u>188,981</u>
110	CLOTHING/UNIFORMS	759	516	500	500	-
111	MATERIALS/SUPPLIES	19,949	18,119	22,000	19,300	20,000
112	OFFICE SUPPLIES	834	3,773	1,080	2,500	1,080
113	PRINTING/BINDING	7,931	1,849	7,500	3,500	7,500
120	COMMUNICATIONS	1,347	1,687	1,200	1,200	1,200
130	CONTRACTUAL SERVICES	66,756	64,618	58,060	58,060	71,060
131	REPAIR/MAINTENANCE	2,704	17,897	2,000	1,500	-
132	PROFESSIONAL SERVICES	163	438	250	20	222
140	SUBSCRIPTIONS/DUES	1,109	145	500	250	565
141	TRAVEL / BUSINESS	-	-	-	-	-
	* SUBTOTAL OPERATING *	<u>101,552</u>	<u>109,042</u>	<u>93,090</u>	<u>86,830</u>	<u>101,627</u>
380	FURN. / OFFICE EQUIPMENT	<u>6,930</u>	-	-	-	-
	* SUBTOTAL CAPITAL *	<u>6,930</u>	-	-	-	-
	** TOTAL EXPENDITURES **	<u>\$ 286,159</u>	<u>\$ 265,422</u>	<u>\$ 277,692</u>	<u>\$ 272,137</u>	<u>\$ 290,608</u>

DIVISION 444 RECORDS

DIVISION NARRATIVE

This division provides for four employees: a Records Supervisor, and three Records Clerks. The division is responsible for the comprehensive storage, retrieval and dissemination of all records generated by the Public Safety Department.

The Supervisor is responsible for the operation of this division including records security and providing copies to the public and is under the direction of the Major Deputy Chief of Uniform Patrol. The Records Supervisor also determines whether to store, temporarily retain, or destroy a record.

The three Records Clerks provide typing and clerical services, and are responsible for facilitating storage and retrieval of all records.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Records Supervisor	1	17	\$ 49,101
Records Clerk	3	11	86,012
Longevity	-		-
TOTAL	4		<u>\$ 135,113</u>

BUDGET ANALYSIS

This division provides for the same level of service as the previous year's budget. The 4.7% increase is mainly due to anticipated changes in personnel and operating expenditures.

01-5-445 VICTIM RIGHTS ADVOCATE

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 39,217	\$ 41,416	\$ 42,737	\$ 42,737	\$ 44,672
014	OVERTIME	202	313	700	300	700
021	FICA	2,716	2,865	3,214	3,185	3,357
022	EMPLOYEE RETIREMENT	3,118	3,794	3,475	3,719	3,630
023	EMPLOYEE INSURANCE	4,250	5,414	5,700	6,000	6,600
030	TRAINING	1,093	574	1,100	650	1,100
040	WORKERS COMPENSATION	749	736	712	714	744
050	AWARDS	216	217	232	217	232
	* SUBTOTAL PERSONNEL *	<u>51,561</u>	<u>55,329</u>	<u>57,870</u>	<u>57,522</u>	<u>61,035</u>
111	MATERIALS/SUPPLIES	2,356	2,696	2,300	2,000	2,000
112	OFFICE SUPPLIES	298	613	750	500	700
113	PRINTING/BINDING	631	362	2,245	2,200	2,300
120	COMMUNICATIONS	752	738	800	775	800
140	SUBSCRIPTIONS/DUES	60	30	210	75	210
141	TRAVEL / BUSINESS	48	-	150	50	400
190	CONTINGENT	187	466	3,000	1,000	3,000
	* SUBTOTAL OPERATING *	<u>4,332</u>	<u>4,905</u>	<u>9,455</u>	<u>6,600</u>	<u>9,410</u>
	** TOTAL EXPENDITURES **	<u>\$ 55,893</u>	<u>\$ 60,234</u>	<u>\$ 67,325</u>	<u>\$ 64,122</u>	<u>\$ 70,445</u>

DIVISION 445 VICTIM RIGHTS ADVOCATE

DIVISION NARRATIVE

This division provides for one employee: the Victim Witness Advocate. This division is responsible for providing assistance to victims of crimes.

All expenditures for this division are completely offset by a portion of the fine set by the State to provide for this service.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Victim Witness Advocate	1	16	\$ 44,672
Longevity	-		-
TOTAL	1		<u>\$ 44,672</u>

BUDGET ANALYSIS

This division provides for the same level of service as the previous year's budget. The 4.6% increase is due to expected growth in personnel..

01-5-452 PUBLIC SAFETY TRAINING

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 93,991	\$ 117,257	\$ 141,461	\$ 140,500	\$ 148,623
014	OVERTIME	5,176	7,145	3,500	4,500	3,500
021	FICA	6,607	8,429	9,857	9,860	10,344
022	EMPLOYEE RETIREMENT	9,062	11,895	14,931	14,472	15,669
023	EMPLOYEE INSURANCE	8,721	14,497	17,100	18,000	19,800
030	TRAINING	18,495	9,777	24,800	17,600	24,800
040	WORKERS COMPENSATION	4,153	3,985	6,668	7,805	6,998
050	AWARDS	433	433	695	433	695
	* SUBTOTAL PERSONNEL *	<u>146,638</u>	<u>173,418</u>	<u>219,012</u>	<u>213,170</u>	<u>230,429</u>
110	CLOTHING/UNIFORMS	271	1,034	1,000	950	1,000
111	MATERIALS/SUPPLIES	4,960	14,384	5,985	9,000	11,510
112	OFFICE SUPPLIES	238	426	300	300	1,000
113	PRINTING/BINDING	348	133	2,500	750	6,675
120	COMMUNICATIONS	1,336	1,493	1,600	1,400	1,600
130	CONTRACTUAL SERVICES	23	1,459	850	850	1,200
131	REPAIRS/MAINTENANCE	-	654	500	50	500
132	PROFESSIONAL SERVICES	1,840	823	2,500	1,850	2,500
140	SUBSCRIPTIONS/DUES	2,002	290	845	800	589
141	TRAVEL / BUSINESS	24	55	200	175	200
142	ADVERTISING	5,578	2,807	2,500	2,500	-
150	VEHICLE OPERATIONS	1,823	675	1,200	750	1,500
151	FUEL	1,054	2,562	2,000	2,000	2,500
	* SUBTOTAL OPERATING *	<u>19,497</u>	<u>26,795</u>	<u>21,980</u>	<u>21,375</u>	<u>30,774</u>
	** TOTAL EXPENDITURES **	<u>\$ 166,135</u>	<u>\$ 200,213</u>	<u>\$ 240,992</u>	<u>\$ 234,545</u>	<u>\$ 261,203</u>

DIVISION 452 PUBLIC SAFETY TRAINING

DIVISION NARRATIVE

This division provides for three employees: a Public Safety Sergeant Training and two Fire Training Captains.

This division is responsible for the in-house police and fire training of all Public Safety employees. The division is aimed at providing the Public Safety Department with the necessary skills and knowledge to give a professional response to emergency situations.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Public Safety Sergeant Training	1	19	\$ 54,012
Fire Training Captain	2	19	91,973
Longevity	-		<u>2,638</u>
TOTAL	3		<u>\$ 148,623</u>

BUDGET ANALYSIS

This division provides for a higher level of service as the previous year's budget. The 8.4% increase is due to adding one Fire Training Captain during the previous fiscal year by budget amendment for \$38,000 (which is not reflected in the FY2007 original budget figures) and expected growth in personnel expenditures.

01-5-453 FIRE / RESCUE

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 1,312,121	\$ 1,468,001	\$ 1,595,480	\$ 1,595,480	\$ 1,919,497
014	OVERTIME	177,342	80,058	90,000	90,000	80,000
021	FICA	108,239	112,500	116,298	116,299	137,965
022	EMPLOYEE RETIREMENT	151,772	157,668	168,548	173,604	205,948
023	EMPLOYEE INSURANCE	154,528	220,711	228,000	245,000	316,800
030	TRAINING	4,197	4,841	7,000	7,000	11,800
040	WORKERS COMPENSATION	65,330	78,450	73,150	65,000	71,982
050	AWARDS	7,580	8,446	9,264	8,446	11,120
	* SUBTOTAL PERSONNEL *	<u>1,981,109</u>	<u>2,130,675</u>	<u>2,287,740</u>	<u>2,300,829</u>	<u>2,755,112</u>
110	CLOTHING/UNIFORMS	42,370	32,697	40,000	35,000	56,500
111	MATERIALS/SUPPLIES	103,954	102,317	70,000	70,000	75,000
112	OFFICE SUPPLIES	438	842	775	775	775
113	PRINTING/BINDING	97	220	500	500	500
120	COMMUNICATIONS	1,729	2,669	4,000	2,200	4,000
130	CONTRACTUAL SERVICES	12,843	8,528	10,000	9,900	10,000
131	REPAIRS/MAINTENANCE	39,737	49,954	20,000	20,000	8,000
132	PROFESSIONAL SERVICES	11,077	16,310	12,000	10,000	19,000
140	SUBSCRIPTIONS/DUES	554	495	600	500	600
141	TRAVEL / BUSINESS	142	538	750	500	500
142	ADVERTISING	-	-	-	-	500
150	VEHICLE OPERATIONS	37,008	46,026	20,000	22,000	25,000
151	FUEL	31,173	36,620	30,000	28,000	40,000
152	DAMAGE CLAIMS	-	-	-	-	-
189	INTERFUND TRANSFER	543	270	-	-	-
	* SUBTOTAL OPERATING *	<u>281,665</u>	<u>297,486</u>	<u>208,625</u>	<u>199,375</u>	<u>240,375</u>
300	LAND	-	-	-	-	-
321	BUILDING IMPROVEMENTS	-	-	97,400	97,400	-
360	MOTOR VEHICLES	-	429,598	14,000	14,000	35,000
370	NON-MOBIL EQUIPMENT	-	7,833	38,000	38,000	50,000
	* SUBTOTAL CAPITAL *	<u>-</u>	<u>437,431</u>	<u>149,400</u>	<u>149,400</u>	<u>85,000</u>
	** TOTAL EXPENDITURES **	<u>\$ 2,262,774</u>	<u>\$ 2,865,592</u>	<u>\$ 2,645,765</u>	<u>\$ 2,649,604</u>	<u>\$ 3,080,487</u>

DIVISION 453 FIRE / RESCUE

DIVISION NARRATIVE

This division provides for forty-eight employees: one Chief of Fire/Rescue/Emergency Preparedness Director, three Fire Captains, and forty-four firefighters making up three shifts. Each shift works 24 hours on duty and 48 hours off for a 56-hour average workweek. The main fire station is staffed by four personnel per shift. The sub-stations are staffed by three firefighters each per shift. These personnel are supplemented by the Public Safety Officers.

The Fire / Rescue division provides emergency response to incidents involving fire suppression, hazardous materials, water rescue, high-level and confined space rescue and first-responder backup to the Horry County EMS. In addition, the division has fire service contracts with the town of Briarcliffe Acres as well as Horry County to provide service to the areas adjacent to the City east of the Intracoastal Waterway.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Chief of Fire Rescue/Emergency Preparedness Director	1	28	\$ 78,523
Fire Captain	3	21	160,021
PSO - Firefighter	6	16	248,110
PSO - Fire Lieutenant	5	15/16	207,718
Fire Lieutenant	9	15	398,744
Firefighter-EMT / Firefighter	24	14/13	816,680
Longevity	-		<u>9,701</u>
TOTAL	48		<u>\$ 1,919,497</u>

DETAIL OF CAPITAL OUTLAY

<u>Description</u>	<u>Amount</u>	<u>Code</u>
First Responder - Medical Vehicle (Ford pick-up with emergency equipment)	\$ 35,000	360
5 ISI Viking SCBA (replacing older models)	18,800	370
Mobile Computers/Rescue Air Bag System	<u>31,200</u>	370
TOTAL	<u>\$ 85,000</u>	

BUDGET ANALYSIS

This division provides for an increased level of service over the previous year's budget with the addition of eight firefighters. The 16.4% increase is due to the addition of eight firefighters.

01-5-454 FIRE PREVENTION/INSPECTION

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 114,618	\$ 187,244	\$ 198,436	\$ 198,436	\$ 215,062
012	SALARY, PART-TIME	17,449	1,264	-	-	-
014	OVERTIME	2,537	7,342	3,500	5,500	3,500
021	FICA	9,761	13,914	15,145	14,072	16,392
022	EMPLOYEE RETIREMENT	12,133	18,634	20,194	21,005	22,512
023	EMPLOYEE INSURANCE	9,098	22,908	22,800	22,800	26,400
030	TRAINING	1,665	2,355	2,000	2,100	2,000
040	WORKERS COMPENSATION	5,890	6,747	6,336	6,550	6,859
050	AWARDS	650	866	926	866	927
	* SUBTOTAL PERSONNEL *	<u>173,801</u>	<u>261,274</u>	<u>269,337</u>	<u>271,329</u>	<u>293,652</u>
110	CLOTHING/UNIFORMS	208	158	600	500	125
111	MATERIALS/SUPPLIES	6,636	3,261	10,000	3,800	10,000
112	OFFICE SUPPLIES	1,182	1,340	800	900	800
113	PRINTING/BINDING	4,623	6,925	10,000	7,000	10,000
120	COMMUNICATIONS	1,271	1,660	2,000	1,200	3,300
131	REPAIRS/MAINTENANCE	119	-	400	400	400
132	PROFESSIONAL SERVICES	1,279	731	100	130	500
140	SUBSCRIPTION/DUES	1,667	1,514	1,655	1,655	1,655
141	TRAVEL / BUSINESS	-	-	200	-	200
150	VEHICLE OPERATIONS	-	1,290	-	-	-
151	FUEL	92	697	-	-	3,000
	* SUBTOTAL OPERATING *	<u>17,077</u>	<u>17,576</u>	<u>25,755</u>	<u>15,585</u>	<u>29,980</u>
360	MOTOR VEHICLES	-	33,498	-	-	-
	* SUBTOTAL CAPITAL *	<u>-</u>	<u>33,498</u>	<u>-</u>	<u>-</u>	<u>-</u>
	** TOTAL EXPENDITURES **	<u>\$ 190,878</u>	<u>\$ 312,348</u>	<u>\$ 295,092</u>	<u>\$ 286,914</u>	<u>\$ 323,632</u>

DIVISION 454 FIRE PREVENTION/INSPECTION

DIVISION NARRATIVE

This division provides for four employees: a Captain/Fire Prevention Officer, two Fire Inspectors, and a Fire Prevention/Administrative Assistant. This division is responsible for all fire prevention, fire education, and inspection activities of the City.

The employees educate the public regarding proper fire safety and prevention techniques, make fire inspections and review building plans to ensure compliance with City fire codes. The Administrative Assistant assists with paperwork for fire inspections and billing of false alarm fees.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Captain/Fire Prevention Officer	1	20	\$ 65,544
Fire Inspector	2	17	107,800
Fire Prevention/Administrative Assistant	1	14	35,116
Longevity	<u>-</u>		<u>6,602</u>
TOTAL	4		<u>\$ 215,062</u>

BUDGET ANALYSIS

This division provides for the same level of service as the previous year's budget. The 9.7% increase is due to expected growth in personnel and operating costs.

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GENERAL FUND EXPENDITURES

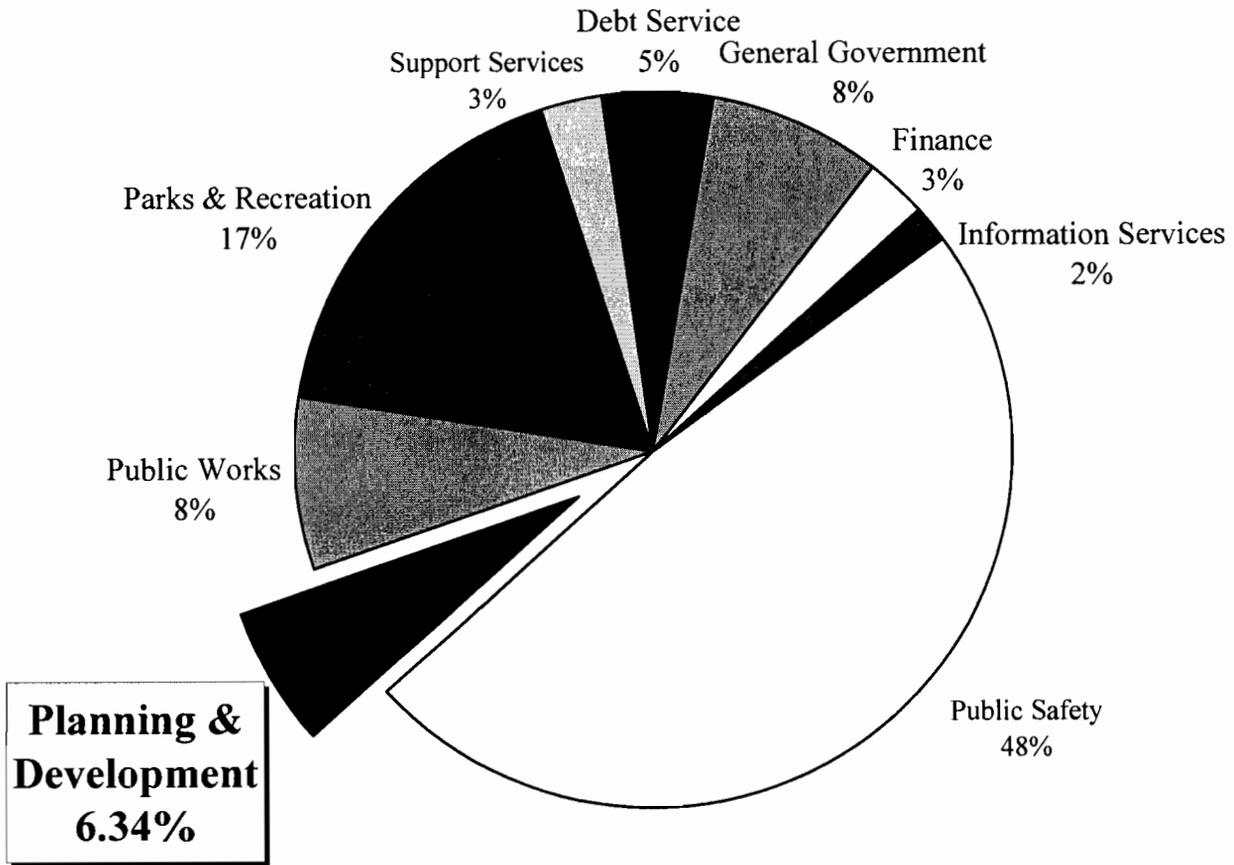
PLANNING AND DEVELOPMENT

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**GENERAL FUND
PLANNING AND DEVELOPMENT DEPARTMENT**

The Planning & Development Department includes 2 divisions: Planning & Building. The department oversees zoning issues, planning activities, building regulations and development activities. Descriptions of the individual divisions are provided in their individual division narratives which follow.

The chart below shows the portion of General Fund Expenditures allocated to the Planning & Development Department, which reflects 6.34% of the overall resources appropriated in the General Fund for FY2009.



Following is the five-year history of employees assigned to this department by division. The employees in this department make up 5.6% of the entire work force for the City.

FISCAL YEAR ENDING JUNE 30, 2009
Regular Employees
PLANNING AND DEVELOPMENT DEPARTMENT

	FY2005	FY2006	FY2007	FY2008	FY2009
PLANNING	10 ¹	10	10 ³	10	10
BUILDING	<u>7</u>	<u>9</u> ²	<u>11</u> ⁴	<u>11</u>	<u>11</u>
TOTAL	<u>17</u>	<u>19</u>	<u>21</u>	<u>21</u>	<u>21</u>

Footnotes:

¹ Added 1 Zoning Inspector in FY2005.

² Added 2 Building Inspectors in FY2006 (one in budget process, another 10/3/05 by budget amendment).

³ Transferred 1 Permit Clerk to Building [522], and added 1 Planner

⁴ Transferred 1 Permit Clerk from Planning [521], and added 1 Administrative Assistant.

A summary of expenditures for the past 4 years of this department is provided below. The total expenditures for the divisions include all amounts required from both the General Fund and the Water and Sewer Fund to accomplish the level of services and goals of the department. The General Fund will provide \$1,652,716 and the Water and Sewer Fund will provide \$43,105. The Water and Sewer portion of the Building Division is recorded as an Overhead Allocation and not as direct charges to individual object codes. The overhead rate for the Building Division is 5%.

SUMMARY OF EXPENDITURES
PLANNING AND DEVELOPMENT DEPARTMENT

DIV. NO.	DIVISION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
521	PLANNING	752,653	768,952	836,398	656,153	833,711
522	BUILDING	<u>791,011</u>	<u>741,361</u>	<u>893,560</u>	<u>711,850</u>	<u>862,110</u>
TOTAL EXPENDITURES		<u>\$ 1,543,664</u>	<u>\$ 1,510,313</u>	<u>\$ 1,729,958</u>	<u>\$ 1,368,003</u>	<u>\$ 1,695,821</u>
PLANNING/DEVELOPMENT OVERHEAD		<u>(39,551)</u>	<u>(37,068)</u>	<u>(44,678)</u>	<u>(35,593)</u>	<u>(43,105)</u>
NET PLANNING & DEVELOPMENT		<u>\$ 1,504,113</u>	<u>\$ 1,473,245</u>	<u>\$ 1,685,280</u>	<u>\$ 1,332,411</u>	<u>\$ 1,652,716</u>

**GENERAL FUND
PLANNING AND DEVELOPMENT DEPARTMENT**

Performance Benchmarks, Goals and Priorities

The Planning and Development Department continues to work toward the completion of its FY2008 goals and priorities. The completed goals for the department include:

- Work with a consultant in the development of a Parking Study.
- Issuance of \$250,000,000 in new construction permits.
- Work with Horry County in the development and adoption of a Thoroughfare Plan.
- Work with a consultant in the development of an Atlantic Intracoastal Waterway Corridor Study.
- Continue the development of a "Community Profile."

The rapid growth in construction within the City continues to put a strain on the Planning and Development Department. The following benchmarks, goals and priorities are provided for in FY2009:

- Work with DOT on a crosswalk plan for Ocean Blvd.
- Issuance of \$200,000,000 in new construction permits.
- Work with Horry County in the development and adoption of a Thoroughfare Plan.
- Work with a consultant in the development of an Atlantic Intracoastal Waterway Corridor Study.

01-5-521 PLANNING

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 500,249	\$ 513,211	\$ 552,267	\$ 425,000	\$ 570,959
012	SALARY, PART-TIME	-	13,768	18,375	11,000	-
014	OVERTIME	519	541	-	133	750
015	SPECIAL ALLOWANCE	4,800	5,300	5,400	450	5,400
021	FICA	35,556	37,438	38,804	28,909	38,877
022	EMPLOYEE RETIREMENT	37,088	47,133	55,227	38,262	51,454
023	EMPLOYEE INSURANCE	48,466	60,563	57,000	50,000	59,400
030	TRAINING	9,091	9,463	14,100	10,500	11,800
040	WORKERS COMPENSATION	5,521	7,308	7,818	7,192	7,832
050	AWARDS	2,492	2,379	2,646	2,379	2,690
	* SUBTOTAL PERSONNEL *	<u>643,782</u>	<u>697,104</u>	<u>751,637</u>	<u>573,825</u>	<u>749,162</u>
111	CLOTHING/UNIFORMS	392	305	700	305	700
111	MATERIALS/SUPPLIES	7,900	8,981	8,000	8,000	4,550
112	OFFICE SUPPLIES	1,682	4,550	4,500	3,000	4,500
113	PRINTING/BINDING	3,781	521	1,750	1,750	2,540
120	COMMUNICATIONS	5,399	5,785	6,000	5,075	6,000
130	CONTRACTUAL SERVICES	11,931	17,443	11,511	9,511	16,659
131	REPAIRS/MAINTENANCE	-	38	250	175	250
132	PROFESSIONAL SERVICES	52,246	801	2,800	1,500	22,800
140	SUBSCRIPTIONS/DUES	4,631	4,379	7,000	4,750	7,000
141	TRAVEL / BUSINESS	1,882	2,817	1,800	1,000	1,800
142	ADVERTISING	16,073	22,581	18,000	15,000	14,000
150	VEHICLE OPERATIONS	327	881	750	750	750
151	FUEL	2,627	2,766	2,700	2,700	3,000
152	DAMAGE CLAIMS	-	-	-	9,812	-
	* SUBTOTAL OPERATING *	<u>108,871</u>	<u>71,848</u>	<u>65,761</u>	<u>63,328</u>	<u>84,549</u>
380	OFFICE FURNITURE	-	-	19,000	19,000	-
	* SUBTOTAL CAPITAL *	<u>-</u>	<u>-</u>	<u>19,000</u>	<u>19,000</u>	<u>-</u>
	** TOTAL EXPENDITURES **	<u>\$ 752,653</u>	<u>\$ 768,952</u>	<u>\$ 836,398</u>	<u>\$ 656,153</u>	<u>\$ 833,711</u>

DIVISION 521 PLANNING

DIVISION NARRATIVE

This division consists of ten (10) employees as listed below. The Director supervises and manages all activities for the entire department, prepares the annual budget for the department and acts as the City's representative for the Department.

The Assistant Director, Planning & Development serves as the Zoning Administrator for the City. As such he is charged with the review of all plans for compliance with the City's zoning code and acts on behalf of the Director in his absence. This individual assembles pertinent zoning information to be presented to the Planning Commission twice each month, and is the liaison to the Zoning Board of Appeals. Zoning is the first step in the overall permitting process of the City. He also answers questions, initiates plan reviews and disseminates zoning information to the public. The Assistant Zoning Administrator assists the Assistant Director in the above-mentioned duties. The Zoning Enforcement Officer is on the road to ensure uniform code compliance throughout the city.

The Principal Planner is responsible for formulating plans and policies to meet the social, economic and physical needs of the City and developing strategies to implement these plans and policies. This individual applies appropriate administrative techniques to evaluate and resolve conflicting demands, and offers alternative uses of resources. This position also serves as liaison to the Planning Commission. The Planner coordinates site plan review functions for the following City departments: Public Works, Public Safety and Planning/Development. The Planning Technician assists with fieldwork, produces and delivers agendas, assigns house numbers and street names to new homes and developments, produces maps for presentations and assists in complaint inspections. These positions also aid the Principal Planner in all other planning activities.

The Administrative Assistants receive the public, schedule inspections and assist the public with applications for construction permits and appeals. They also input permits, verify licensing requirements and issue permits. Monthly reports, departmental payroll and other activities are also responsibilities of the administrative staff.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Director, Planning & Development	1	31	\$ 93,847
Assistant Director, Planning & Development	1	28	88,929
Assistant Zoning Administrator	1	24	59,155
Zoning Enforcement Officer	1	14	35,940
Principal Planner	1	27	62,257
Senior Planner	1	24	62,008
Planner	1	22	49,448
Planning Technician	1	17	45,553
Administrative Assistant I & II	2	15/13	68,870
Longevity	-		<u>4,952</u>
TOTAL	10		<u>\$ 570,959</u>

BUDGET ANALYSIS

This division provides for the same level of service as the previous year's budget. The slight 0.3% decrease is due to personnel changes as well as a reduction in capital outlay.

01-5-522 BUILDING

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 348,892	\$ 434,830	\$ 498,447	\$ 445,000	\$ 519,624
014	OVERTIME	4,706	736	2,500	4,750	1,500
021	FICA	24,878	30,239	34,565	31,033	35,958
022	EMPLOYEE RETIREMENT	26,432	39,836	50,095	42,726	46,901
023	EMPLOYEE INSURANCE	30,686	47,852	62,700	59,000	66,000
030	TRAINING	4,076	5,203	12,000	6,000	12,000
040	WORKERS COMPENSATION	5,816	8,778	11,121	8,520	11,569
050	AWARDS	1,962	2,246	2,682	2,246	2,547
	* SUBTOTAL PERSONNEL *	<u>447,448</u>	<u>569,720</u>	<u>674,110</u>	<u>599,275</u>	<u>696,099</u>
110	CLOTHING/UNIFORMS	3,936	4,833	5,400	4,250	5,400
111	MATERIALS/SUPPLIES	15,315	6,504	5,450	5,450	5,400
112	OFFICE SUPPLIES	1,337	3,315	5,000	3,000	3,500
113	PRINTING/BINDING	3,260	1,808	4,000	3,750	2,500
120	COMMUNICATIONS	10,957	9,044	8,500	6,100	7,000
130	CONTRACTUAL SERVICES	15,882	13,707	25,000	22,500	24,811
131	REPAIRS/MAINTENANCE	70	85	250	75	250
132	PROFESSIONAL SERVICES	233,128	116,818	150,000	50,000	100,000
140	SUBSCRIPTIONS/DUES	770	1,190	1,850	1,850	1,850
141	TRAVEL / BUSINESS	283	174	500	-	500
142	ADVERTISING	5,590	3,450	2,500	4,500	3,000
150	VEHICLE OPERATIONS	6,216	2,062	3,000	3,300	3,000
151	FUEL	7,521	8,651	8,000	7,800	8,800
	* SUBTOTAL OPERATING *	<u>304,265</u>	<u>171,641</u>	<u>219,450</u>	<u>112,575</u>	<u>166,011</u>
360	MOTOR VEHICLES	32,188	-	-	-	-
380	FURN. / OFFICE EQUIPMENT	7,110	-	-	-	-
	* SUBTOTAL CAPITAL *	<u>39,298</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	** TOTAL EXPENDITURES **	<u>\$ 791,011</u>	<u>\$ 741,361</u>	<u>\$ 893,560</u>	<u>\$ 711,850</u>	<u>\$ 862,110</u>
LESS OVERHEAD ALLOCATION TO:						
	WATER & SEWER FUND 5%	<u>39,551</u>	<u>37,068</u>	<u>44,678</u>	<u>35,593</u>	<u>43,105</u>
TOTAL NET GENERAL FUND		<u>\$ 751,460</u>	<u>\$ 704,293</u>	<u>\$ 848,882</u>	<u>\$ 676,258</u>	<u>\$ 819,005</u>

DIVISION 522 BUILDING

DIVISION NARRATIVE

This division provides for eleven (11) employees: one Building Official, one Assistant Building Official, seven Master Building Inspectors, one Administrative Assistant and one Permit Clerk.

This division is responsible for enforcing all building and development codes of the City, including those ordinances outlined in the General Statutes and other ordinances related to building and growth in the City. The division is responsible for the inspection of all construction within the City and issues permits relating to the physical improvement of property. The Building Official and staff perform building inspections and review plans submitted at the Municipal Complex.

The Administrative Assistant performs all typing, bookkeeping, and general clerical functions for the department. The Permit Clerk assists the Administrative Assistant and issues building permits.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Building Official	1	27	\$ 68,437
Assistant Building Official	1	23	52,216
Master Building Inspector	6	18	279,330
Master Electrical Inspector	1	18	48,851
Administrative Assistant II	1	15	37,336
Permit Clerk	1	12	30,678
Longevity	<u>-</u>		<u>2,776</u>
TOTAL	11		<u>\$ 519,624</u>

BUDGET ANALYSIS

This division provides for the same level of service as the previous year's budget. The slight 3.5% decrease is due to a reduction in contractual services for plan reviews.

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GENERAL FUND EXPENDITURES

PUBLIC WORKS

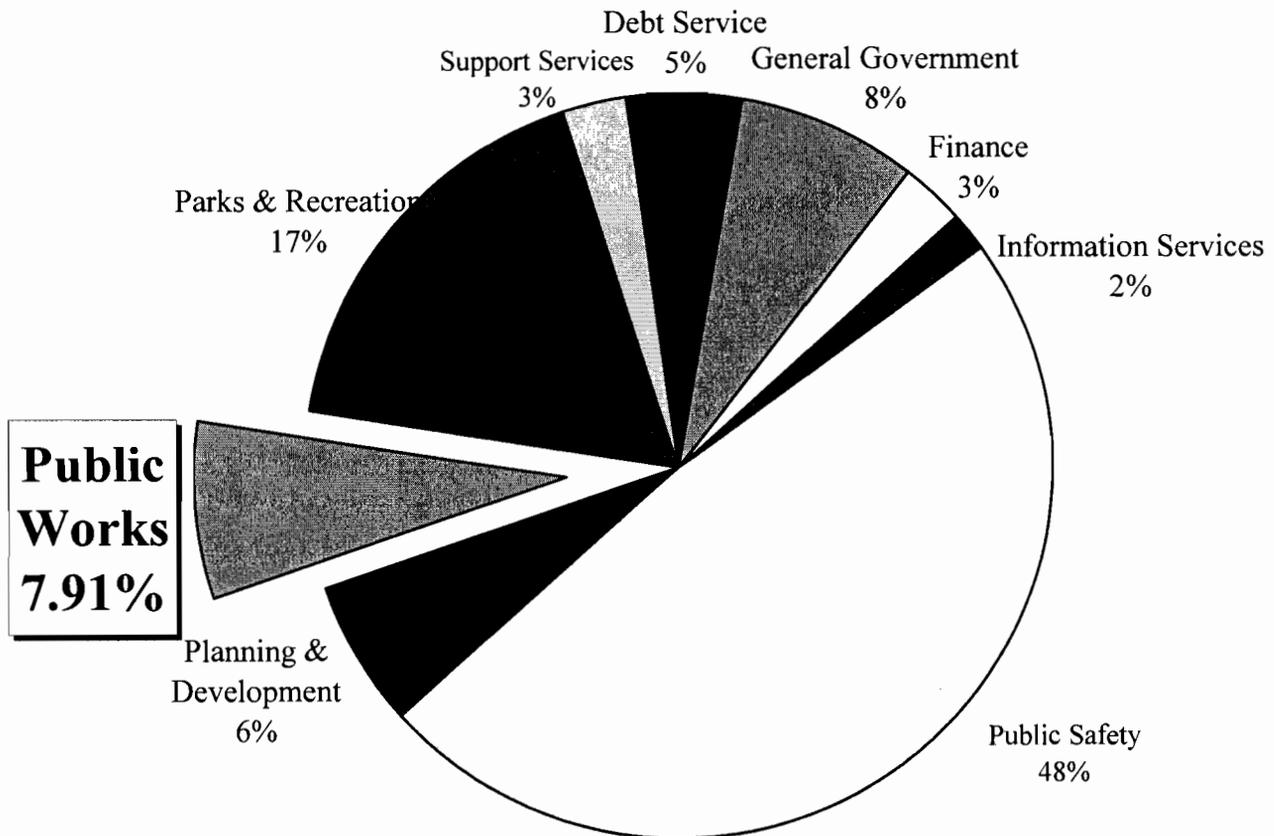
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**GENERAL FUND
PUBLIC WORKS DEPARTMENT**

The Public Works Department includes only the Street and Drainage Division in the General Fund. The primary function of the Street and Drainage Division is to construct and maintain roads, bridges, sidewalks, and the storm water drainage system throughout the City. This year the Division will manage compliance with the HPDES General Permit for stormwater discharges.

Large capital projects for roads, bridges and sidewalks are funded with a transfer out of the General Fund to the Street Improvement Fund (Fund 09) annually. Large capital projects for storm water drainage projects are funded by Storm Water Drainage Fees and expended in the Storm Water Drainage Fund (Fund 03).

The chart below shows the portion of General Fund Expenditures allocated to the Public Works Department, which reflects 7.91% of the overall resources appropriated in the General Fund for FY2009.



Following is the five-year history of employees assigned to this department by division. The employees in this division make up 5.1% of the entire work force for the City.

FISCAL YEAR ENDING JUNE 30, 2009
Regular Employees
PUBLIC WORKS DEPARTMENT

	<u>FY2005</u>	<u>FY2006</u>	<u>FY2007</u>	<u>FY2008</u>	<u>FY2009</u>
STREETS / DRAINAGE	<u>17</u>	<u>18</u> ¹	<u>18</u>	<u>19</u> ²	<u>19</u>
TOTAL	<u>17</u>	<u>18</u>	<u>18</u>	<u>19</u>	<u>19</u>

Footnotes:

¹ Added 1 Heavy Equipment Operator to run the street sweeper in FY2006.

² Added 1 Stormwater Plan Review Inspector in FY2008.

A summary of expenditures for the past 4 years of this department is provided below. The total expenditures for the various divisions include all amounts required from both the General Fund and the Water and Sewer Fund to accomplish the level of services and goals of this department. The General Fund will provide \$2,060,075 and the Water and Sewer Fund will provide \$228,897. The overhead rate for the Streets and Drainage Division is 10%.

SUMMARY OF EXPENDITURES
PUBLIC WORKS DEPARTMENT

DIV. NO.	DIVISION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
652	STREETS / DRAINAGE	<u>1,721,085</u>	<u>2,076,049</u>	<u>2,150,593</u>	<u>2,112,483</u>	<u>2,288,972</u>
TOTAL EXPENDITURES		\$ <u>1,721,085</u>	\$ <u>2,076,049</u>	\$ <u>2,150,593</u>	\$ <u>2,112,483</u>	\$ <u>2,288,972</u>
PUBLIC WORKS OVERHEAD		<u>(172,109)</u>	<u>(207,605)</u>	<u>(215,059)</u>	<u>(211,248)</u>	<u>(228,897)</u>
NET PUBLIC WORKS		\$ <u>1,548,977</u>	\$ <u>1,868,444</u>	\$ <u>1,935,534</u>	\$ <u>1,901,235</u>	\$ <u>2,060,075</u>

**GENERAL FUND
PUBLIC WORKS DEPARTMENT**

Performance Benchmarks, Goals and Priorities

The Public Works Department continues to accomplish annual recurring departmental goals and priorities for FY2008 as follows:

- Resurface streets based on priority ranking from the pavement condition survey.
- Install a handicap accessible beach dune walkover.
- Implement EPA Phase II Storm Water Regulations.
- Monitor, survey and report beach renourishment progress.
- Continue "Underground Utility Conversion Project."

Goals and priorities for this upcoming budget continue programs already in place, as well as introducing some new ones. The following benchmarks, goals and priorities are provided for in FY2009:

- Install sidewalks / boardwalks.
 - Lake Avenue in Cherry Grove, Nixon Street, 33rd Avenue South, and Windy Hill Road Extension.
- Resurface streets based on priority ranking from the pavement condition survey.
- Install a handicap accessible beach dune walkover.
- Monitor, survey and report beach renourishment progress.
- Pave Water Tower Road from the back gate of Barefoot Landing to the Highway 31 Interchange if annexation of property takes place.
- Continue work on Hillside Drive retention project.
- Continue "Underground Utility Conversion Project."

01-5-652 STREETS/DRAINAGE

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 615,025	\$ 642,816	\$ 735,920	\$ 725,000	\$ 783,033
014	OVERTIME	32,275	34,064	35,000	45,000	40,000
021	FICA	44,785	47,068	52,423	52,360	55,966
022	EMPLOYEE RETIREMENT	48,172	61,540	73,237	77,000	78,188
023	EMPLOYEE INSURANCE	73,854	93,346	108,300	108,300	118,800
030	TRAINING	-	590	1,500	100	4,000
040	WORKERS COMPENSATION	34,096	38,657	44,713	37,524	47,736
050	AWARDS	7,637	7,412	8,000	7,500	8,199
	* SUBTOTAL PERSONNEL *	<u>855,844</u>	<u>925,493</u>	<u>1,059,093</u>	<u>1,052,784</u>	<u>1,135,922</u>
110	CLOTHING/UNIFORMS	9,508	8,294	10,000	9,600	10,000
111	MATERIALS/SUPPLIES	229,974	300,909	330,000	298,000	350,000
112	OFFICE SUPPLIES	174	668	500	175	500
113	PRINTING AND BINDING	32	-	1,500	25	1,000
120	COMMUNICATIONS	2,734	4,519	2,750	2,750	2,550
121	UTILITIES	307,054	333,214	330,000	345,000	350,000
130	CONTRACTUAL SERVICES	15,890	21,515	25,000	24,000	25,000
131	REPAIRS/MAINTENANCE	80,230	14,941	30,000	24,000	20,000
132	PROFESSIONAL SERVICES	163	805	1,500	700	1,500
140	SUBSCRIPTIONS/DUES	-	500	500	150	1,000
141	TRAVEL / BUSINESS	-	395	250	4,200	500
142	ADVERTISING	736	2,102	500	1,500	1,000
150	VEHICLE OPERATIONS	54,778	46,311	45,000	40,000	45,000
151	FUEL	39,047	40,845	40,000	35,000	45,000
152	DAMAGE CLAIMS	44	720	-	599	-
	* SUBTOTAL OPERATING *	<u>740,364</u>	<u>775,738</u>	<u>817,500</u>	<u>785,699</u>	<u>853,050</u>
330	ROADS / BRIDGES	-	-	35,000	35,000	-
360	MOTOR VEHICLES	19,649	-	89,000	89,000	-
361	HEAVY EQUIPMENT	64,938	284,505	150,000	150,000	280,000
370	NON-MOBIL EQUIPMENT	40,290	90,313	-	-	10,000
380	OFFICE EQUIPMENT	-	-	-	-	10,000
	* SUBTOTAL CAPITAL *	<u>124,877</u>	<u>374,818</u>	<u>274,000</u>	<u>274,000</u>	<u>300,000</u>
	** TOTAL EXPENDITURES **	<u>\$ 1,721,085</u>	<u>\$ 2,076,049</u>	<u>\$ 2,150,593</u>	<u>\$ 2,112,483</u>	<u>\$ 2,288,972</u>
LESS OVERHEAD ALLOCATION TO: WATER & SEWER FUND 10%		<u>172,109</u>	<u>207,605</u>	<u>215,059</u>	<u>211,248</u>	<u>228,897</u>
TOTAL NET GENERAL FUND		<u>\$ 1,548,977</u>	<u>\$ 1,868,444</u>	<u>\$ 1,935,534</u>	<u>\$ 1,901,235</u>	<u>\$ 2,060,075</u>

DIVISION 652 STREETS/DRAINAGE

DIVISION NARRATIVE

This division provides for nineteen employees: a Superintendent, a Supervisor, a Stormwater Compliance Manager, four Crew Leaders, three Heavy Equipment Operators, three Maintenance Specialist / MEOs, two Tradesworkers, and four Bridge Operators. The employees in this division report to the Director of Public Works (the Director is charged directly to the Water & Sewer Utility Fund).

This division maintains and improves City streets, sidewalks, storm drainage system and street signs. Another major task is the tending of the Barefoot Resort turn bridge over the Intracoastal Waterway.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Superintendent, Streets and Drainage	1	26	\$ 86,867
Supervisor, Streets and Drainage	1	21	62,942
Bridge Crew Leader	1	17	46,812
Stormwater Program Compliance Manager	1	17	44,592
Crew Leader I	3	14	127,089
Heavy Equipment Operator (HEO)	3	13	113,089
Maintenance Specialist / Motor Equipment Operator	3	11/12	117,014
Tradesworker	2	9	61,239
Bridge Operator	4	9	119,004
Longevity	-		<u>4,385</u>
TOTAL	19		<u>\$ 783,033</u>

DETAIL OF CAPITAL OUTLAY

<u>Description</u>	<u>Amount</u>	<u>Code</u>
Backhoe (replacement for New Holland)	\$ 105,000	361
Loader (replace existing loader)	175,000	361
Low Speed Impact Crash Barrier	10,000	370
Sign Cutter (replace existing cutter in sign shop)	<u>10,000</u>	380
TOTAL	<u>\$ 300,000</u>	

BUDGET ANALYSIS

This division provides for the same level of service as the previous year's budget. The 6.4% increase is due to expected growth in personnel, operating and capital expenditures.

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GENERAL FUND EXPENDITURES

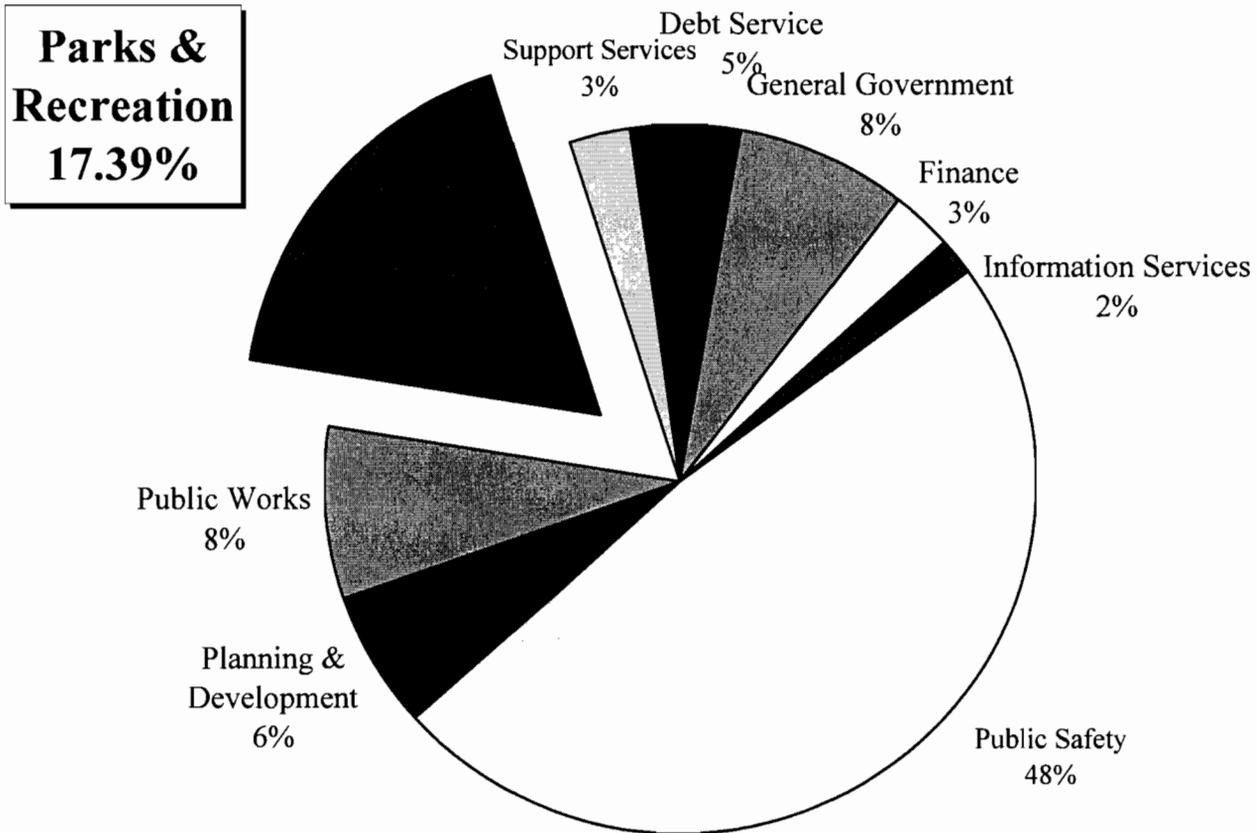
PARKS AND RECREATION

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**GENERAL FUND
PARKS AND RECREATION DEPARTMENT**

The Parks and Recreation Department includes 3 divisions: Recreation and Parks & Grounds in the General Fund, and the Aquatic & Fitness Center Fund. The department supervises a wide range of recreational activities for all ages as well as the maintenance and care of City grounds, park facilities, and beach accesses, and the operations of the North Myrtle Beach Aquatic & Fitness Center.

The chart below shows the portion of General Fund Expenditures allocated to the Parks and Recreation Department, which reflects 17.39% of the overall resources appropriated in the General Fund for FY2009. This is higher than normal due a large Capital Outlay for Recreation Center expansion being transferred out to the Capital Improvements Fund.



Following is the five-year history of employees assigned to this department by division. The employees in this department make up 4.5% of the entire work force for the City.

FISCAL YEAR ENDING JUNE 30, 2009
Regular Employees
PARKS AND RECREATION DEPARTMENT

	<u>FY2005</u>	<u>FY2006</u>	<u>FY2007</u>	<u>FY2008</u>	<u>FY2009</u>
RECREATION	6	5 ¹	6 ²	6	6
PARKS AND GROUNDS	<u>9</u>	<u>9</u>	<u>10</u> ³	<u>11</u> ⁴	<u>11</u>
TOTAL	<u>15</u>	<u>14</u>	<u>16</u>	<u>17</u>	<u>17</u>

Footnotes:

¹ Transferred out Aquatic/Fitness Center Director to the Aquatic Center Fund in FY2006 as facility neared completion.

² Added 1 Administrative Assistant to Recreation in FY2007.

³ Added 1 Parks & Grounds Maintenance Technician in FY2007.

⁴ Added 1 Tree Maintenance Technician in FY2008.

A summary of expenditures for the past 4 years of this department is provided below. This department has no overhead allocation and therefore is totally funded by the General Fund revenues. The General Fund will provide \$2,730,793 to fund this department.

SUMMARY OF EXPENDITURES
PARKS AND RECREATION DEPARTMENT

DIV. NO.	DIVISION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
741	RECREATION	701,393	678,795	782,657	686,686	1,275,915
754	PARKS / GROUNDS	<u>1,075,693</u>	<u>1,410,607</u>	<u>1,511,511</u>	<u>1,521,718</u>	<u>1,454,878</u>
TOTAL PARKS AND RECREATION		<u>\$ 1,777,086</u>	<u>\$ 2,089,402</u>	<u>\$ 2,294,168</u>	<u>\$ 2,208,404</u>	<u>\$ 2,730,793</u>

**GENERAL FUND
PARKS AND RECREATION DEPARTMENT**

Performance Benchmarks, Goals and Priorities

The goals and priorities set forth in the FY2008 budget are underway and being accomplished as follows:

- Provide continuous funding for Parks Improvements in Heritage Shores Park and the Russell Burgess Coastal Preserve.
- Maintain beach accesses along the ocean front.
- Continue to expand lifelong learning classes.
- Plan for expansion of Recreation Center to include new offices and gym.

As the City of North Myrtle Beach continues to grow, the demands on the Parks and Recreation Department also increase. The department offers a wide variety of recreational activities with a relatively small staff. The following benchmarks, goals and priorities are provided for in FY2009.

- Provide continuous funding for Parks Improvements in Heritage Shores Park, Russell Burgess Coastal Preserve, and other various parks.
- Build new beach accesses along the ocean front.
- Finalize plans for the expansion of the J. Bryan Floyd Community Center to include new offices and a gymnasium and begin construction during the fiscal year.
- Continue to expand lifelong learning classes.

01-5-741 RECREATION

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 221,795	\$ 263,746	\$ 284,370	\$ 284,370	\$ 299,394
012	SALARY, PART-TIME	13,510	21,807	40,000	40,000	40,300
014	OVERTIME	366	403	500	400	500
015	SPECIAL ALLOWANCE	4,800	5,300	5,400	5,400	5,400
021	FICA	16,523	20,240	22,416	22,382	23,474
022	EMPLOYEE RETIREMENT	16,606	23,742	28,487	25,593	29,989
023	EMPLOYEE INSURANCE	24,896	33,004	39,900	39,900	39,600
030	TRAINING	1,292	4,483	6,500	4,700	4,700
040	WORKERS COMPENSATION	3,388	3,776	5,328	3,665	5,579
050	AWARDS	1,123	1,949	1,621	1,949	1,904
	* SUBTOTAL PERSONNEL *	<u>304,299</u>	<u>378,450</u>	<u>434,522</u>	<u>428,359</u>	<u>450,840</u>
110	CLOTHING/UNIFORMS	1,182	971	500	1,000	500
111	MATERIALS/SUPPLIES	100,926	97,552	107,000	105,000	184,775
112	OFFICE SUPPLIES	1,550	4,258	3,000	3,000	3,000
113	PRINTING/BINDING	14,073	15,645	16,000	14,500	27,800
120	COMMUNICATIONS	10,741	9,263	14,800	11,500	18,200
130	CONTRACTUAL SERVICES	71,175	72,493	120,000	70,000	248,990
131	REPAIRS/MAINTENANCE	49,323	936	1,000	1,500	1,000
132	PROFESSIONAL SERVICES	1,540	411	-	346	125,000
133	CLEAN CITY COMMITTEE	13,992	21,202	28,650	22,500	28,650
136	MUSEUM	7,846	4,700	30,000	15,000	61,500
140	SUBSCRIPTIONS/DUES	4,317	1,723	4,185	3,680	4,185
141	TRAVEL / BUSINESS	4,753	9,626	8,500	6,551	8,500
142	ADVERTISING	6,419	2,572	12,000	1,750	99,975
150	VEHICLE OPERATIONS	(57)	29	1,000	500	500
151	FUEL	736	1,433	1,500	1,500	2,500
152	DAMAGE CLAIMS	15,268	-	-	-	-
	* SUBTOTAL OPERATING *	<u>303,784</u>	<u>242,814</u>	<u>348,135</u>	<u>258,327</u>	<u>815,075</u>
321	BUILDING IMPROVEMENTS	-	57,531	-	-	-
360	MOTOR VEHICLES	-	-	-	-	5,000
380	FURN. / OFFICE EQUIPMENT	93,310	-	-	-	5,000
	* SUBTOTAL CAPITAL *	<u>93,310</u>	<u>57,531</u>	<u>-</u>	<u>-</u>	<u>10,000</u>
	** TOTAL EXPENDITURES **	<u>\$ 701,393</u>	<u>\$ 678,795</u>	<u>\$ 782,657</u>	<u>\$ 686,686</u>	<u>\$ 1,275,915</u>

DIVISION 741 RECREATION

DIVISION NARRATIVE

This division provides for six full-time employees: a Parks and Recreation Director, a Community Center/Special Events Director, an Athletic Director, a Recreation Coordinator, an Administrative Assistant, and a Secretary/Receptionist.

The Parks and Recreation Director and his associates coordinate citizen participation in recreation programs in the City to keep residents active and involved and to help promote the idea that recreation is important for community growth and development. The Director also publicizes all department activities through the news media and maintains and promotes the multi-purpose Community Center as a recreation facility, meeting place for citizen groups, and mini-convention possibilities.

The Community Center/Special Events Director is responsible for the day to day operation of the J. Bryan Floyd Community Center and the coordination of community special events such as the Easter Egg Hunt, the Christmas Events and the many races that the Department sponsors throughout the year. This individual also serves as the City coordinator for the Keep North Myrtle Beach Beautiful Commission. The Community Center/Special Events Director supervises three part-time Recreation Leaders who provide staff support for all recreation programs.

The Athletic Director is responsible for the department's sports programs. This individual oversees the youth baseball and softball, adult softball, youth soccer, youth flag and tackle football programs and the youth basketball programs.

The Recreation Coordinator oversees the development and operation of recreation instructional programs, cultural programs and programs for senior citizens. The Administrative Assistant and the Secretary/Receptionist provide administrative and clerical support for the entire Parks and Recreation Department. These individuals provide data input and handle customer inquiries.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Parks and Recreation Director	1	31	\$ 92,045
Community Center/Special Events Director	1	18	56,737
Athletic Director	1	18	43,812
Recreation Coordinator	1	16	43,209
Administrative Assistant I	1	13	34,345
Secretary/Receptionist-Recreation	1	10	27,368
Longevity	-		<u>1,878</u>
TOTAL	6		<u>\$ 299,394</u>

DETAIL OF CAPITAL OUTLAY

<u>Description</u>	<u>Amount</u>	<u>Code</u>
Golf Cart (for Recreation staff)	\$ 5,000	360
Sound Systems (replace sound system in aerobics room)	<u>\$ 5,000</u>	380
TOTAL	<u>\$ 10,000</u>	

BUDGET ANALYSIS

This division provides for the same level of service as the previous year's budget. The 63% increase is mainly due to the addition of festivals being added to this budget that was previous financed through transfers to the North Myrtle Beach Chamber of Commerce. This division also experienced normal growth in personnel and operating costs.

01-5-754 PARKS AND GROUNDS

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 322,219	\$ 363,632	\$ 408,410	\$ 408,410	\$ 430,351
012	SALARY, PART-TIME	53,764	53,806	52,208	52,208	62,920
014	OVERTIME	11,639	14,400	12,000	12,000	18,850
021	FICA	26,287	29,397	32,611	32,611	35,336
022	EMPLOYEE RETIREMENT	24,798	34,125	42,041	39,939	44,920
023	EMPLOYEE INSURANCE	38,970	54,777	62,700	65,000	72,600
030	TRAINING	3,423	2,099	5,000	4,500	6,200
040	WORKERS COMPENSATION	11,678	12,019	17,581	15,000	19,051
050	AWARDS	4,302	4,242	4,810	3,500	4,960
	* SUBTOTAL PERSONNEL *	<u>497,080</u>	<u>568,497</u>	<u>637,361</u>	<u>633,168</u>	<u>695,188</u>
110	CLOTHING/UNIFORMS	6,248	5,964	8,000	6,500	8,000
111	MATERIALS/SUPPLIES	132,013	147,582	125,000	125,000	135,000
112	OFFICE SUPPLIES	92	544	-	-	-
113	PRINTING/BINDING	-	32	-	-	-
120	COMMUNICATIONS	2,903	4,318	3,100	3,100	3,900
130	CONTRACTUAL SERVICES	137,153	154,768	140,000	140,000	132,250
131	REPAIRS/MAINTENANCE	57,775	37,942	39,000	39,000	34,000
132	PROFESSIONAL SERVICES	1,302	405	1,500	9,000	3,800
133	TREE CITY COMMITTEE	-	1,750	5,000	16,000	16,000
140	SUBSCRIPTIONS/DUES	2,620	1,265	1,450	1,550	6,950
141	TRAVEL / BUSINESS	897	644	2,000	1,200	2,000
142	ADVERTISING	2,706	1,958	300	400	500
150	VEHICLE OPERATIONS	24,320	30,160	25,000	25,000	36,000
151	FUEL	21,230	22,525	24,500	22,500	30,000
152	DAMAGE CLAIMS	-	-	-	-	-
	* SUBTOTAL OPERATING *	<u>389,259</u>	<u>409,857</u>	<u>374,850</u>	<u>389,250</u>	<u>408,400</u>
302	PARK IMPROVEMENTS	102,466	367,999	360,000	360,000	325,690
321	BUILDINGS IMPROVEMENTS	-	34,900	-	-	-
360	MOTOR VEHICLES	49,860	-	56,600	56,600	25,600
361	HEAVY EQUIPMENT	26,692	-	76,700	76,700	-
370	NON-MOBIL EQUIPMENT	10,336	29,354	6,000	6,000	-
	* SUBTOTAL CAPITAL *	<u>189,354</u>	<u>432,253</u>	<u>499,300</u>	<u>499,300</u>	<u>351,290</u>
	** TOTAL EXPENDITURES **	<u>\$ 1,075,693</u>	<u>\$ 1,410,607</u>	<u>\$ 1,511,511</u>	<u>\$ 1,521,718</u>	<u>\$ 1,454,878</u>

DIVISION 754 PARKS AND GROUNDS

DIVISION NARRATIVE

This division provides for eleven full-time employees: a Public Grounds Superintendent, two Crew Leaders, two Heavy Equipment Operators, a Facilities and Amenities Maintenance Specialist, a Tree Maintenance Technician, three Landscape Technicians, and a Public Grounds Maintenance Worker. There are also 2 permanent part-time Landscape Technicians included in this division. This division is responsible for primary maintenance services of public grounds. These services include maintenance at public beach accesses, recreational ball fields, parks and grounds, medians and right-of-ways, utility areas, public parking lots, in addition to landscaping/beautification projects and structural repairs to municipal property.

Under the direction of the Superintendent, this division supplies materials and necessary labor to carry out beach maintenance such as dune walkover repairs and dune stabilization practices. Included is an integrated recreational activities and maintenance program relating to all sporting and special events.

This division also includes additional funds for advancing horticultural practices through professional associations and training.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Public Grounds Superintendent	1	25	\$ 73,473
Crew Leader I	2	14	83,471
Heavy Equipment Operator (HEO)	2	13	78,897
Facilities and Amenities Maintenance Specialist	1	13	32,763
Tree Maintenance Technician	1	13	37,937
Landscape Technician	3	12	92,386
Parks Maintenance Worker	1	9	25,588
Longevity	-		<u>5,836</u>
TOTAL	11		<u>\$ 430,351</u>

DETAIL OF CAPITAL OUTLAY

<u>Description</u>	<u>Amount</u>	<u>Code</u>
Boat Ramp Picnic Shelter (\$13,000 from A-Tax funding)	\$ 24,990	302
Boat Ramp Sea Wall (\$80,400 from A-Tax funding)	154,000	302
Bleacher Enclosures	25,000	302
McLean Park Walk Path Resurface (\$27,000 from A-Tax funding)	51,700	302
Dock- Replacement (\$17,800 from A-Tax funding)	70,000	302
Tractor	19,000	361
Spreader / Sprayer	<u>6,600</u>	361
TOTAL	<u>\$ 351,290</u>	

BUDGET ANALYSIS

This division provides for the same level of service over the previous year's budget. The 3.7% decrease is due to a reduction in Capital Outlay.

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GENERAL FUND EXPENDITURES

SUPPORT SERVICES

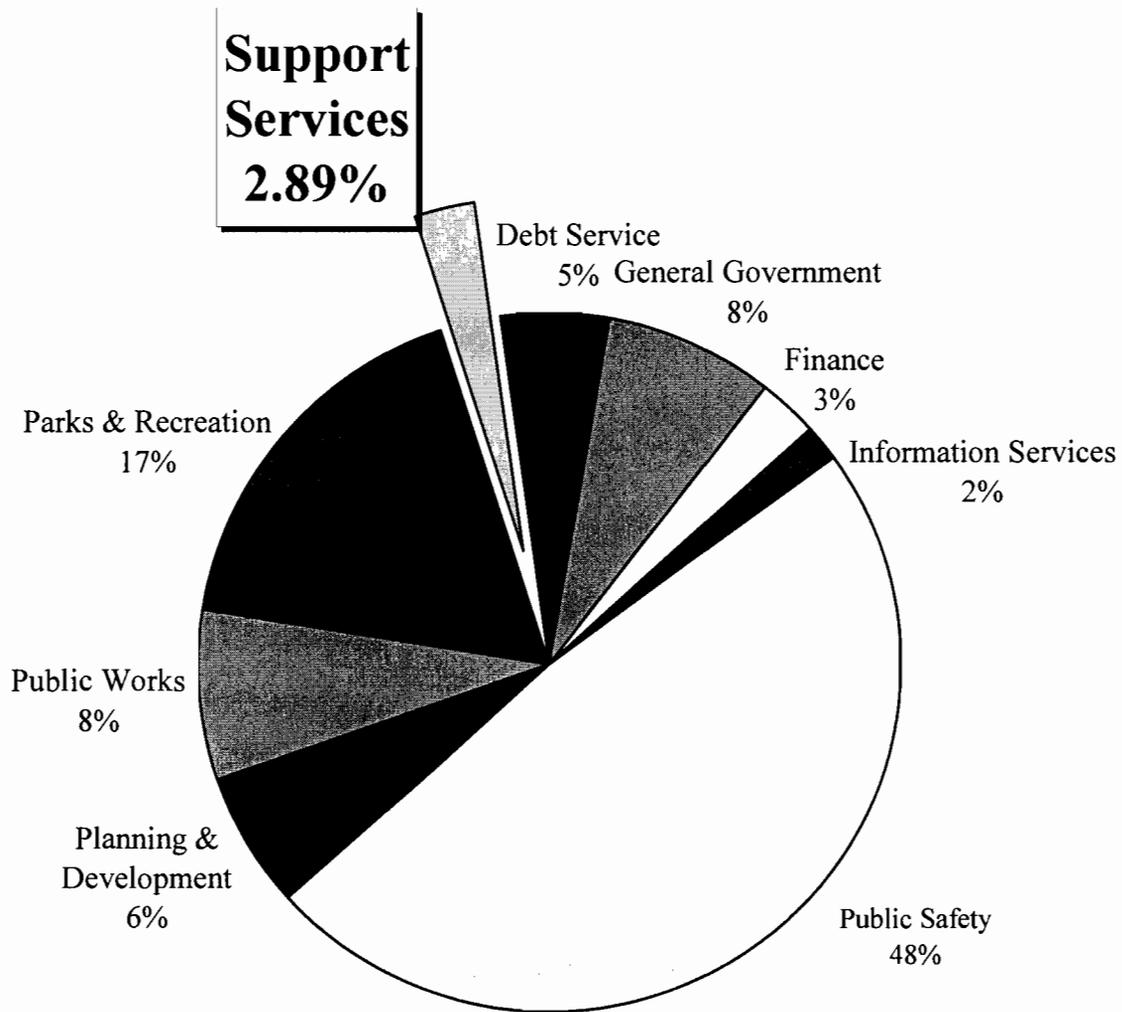
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GENERAL FUND

SUPPORT SERVICES DEPARTMENT

The Support Services Department includes 3 divisions: Purchasing, Fleet Maintenance, and Custodial/Facilities Maintenance. These divisions are under the supervision of the Assistant City Manager. The primary function of the Support Services Department is to oversee purchasing, inventory, fleet maintenance, fleet acquisition, and maintenance of City facilities.

The chart below shows the portion of General Fund Expenditures allocated to the Support Services Department, which reflects 2.89% of the overall resources appropriated in the General Fund for FY2009.



Following is the five-year history of employees assigned to this department by division. The employees in this department make up 5.1% of the entire work force for the City.

FISCAL YEAR ENDING JUNE 30, 2009
Regular Employees
SUPPORT SERVICES DEPARTMENT

	<u>FY2005</u>	<u>FY2006</u>	<u>FY2007</u>	<u>FY2008</u>	<u>FY2009</u>
PURCHASING	6	7 ¹	7	7	8 ⁴
FLEET MAINTENANCE	5	5	5	6 ²	6
CUSTODIAL/FACILITIES MAINTENANCE	4	4	4	5 ³	5
TOTAL	<u>15</u>	<u>16</u>	<u>16</u>	<u>18</u>	<u>19</u>

Footnotes:

¹ Added 1 Warehouse Clerk in FY2006.

² Added 1 Mechanic in FY2008.

³ Added 1 Facility Maintenance Technician in FY2008.

⁴ Added a Support Services Clerk for FY2009.

A summary of expenditures for the past 4 years of this department is provided below. Total expenditures include all amounts required from both the General Fund, the Water and Sewer Fund, the Solid Waste Fund, and the Aquatic Center Fund to accomplish the level of services and goals for this department. The General Fund will provide \$753,592, the Water and Sewer Fund \$487,494, the Solid Waste Fund \$124,514, the Beach Services Fund \$22,480, and the Aquatic Center Fund \$39,658. The Water and Sewer Fund, Solid Waste Fund, and Aquatic Center Fund record their share of these three divisions as an overhead allocation and not as direct charges to individual object codes like it does for divisions directly assigned to it. The overhead rates for these divisions are 51%, 4%, 1% and 4% respectively for the Purchasing Division, 16%, 20%, 4% and zero respectively for the Fleet Maintenance Division, and 33.3%, 4%, and 4% respectively for Custodial/Facilities Maintenance Division.

SUMMARY OF EXPENDITURES
SUPPORT SERVICES DEPARTMENT

DIV. NO.	DIVISION	<u>FY2006 ACTUAL</u>	<u>FY2007 ACTUAL</u>	<u>FY2008 BUDGETED</u>	<u>FY2008 ESTIMATED</u>	<u>FY2009 BUDGETED</u>
822	PURCHASING	385,574	394,419	453,714	441,401	490,882
832	FLEET MAINTENANCE	310,864	355,077	450,874	433,164	439,280
842	CUSTODIAL/FACILITIES MAINT.	393,730	429,175	413,755	395,572	500,576
TOTAL EXPENDITURES		<u>\$ 1,090,168</u>	<u>\$ 1,178,671</u>	<u>\$ 1,318,343</u>	<u>\$ 1,270,137</u>	<u>\$ 1,430,738</u>
SUPPORT SERVICES OVERHEAD		<u>(502,142)</u>	<u>(537,926)</u>	<u>(623,598)</u>	<u>(601,610)</u>	<u>(677,146)</u>
NET SUPPORT SERVICES		<u>\$ 588,026</u>	<u>\$ 640,745</u>	<u>\$ 694,745</u>	<u>\$ 668,527</u>	<u>\$ 753,592</u>

**GENERAL FUND
SUPPORT SERVICES DEPARTMENT**

Performance Benchmarks, Goals and Priorities

The Support Services Department continues to work toward the accomplishment of its FY2008 goals:

- Monitor building maintenance issues and expenditures.
- Continue to sell surplus property on line to increase revenues.
- Explore the new Centralized Purchasing software system.

As in other departments, new goals and priorities have been established for FY2009. The following benchmarks, goals and priorities outline the more significant goals for the Support Services Department:

- Control costs in building repairs and evaluate heat pump replacements.
- Eliminate city fuel system and purchase future fuel needs from various gas stations throughout the City.
- Continue the process of implementing an automated purchasing system.

01-5-822 PURCHASING

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 255,829	\$ 270,320	\$ 311,776	\$ 311,776	\$ 336,249
014	OVERTIME	1,696	3,702	2,000	2,500	3,000
021	FICA	18,167	19,070	20,709	20,742	22,391
022	EMPLOYEE RETIREMENT	19,339	25,005	29,809	29,856	32,229
023	EMPLOYEE INSURANCE	25,756	35,372	39,900	38,000	46,200
030	TRAINING	2,165	1,643	8,850	4,500	10,000
040	WORKERS COMPENSATION	7,047	6,784	8,158	6,586	8,820
050	AWARDS	2,076	2,131	3,137	2,131	3,453
	* SUBTOTAL PERSONNEL *	<u>332,075</u>	<u>364,027</u>	<u>424,339</u>	<u>416,091</u>	<u>462,342</u>
110	CLOTHING/UNIFORMS	1,270	1,067	1,050	900	1,500
111	MATERIALS/SUPPLIES	8,808	11,250	9,000	9,000	10,000
112	OFFICE SUPPLIES	928	1,887	1,500	1,500	1,815
113	PRINTING/BINDING	347	330	750	500	825
120	COMMUNICATIONS	2,447	3,438	4,000	2,750	4,400
130	CONTRACTUAL SERVICES	2,333	272	2,500	2,350	1,500
131	REPAIRS/MAINTENANCE	1,065	2,758	2,500	1,000	-
132	PROFESSIONAL SERVICES	823	748	-	35	-
140	SUBSCRIPTIONS/DUES	831	740	1,075	975	1,075
141	TRAVEL / BUSINESS	1,113	-	500	500	600
142	ADVERTISING	13,558	3,117	3,000	3,000	3,300
150	VEHICLE OPERATIONS	498	1,419	1,000	600	825
151	FUEL	2,562	3,366	2,500	2,200	2,700
	* SUBTOTAL OPERATING *	<u>36,583</u>	<u>30,392</u>	<u>29,375</u>	<u>25,310</u>	<u>28,540</u>
360	MOTOR VEHICLES	<u>16,916</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	* SUBTOTAL CAPITAL *	<u>16,916</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	** TOTAL EXPENDITURES **	<u>\$ 385,574</u>	<u>\$ 394,419</u>	<u>\$ 453,714</u>	<u>\$ 441,401</u>	<u>\$ 490,882</u>
LESS OVERHEAD ALLOCATION TO:						
	WATER & SEWER FUND 51%	196,643	201,152	231,394	225,115	250,350
	SOLID WASTE FUND 4%	15,423	15,777	18,149	17,656	19,635
	BEACH SERVICES FUND 1%	-	-	4,537	4,414	4,909
	AQUATIC CENTER FUND 4%	<u>15,423</u>	<u>15,777</u>	<u>18,149</u>	<u>17,656</u>	<u>19,635</u>
	**LESS OVERHEAD TOTAL **	<u>227,489</u>	<u>232,706</u>	<u>272,229</u>	<u>264,841</u>	<u>294,529</u>
TOTAL NET GENERAL FUND		<u>\$ 158,085</u>	<u>\$ 161,713</u>	<u>\$ 181,485</u>	<u>\$ 176,560</u>	<u>\$ 196,353</u>

DIVISION 822 PURCHASING

DIVISION NARRATIVE

This division provides for eight employees: a Support Services Supervisor, a Materials & Facilities Supervisor, two Buyers, a Procurement Clerk, a Materials and Inventory Technician, a Warehouse Clerk and a Support Services Clerk. This division is responsible for most purchases for the City and receives, issues, and stores inventory at its central warehouse facility. The Support Services Supervisor is also responsible for the City's Fleet Maintenance and Custodial/Facilities Maintenance divisions.

The Materials and Facilities Supervisor receives, issues, stores, and maintains the inventory, as well as issues keys to the City's gas pump system, maintains the system, and supervises the Custodial/Facilities Maintenance division, and the custodial staff for the Aquatic Center that is charged directly to that Fund. The Inventory Management Technician and Warehouse Clerk assists the Materials and Facilities Supervisor.

The Buyers are responsible for small dollar purchases less than \$10,000 in value and prepares purchase orders.

The Procurement Clerk and Support Services Clerk assists the purchasing staff in all duties.

This division also handles all impounded vehicles and acts as a central clearinghouse for surplus material.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Support Services Supervisor	1	27	\$ 58,839
Materials & Facilities Supervisor	1	21	61,216
Buyer	2	14	77,484
Procurement Clerk	1	13	44,454
Materials and Inventory Technician	1	13	38,322
Warehouse Clerk	1	11	29,544
Support Services Clerk (added FY2009)	1	11	26,390
Longevity	-		-
TOTAL	8		<u>\$ 336,249</u>

BUDGET ANALYSIS

This division provides for an increased level of service over the previous year's budget with the addition of a Support Services Clerk. The 8.2% increase is due to expected growth in personnel and operating expenditures.

01-5-832 FLEET MAINTENANCE

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 208,660	\$ 210,311	\$ 254,112	\$ 254,112	\$ 271,076
014	OVERTIME	1,267	3,419	9,180	9,000	9,180
021	FICA	14,571	14,675	18,167	18,155	19,375
022	EMPLOYEE RETIREMENT	15,292	19,842	25,803	23,680	27,518
023	EMPLOYEE INSURANCE	22,446	28,961	34,200	36,000	39,600
030	TRAINING	6,695	712	6,550	5,000	12,000
040	WORKERS COMPENSATION	7,849	9,705	10,216	9,523	10,895
050	AWARDS	1,533	1,533	3,021	1,533	2,589
	* SUBTOTAL PERSONNEL *	<u>278,313</u>	<u>289,158</u>	<u>361,249</u>	<u>357,003</u>	<u>392,233</u>
110	CLOTHING/UNIFORMS	3,399	3,267	6,000	3,500	5,805
111	MATERIALS/SUPPLIES	12,998	18,632	18,000	13,000	11,892
112	OFFICE SUPPLIES	200	654	350	200	500
113	PRINTING/BINDING	398	1,160	900	811	900
120	COMMUNICATIONS	629	1,218	1,900	650	300
130	CONTRACTUAL SERVICES	5,597	6,669	5,400	5,350	6,400
131	REPAIRS/MAINTENANCE	1,466	8,466	5,600	5,600	3,600
140	SUBSCRIPTIONS/DUES	2,300	2,075	1,350	1,350	1,650
141	TRAVEL / BUSINESS	289	436	1,000	200	-
150	VEHICLE OPERATIONS	2,046	3,133	3,500	2,250	3,500
151	FUEL	3,229	3,808	5,625	3,250	12,500
152	DAMAGE CLAIMS	-	-	-	-	-
	* SUBTOTAL OPERATING *	<u>32,551</u>	<u>49,518</u>	<u>49,625</u>	<u>36,161</u>	<u>47,047</u>
360	MOTOR VEHICLES	-	-	40,000	40,000	-
380	FURN. / OFFICE EQUIPMENT	-	16,401	-	-	-
	* SUBTOTAL CAPITAL *	<u>-</u>	<u>16,401</u>	<u>40,000</u>	<u>40,000</u>	<u>-</u>
	** TOTAL EXPENDITURES **	<u>\$ 310,864</u>	<u>\$ 355,077</u>	<u>\$ 450,874</u>	<u>\$ 433,164</u>	<u>\$ 439,280</u>
LESS OVERHEAD ALLOCATION TO:						
	WATER & SEWER FUND 16%	49,738	56,812	72,140	69,306	70,285
	SOLID WASTE FUND 20%	62,173	71,015	90,175	86,633	87,856
	BEACH SERVICES FUND 4%	-	-	18,035	17,327	17,571
	**LESS OVERHEAD TOTAL **	<u>111,911</u>	<u>127,827</u>	<u>180,350</u>	<u>173,266</u>	<u>175,712</u>
TOTAL NET GENERAL FUND		<u>\$ 198,953</u>	<u>\$ 227,250</u>	<u>\$ 270,524</u>	<u>\$ 259,898</u>	<u>\$ 263,568</u>

DIVISION 832 FLEET MAINTENANCE

DIVISION NARRATIVE

This division provides for six employees: a Fleet Management Superintendent, and five Mechanics.

This division maintains over 400 pieces of rolling stock and all other equipment such as lawnmowers, generators, etc., in proper working condition. Additionally, it conducts a Preventive Maintenance Program on vehicles and decides when it is necessary to farm out work or make repairs in the shop. This division makes an average of 15 repairs daily and has personnel on standby for emergency repairs on weekends and holidays. The division also performs minor fabrication work, and performs emergency repairs and towing, as well as service calls.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Fleet Management Superintendent	1	25	\$ 75,496
Mechanic	5	14	193,157
Longevity	-		<u>2,423</u>
TOTAL	6		<u>\$ 271,076</u>

BUDGET ANALYSIS

This division provides for the same level of service as the previous year's budget. The 2.6% decrease is due to no capital purchases for the FY2009 budget.

01-5-842 CUSTODIAL / FACILITIES MAINTENANCE

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
011	SALARY, REGULAR	\$ 92,418	\$ 101,474	\$ 145,709	\$ 145,709	\$ 151,737
012	SALARY, PART-TIME	-	-	5,120	-	7,700
014	OVERTIME	3,929	6,488	5,625	4,200	7,300
021	FICA	7,037	7,938	10,795	10,343	11,505
022	EMPLOYEE RETIREMENT	7,258	9,416	14,377	11,993	15,109
023	EMPLOYEE INSURANCE	17,953	22,567	28,500	29,500	33,000
030	TRAINING	-	-	1,000	-	1,000
040	WORKERS COMPENSATION	1,617	1,975	2,566	2,566	2,734
050	AWARDS	1,096	1,586	2,158	1,586	3,358
	* SUBTOTAL PERSONNEL *	<u>131,308</u>	<u>151,444</u>	<u>215,850</u>	<u>205,897</u>	<u>233,443</u>
110	CLOTHING/UNIFORMS	1,755	1,345	2,500	1,800	4,000
111	MATERIALS/SUPPLIES	50,697	30,951	27,530	24,000	26,433
120	COMMUNICATIONS	1,230	1,461	1,800	1,225	1,800
130	CONTRACTUAL SERVICES	-	13,770	375	-	400
131	REPAIRS/MAINTENANCE	205,320	226,290	160,000	160,000	180,000
142	ADVERTISING	-	1,298	500	-	700
150	VEHICLE OPERATIONS	1,794	740	2,200	650	900
151	FUEL	1,626	1,876	3,000	2,000	3,900
	* SUBTOTAL OPERATING *	<u>262,422</u>	<u>277,731</u>	<u>197,905</u>	<u>189,675</u>	<u>218,133</u>
360	MOTOR VEHICLES	-	-	-	-	49,000
	* SUBTOTAL CAPITAL *	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>49,000</u>
	** TOTAL EXPENDITURES **	<u>\$ 393,730</u>	<u>\$ 429,175</u>	<u>\$ 413,755</u>	<u>\$ 395,572</u>	<u>\$ 500,576</u>
LESS OVERHEAD ALLOCATION TO:						
	WATER & SEWER FUND 33%	131,244	143,059	137,919	131,857	166,859
	SOLID WASTE FUND 4%	15,749	17,167	16,550	15,823	20,023
	AQUATIC CENTER FUND 4%	15,749	17,167	16,550	15,823	20,023
	**LESS OVERHEAD TOTAL **	<u>162,742</u>	<u>177,393</u>	<u>171,019</u>	<u>163,503</u>	<u>206,905</u>
TOTAL NET GENERAL FUND		<u>\$ 230,988</u>	<u>\$ 251,782</u>	<u>\$ 242,736</u>	<u>\$ 232,069</u>	<u>\$ 293,671</u>

DIVISION 842 CUSTODIAL / FACILITIES MAINTENANCE

DIVISION NARRATIVE

This division provides for five employees: a Facility/Maintenance Technician, a Lead Custodian and three Custodians. This service has been provided in-house since FY2003 because it was no longer cost-effective to hire an outside custodial service.

The custodians are assigned cleaning duties and miscellaneous building maintenance duties such as changing light bulbs, general repairs, etc. They are responsible for all facilities except the Jail and Recreation Center. A part-time Custodian is used to maintain the public restrooms at the beach and in the Parks.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Facility/Maintenance Technician	1	13	\$ 42,455
Lead Custodian	1	9	28,184
Custodian	3	8	81,098
Longevity	-		-
TOTAL	5		<u>\$ 151,737</u>

DETAIL OF CAPITAL OUTLAY

<u>Description</u>	<u>Amount</u>	<u>Code</u>
Ford F150 Vehicle (Facilities Maintenance Technician)	\$ 25,000	360
Ford F150 Vehicle (Lead Custodian) replace current vehicle	<u>\$ 24,000</u>	360
TOTAL	<u>\$ 49,000</u>	

BUDGET ANALYSIS

This division provides for the same level of service as the previous fiscal year. The 21.0% increase is due to expected growth in personnel expenditures as well as the purchase of two new vehicles.

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GENERAL FUND EXPENDITURES

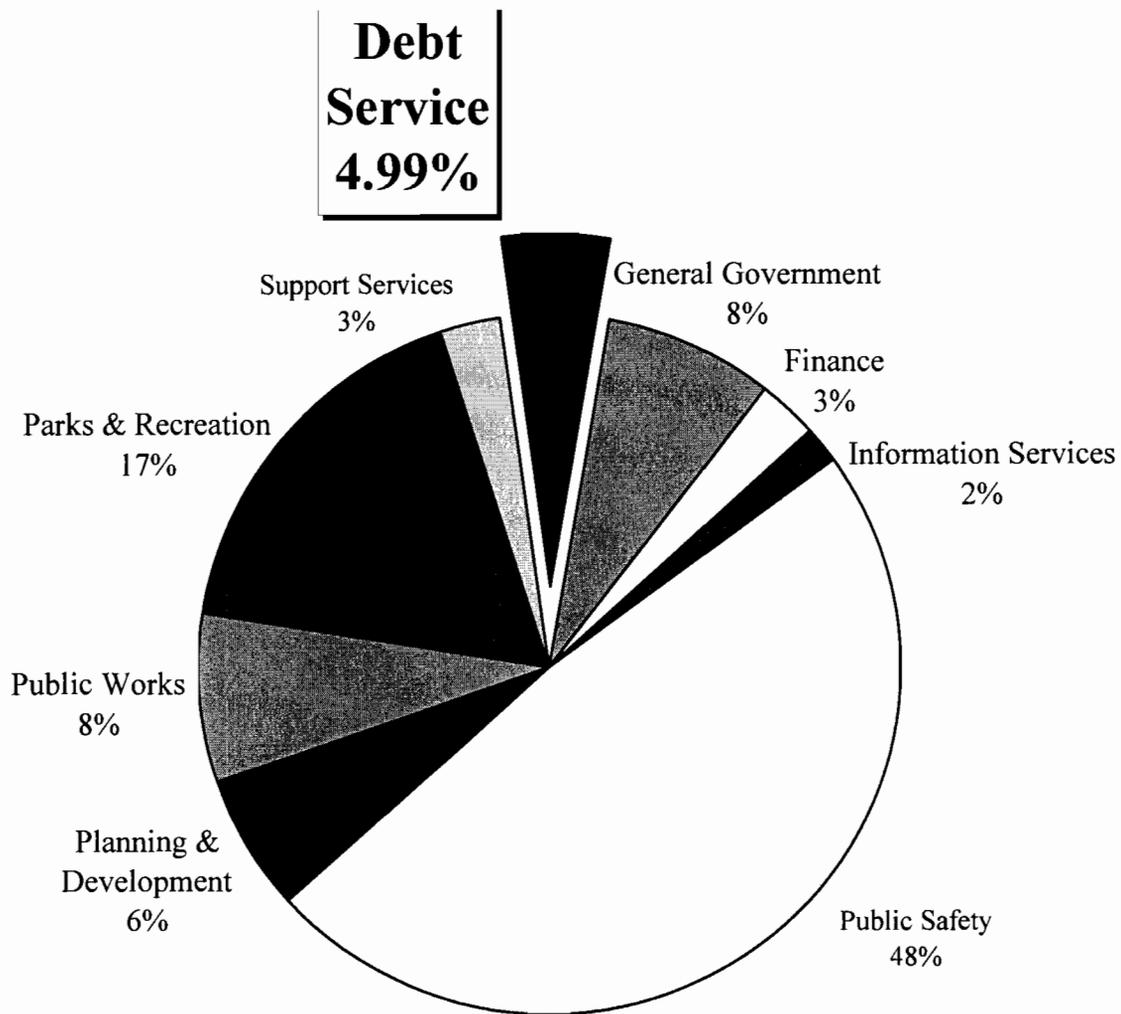
DEBT SERVICE and OTHER FINANCING USES

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**GENERAL FUND
DEBT SERVICE DEPARTMENT**

The Debt Service Department includes principal and interest payments, as well as agent fees for General Obligation Debt. The City of North Myrtle Beach does not maintain a Debt Service Fund for General Obligation Debt since there is no obligation to accumulate funds for debt service. An overview and discussion of the General Obligation Debt of the City and its impact on the City's overall financial position is provided in the division narrative for Debt Service which follows.

The chart below shows the portion of General Fund Expenditures allocated to the Debt Service Department, which reflects 4.99% of the overall resources appropriated in the General Fund for FY2009.



GENERAL FUND

DEBT SERVICE DEPARTMENT

No employees are assigned to this department. Only debt payments and related expenditures are recorded here.

A summary of expenditures for the past 4 years of this department is provided below. This department has no overhead allocation. Any General Obligation Debt for the Water and Sewer Fund, Solid Waste Fund, Storm Water Drainage Fund or Aquatic Center Fund would be recorded directly into the effected fund. For the current budget year, no General Obligation Debt is being funded or used by the other funds.

FISCAL YEAR ENDING JUNE 30, 2009

01-5-911 DEBT SERVICE

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
410	DEBT/PRINCIPAL	\$ 1,124,000	\$ 1,030,711	\$ 1,072,264	\$ 1,072,264	\$ 1,141,396
415	DEBT/INTEREST	200,433	236,732	189,046	189,046	139,446
420	AGENTS FEES	4,208	3,868	20,000	2,000	20,000
TOTAL NET DEBT SERVICE		<u>\$ 1,328,641</u>	<u>\$ 1,271,311</u>	<u>\$ 1,281,310</u>	<u>\$ 1,263,310</u>	<u>\$ 1,300,842</u>

Performance Benchmarks, Goals & Priorities

The City entered into 5-year lease agreement with BB&T Bank during FY2006. The lease was in the amount of \$1,975,000 for the Motorola Audio upgrade. Annual debt service on this lease will be around \$500,000 per year.

The previous borrowing was back in FY2001 when the City issued \$4.7 million in General Obligation Bonds for Phase III of the Municipal Complex. The building was completed during FY2002.

DIVISION 911 DEBT SERVICE

DIVISION NARRATIVE

Overview of Debt Policies

Debt service payments for the General Fund have grown to less than 6% of the total General Fund expenditures. This percentage of overall expenditures is at a relatively high level in recent history. However, this debt has easily been absorbed due to growth in the General Fund Revenues.

The last general obligation bond issue was sold in FY2001 in order to provide funding for the Municipal Complex. The bond issue totaled \$4.7 million with a 10-year repayment schedule. Even though these bonds were the largest General Obligation issue in the City's history, it has had little impact on the City's overall financial position, since we are still well under our debt limit.

The debt limit imposed by the State of South Carolina on local governments prevents them from incurring high levels of debt without voter approval. Article 10, Section 14.7(a) of the South Carolina Constitution limits General Obligation debt to 8% of assessed value of all taxable property. The assess value in North Myrtle Beach is 6.0% of market value. The debt limit for North Myrtle Beach for FY2007 is estimated at \$18,935,574 which is extremely low compared to the City's approximate market value of \$3,944,911,300. The table below provides for the City's FY2008 Legal Debt Margin. The limitation imposed by the Constitution of the State of South Carolina has played a role in keeping debt service payments at a low level.

COMPUTATION OF LEGAL DEBT MARGIN

JULY 1, 2008

ASSESSED VALUATION	\$310,713,278
Maximum General Obligation Debt Limit to 8% of Total Assessed Valuation	\$24,857,062
Outstanding Bonds Chargeable to Debt Limit	\$1,895,000
LEGAL DEBT LIMIT MARGIN - JULY 1, 2007	\$22,962,062

Another factor that has contributed to holding down annual debt service expenditures is the ongoing policy to fund infrastructure improvements and capital purchases on a pay-as-you-go basis. This financing methodology has seen the construction of three City parks, numerous oceanfront improvements, highway medians, 27 miles of paved streets and related storm drainage and over \$10 million in vehicles and equipment. In fact, \$1,434,654 in capital and infrastructure is budgeted in the General Fund for FY2009.

Short-Term Debt

The City maintains adequate fund balances to avoid tapping into the short-term note market to provide for operating funds. A minimum undesignated fund balance of 35% is maintained to provide cash resources to fund necessary services during low-revenue months at the beginning of the fiscal year. The undesignated fund balance for July 2008 is estimated to be nearly \$12 million, or 46% of FY2009 expenditures.

Existing Debt

The following table lists the outstanding General Obligation Bonds and the lease purchase obligation as of July 1, 2008:

<u>General Obligation Bond</u>	<u>Date of Issue</u>	<u>Interest Rate</u>	<u>Outstanding JULY 1, 2008</u>	<u>Final Due Date</u>
Refunding	02/03/1992	5.25 - 7.25%	\$ 720,000	02/01/2012
Municipal Building Phase III	10/01/2000	5.31%	1,175,000	03/01/2010
BB&T Lease Purchase	03/15/2006	3.99%	<u>1,231,023</u>	03/15/2011
		TOTAL	<u>\$ 3,126,023</u>	

Annual debt service requirements for the above General Obligation Bonds to maturity are summarized below:

<u>Fiscal Year</u>	<u>Interest Requirement</u>	<u>Principal Requirement</u>	<u>Total Requirement</u>
2009	139,446	1,141,396	1,280,842
2010	86,503	1,187,133	1,273,636
2011	31,415	611,494	642,909
2012	7,217	186,000	193,217

Conclusion

It has been the policy of the City to issue debt only when other financing alternatives are not available. This policy has enabled the City to keep debt service payments low as a percentage of overall expenditures.

The City's overall financial position is very good. Revenues across the board continue to show growth, while expenditure budgets are being reviewed constantly for possible savings. The City of North Myrtle Beach will continue to apply sound financial policies to its debt service needs in order to maximize this valuable financing mechanism.

Future Debt Planning

Depending on the annexation of large tracts of property, the City may issue general obligation debt for infrastructure improvements in the upcoming fiscal year. The debt will be partially funded through admission taxes received from development districts benefiting from the infrastructure improvements.

GENERAL FUND
OTHER FINANCING USES

No employees are assigned to this division. Only transfers to other funds are recorded here. A summary of expenditures for the past 4 years of this division is provided below. This division has no overhead allocation. The purpose of this division is to account for funds transferred from the General Fund to other funds in order to purchase or construct City infrastructure assets.

The transfer to the Street Improvement Fund is for resurfacing, sidewalks, intersection improvements, and Beach access improvements. It has been the policy of the City to transfer funds annually to the Street Improvement Fund to continue its ongoing street improvement program.

The transfers to the Capital Improvements Fund during FY2008 and FY2009 are for the expansion of the Recreation Center.

FISCAL YEAR ENDING JUNE 30, 2009
01-5-915 OTHER FINANCING USES
DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY2006 ACTUAL	FY2007 ACTUAL	FY2008 BUDGETED	FY2008 ESTIMATED	FY2009 BUDGETED
187	Transfer to Capital Impr. Fund	\$ -	\$ -	\$ 1,525,000	\$ 1,525,000	\$ 1,800,000
189	Transfer to Street Impr. Fund	883,580	660,000	750,000	750,000	750,000
190	Transfer to Beach Ren. Fund	-	1,124,000	-	-	-
TOTAL OTHER FINANCING USES		<u>\$ 883,580</u>	<u>\$ 1,784,000</u>	<u>\$ 2,275,000</u>	<u>\$ 2,275,000</u>	<u>\$ 2,550,000</u>

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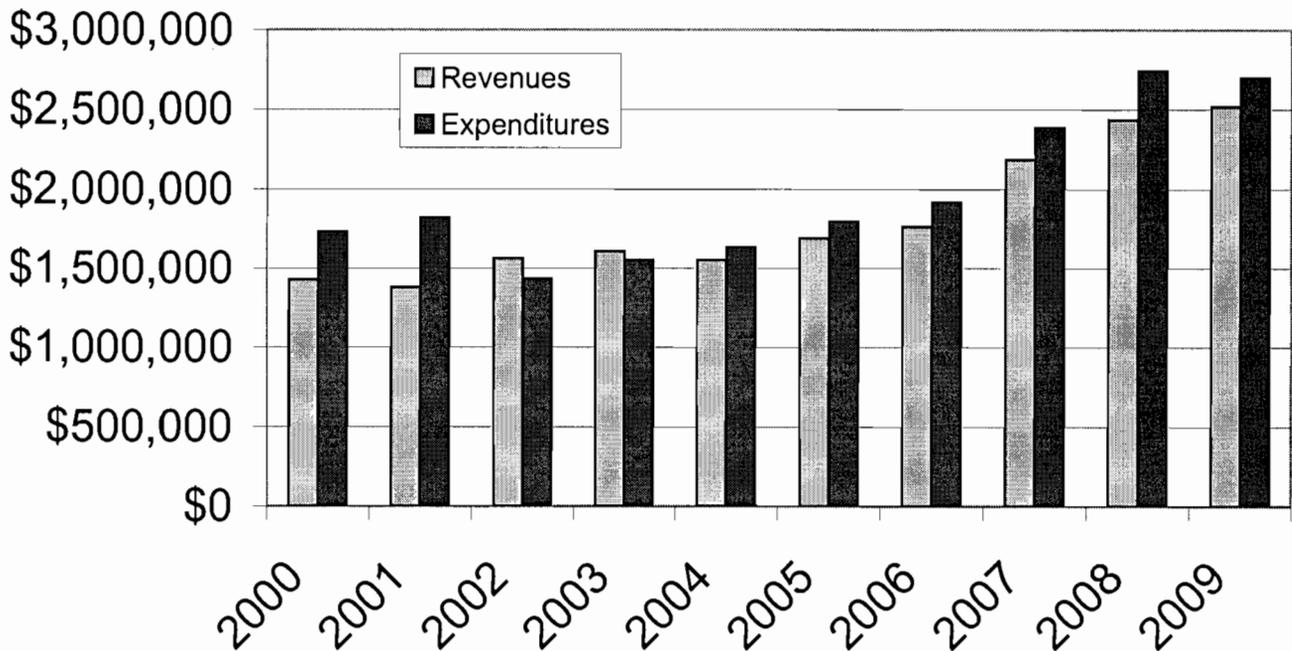
ACCOMMODATIONS TAX FUND

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ACCOMMODATIONS TAX FUND

The Accommodations Tax Fund accounts for the City's share of the 2% additional sales tax levied on the rental of transient accommodations. Use of the revenues is restricted to the promotion of tourism (at least 30%) and other tourist-related activities.

REVENUES AND EXPENDITURES COMPARISON BUDGETS FOR PAST 10 FISCAL YEARS



Growth in the state portion of Accommodation Tax receipts over the past 12 months has been steady.

The budget for FY2009 appropriates \$2,698,800 of expenditures. This fund has budgeted \$2,518,500 in revenues for FY2009. The Accommodations Tax Advisory Committee, which makes expenditure recommendations to the Mayor and City Council, would like to maintain a minimum fund balance. The above table summarizes the budgeted revenue and expenditure history for the previous 10 fiscal years.

ACCOMMODATIONS TAX FUND

Performance Benchmarks, Goals and Priorities

Due to the heavy impact of tourism on the City's General Fund, a large portion of the Accommodations Tax Fund is used to supplement the General Fund. The following outlines the benchmarks, goals and priorities accomplished during FY2008:

- The North Myrtle Beach Area Chamber of Commerce received the City's advertising funds.

Many of the programs for this fund are ongoing. The following outlines the benchmarks, goals and priorities for FY2009:

- The North Myrtle Beach Area Chamber of Commerce received the City's advertising funds.
- Accommodations Funds will supplement tourist related activities within the General Fund, Solid Waste Fund, Beach Services Fund, and Aquatic Center Fund for the City of North Myrtle Beach.
- Fund Balance will be used for this year.

FISCAL YEAR ENDING JUNE 30, 2009
REVENUES AND EXPENDITURES
ACCOMMODATIONS TAX FUND

DIVISION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATED	FY 2009 BUDGETED
REVENUES:					
Accommodations Tax Receipts	2,298,341	2,373,232	2,412,900	2,482,500	2,498,500
Grant - Water Quality Monitoring	6,781	7,350	-	-	-
Interest	22,790	45,263	20,000	31,700	20,000
TOTAL REVENUES	<u>\$ 2,327,912</u>	<u>\$ 2,425,845</u>	<u>\$ 2,432,900</u>	<u>\$ 2,514,200</u>	<u>\$ 2,518,500</u>
EXPENDITURES:					
Public Safety	507,918	765,519	568,148	568,148	526,100
Public Works	354,872	308,496	529,100	529,100	494,700
Parks & Recreation	1,236,168	1,387,205	1,646,665	1,746,665	1,678,000
TOTAL EXPENDITURES	<u>\$ 2,098,958</u>	<u>\$ 2,461,220</u>	<u>\$ 2,743,913</u>	<u>\$ 2,843,913</u>	<u>\$ 2,698,800</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>228,954</u>	<u>(35,375)</u>	<u>(311,013)</u>	<u>(329,713)</u>	<u>(180,300)</u>
FUND BALANCE - BEGINNING	<u>276,707</u>	<u>505,661</u>	<u>247,044</u>	<u>470,286</u>	<u>140,573</u>
FUND BALANCE - ENDING	<u>\$ 505,661</u>	<u>\$ 470,286</u>	<u>\$ (63,969)</u>	<u>\$ 140,573</u>	<u>\$ (39,727)</u>

The list on the following two pages specifies the programs to be funded by the Accommodations Tax Fund for FY2009. Some of the funds will be provided to outside agencies such as the North Myrtle Beach Chamber of Commerce in the amount of \$1,001,400 or 40.1% of the Accommodations Tax receipts.

Many of the programs are supplements to the City of North Myrtle Beach services. These are transferred in as a revenue to the applicable fund to partially offset the expenditures budgeted for those items. The total transfer to the General Fund for FY2009 is \$1,089,100. In addition, \$230,700 is being transferred to the Solid Waste Fund, \$153,500 to the Beach Services Fund, \$123,800 to the Street Improvement Fund and \$13,800 to the Aquatic Center Fund.

**ACCOMMODATIONS TAX FUND PROJECTS
FISCAL YEAR 2009**

	<u>BUDGET</u> <u>FY 2008</u>	<u>REQUEST</u> <u>FY 2009</u>	<u>BUDGET</u> <u>FY 2009</u>	<u>GL</u> <u>ACCT.#</u>
30% ADVERTISING ALLOCATION	761,965	789,000	789,000	4-5-756-180
<u>Services Grand Strand</u>				
1 NMB Chamber of Commerce	337,500	597,339	212,400	4-5-756-181
2 St. Patrick's Day Parade & Festival	10,000	-	-	4-5-756-183
3 NMB Rescue Squad	42,600	50,000	20,000	4-5-756-182
4 Dixie Chicken Fishing Funament	2,500	3,500	3,400	4-5-756-183
5 The Long Bay Symphony	7,500	12,500	5,100	4-5-756-183
6 Coast RTA	-	570,372	-	4-5-756-183
7 Grand Strand Family YMCA	-	10,000	-	4-5-756-183
8 North Myrtle Beach Community Band	-	13,105	-	4-5-756-183
9 North Myrtle Beach Pilot Club, Inc.	-	1,579	1,500	4-5-756-183
10 SeaHaven, Inc.	-	10,000	-	4-5-756-183
<u>Public Safety Department</u>				
11 Uniform Patrol Salary Supplement	161,800	209,000	178,300	1-5-422-011
12 Public Safety Overtime	77,000	85,000	78,200	1-5-422-014
13 Memorial Day Weekend	36,500	35,000	32,500	1-5-422-030
14 Beach Patrol Salary/Benefit Supplement	10,000	141,250	48,200	1-5-424-011
15 Beach Patrol Overtime	-	15,000	8,700	1-5-424-014
16 Beach Patrol Training	5,000	5,000	5,000	1-5-424-030
17 Police Patrol Vehicles	107,500	140,000	90,700	1-5-422-360
18 Beach Patrol Vehicles	-	60,000	43,300	1-5-424-360
19 Digital Mobile Vision	61,400	-	-	1-5-422-370
20 Laptop Computers for Patrol Vehicles	74,200	-	-	1-5-422-370
21 Taser Cameras	20,748	-	-	1-5-422-111
22 4x4 Utility Vehicle - Medical Response	14,000	-	-	1-5-453-360
23 Motorola Mobile Computers	-	50,000	24,200	1-5-453-370
24 E-tickets (APS)	-	52,500	10,000	1-5-422-370
25 Rescue Air Bag System	-	7,000	7,000	1-5-453-370
<u>Public Works Department</u>				
26 Beach Water Quality Monitoring	45,900	73,880	56,500	4-5-756-132
27 Underground Utility Conversion	-	200,000	61,700	9-5-940-314
28 Handicap Beach Access Ramps	45,000	80,000	62,100	9-5-940-303
29 Intersection & Sidewalk Improvements	95,000	350,000	64,200	1 to 9-5-940-940
30 Street Dept. Overtime (traffic control)	11,700	30,000	19,500	1-5-652-014
31 Sanitation Overtime (trash collection)	25,000	30,000	22,500	15-5-671-014

**ACCOMMODATIONS TAX FUND PROJECTS
FISCAL YEAR 2009**

	<u>BUDGET</u> <u>FY 2008</u>	<u>REQUEST</u> <u>FY 2009</u>	<u>BUDGET</u> <u>FY 2009</u>	<u>GL</u> <u>ACCT.#</u>
32 Litter Collection	66,500	110,000	52,400	15-5-673-011
33 Beach Cleaning	240,000	305,000	155,800	15-5-674-all
<u>Parks & Grounds</u>				
34 Public Grounds Salary Supplement	28,000	74,022	30,300	1-5-754-011
35 Public Toilet Rentals/Maintenance	23,100	28,800	24,300	1-5-754-130
36 Parking Lot Resurfacing	7,000	9,973	4,300	1-5-754-130
37 Right-of-Way Mowing	56,800	102,400	38,400	1-5-754-130
38 Park Improvements - McLean Park	175,400	264,690	138,200	1-5-754-302
39 Sand Fence & Dune Maintenance	6,700	4,500	-	1-5-754-111
40 Landscaping	18,700	46,790	20,200	1-5-754-111
41 Christmas Decorating	-	22,213	13,800	1-5-754-111
42 Information Kiosks at Beach Accesses	10,000	-	-	1-5-754-111
<u>Recreation Department</u>				
45 Winter Run and Special Events	2,200	-	-	1-5-741-111
44 Summer Concert Series	21,500	37,470	29,400	1-5-741-111
45 Mayfest on Main	-	122,470	79,900	1-5-741-xxx
46 St. Patrick's Day Parade & Festival	-	22,440	15,700	1-5-741-xxx
47 Irish Italian Festival	-	33,400	25,800	1-5-741-xxx
48 Women's Wellness Weekend	-	27,000	10,900	1-5-741-xxx
49 AFC Youth Triathlon	-	8,825	6,100	1-5-741-xxx
50 Beach Biatholon	-	13,375	9,000	1-5-741-xxx
51 Southeatern Wheelchair Games	-	1,500	1,500	1-5-741-130
52 Family Fun Run	-	8,400	6,000	1-5-741-xxx
53 North Myrtle Beach Triathlon	-	24,000	15,000	1-5-741-xxx
<u>Beach Services</u>				
54 Lifeguard Salaries	-	524,529	153,500	16-5-761-012
55 5 Polaris 4x4 ATV's	25,000	-	-	16-5-760-360
56 4 4x4 Pick-up Trucks	64,200	-	-	16-5-760-360
<u>Aquatic & Fitness Center</u>				
57 Marketing Aquatic Center	-	10,500	5,800	17-5-770-xxx
58 Aquatic & Fitness Special Events	14,500	-	-	17-5-770-135
59 Aquatic & Fitness Sport Tourism Events	31,500	10,100	8,000	17-5-770-xxx
<u>Support Services Division</u>				
60 Custodial Services Restrooms	-	14,200	10,500	01-5-842-xxx
TOTAL	<u>\$ 2,743,913</u>	<u>\$ 5,447,622</u>	<u>\$ 2,698,800</u>	

**ACCOMMODATIONS TAX FUND
04-5-756 CITY IMPROVEMENTS**

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATED	FY 2009 BUDGETED
130	Summer Concert Series	\$ -	\$ 19,668	\$ -	\$ -	\$ -
132	Beach Water Quality Monitoring	25,139	31,611	45,900	45,900	56,500
180	30% Advertising Allocation	725,792	749,441	761,965	761,965	789,000
181	NMB Chamber of Commerce	217,252	218,775	337,500	337,500	212,400
182	NMB Rescue Squad	24,671	22,500	42,600	42,600	20,000
183	Services to Other Agencies	28,149	35,097	20,000	120,000	10,000
303	Beach Access - 15th North	-	84,529	-	-	-
370	Other Equipment	79,112	3,718	-	-	-
** TOTAL EXPENDITURES **		<u>\$ 1,100,115</u>	<u>\$ 1,165,339</u>	<u>\$ 1,207,965</u>	<u>\$ 1,307,965</u>	<u>\$ 1,087,900</u>

DIVISION NARRATIVE

This division contains all programs funded by Accommodations Tax monies that are not beach-related, or available services by City departments. The 30% Accommodations Tax advertising money as well as stipends to other agencies are accounted for here.

BUDGET ANALYSIS

The increase in this fund is due to the additional monies being given to the North Myrtle Beach Chamber of Commerce.

STORM WATER DRAINAGE FUND

**STORM WATER DRAINAGE FUND
FUND 03**

DEPARTMENT OF PUBLIC WORKS

The Storm Water Drainage Fund was created during FY2002 by adoption of the Storm Water Management Ordinance. This Special Revenue Fund is used to record all revenues and expenditures related to the City's storm water drainage capital improvement plan. The Storm Water Drainage Fund will operate on a modified basis of accounting and is the second special revenue fund the City operates. This approach enables management to more accurately assess fees and charges that cover the total cost of completing the current storm water drainage plan throughout the City. Major drainage projects included four ocean outfalls that were completed during FY2007. The current revenue bonds will be paid off in four years and new funding can be obtained for additional major ocean outfalls.

The following table illustrates the budget data for the Storm Water Drainage Fund for revenues and expenditures:

**FISCAL YEAR ENDING JUNE 30, 2009
DETAIL OF REVENUES**

SOURCE	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATED	FY 2009 BUDGETED
Storm Water Drainage Fees	1,584,559	1,617,089	1,975,200	1,932,000	1,950,000
Penalties	11,625	10,038	10,000	10,000	10,000
Interest	115,021	20,017	10,000	6,149	10,000
Miscellaneous	-	-	-	-	-
Loan Proceeds	-	-	-	-	-
TOTAL REVENUES	\$ 1,711,205	\$ 1,647,144	\$ 1,995,200	\$ 1,948,149	\$ 1,970,000

SUMMARY OF EXPENDITURES

DESCRIPTION GL# 03-5-930-xxx	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATED	FY 2009 BUDGETED
Miscellaneous Drainage Proj. (307)	-	120,233	75,000	65,950	-
Hillside Retention Pond (900)	709,981	402,713	1,500,000	-	1,700,000
Regional drainage - 3rd Ave.N. (904)	5,016	-	-	-	-
Windy Hill Drainage Project (930)	175,113	-	-	-	-
6th Ave.S. Ocean Outfall (931)	10,687	-	-	-	-
21st Ave.S. Ocean Outfall (932)	1,449,236	472,923	-	9,050	-
Principal and Interest (03-5-911-41x)	1,045,000	1,140,000	1,140,000	1,140,000	1,140,000
TOTAL EXPENDITURES	\$ 3,395,033	\$ 2,135,869	\$ 2,715,000	\$ 1,215,000	\$ 2,840,000
EXCESS (DEFICIT)	(1,683,828)	(488,725)	(719,800)	733,149	(870,000)
Beginning Fund Balance	\$ 2,403,108	\$ 719,280	\$ 368,928	\$ 230,555	\$ 963,704
Ending Fund Balance	\$ 719,280	\$ 230,555	\$ (350,872)	\$ 963,704	\$ 93,704

STORM WATER DRAINAGE FUND

This budget will provide for the same rates for commercial and residential customers as the previous fiscal year. A new rate for condominiums of \$4 per month will be added to the Storm Water Drainage Rates effective July 1, 2007. The rates for all customers are as follows:

Single Family Residential Customer	\$6.00 per month
Condo Rate	\$4.00 per month
Commercial Rate	\$6.00 per ERU per month

NOTE: An Equivalent Runoff Unit has been established as an 8,700 square foot lot with 40% of impervious area. This ERU will be equivalent to the \$6.00 residential rate.

Performance Benchmarks, Goals and Priorities

- The primary goal for FY2009 will be to complete construction for Phase I of the 15-year plan, including the land purchase, permitting and initial construction of the Hillside Retention Pond.
- Review revenues to assure various classes of drainage customers are contributing to the ocean outfall projects.
- Begin engineering design for Phase II projects.

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CAPITAL IMPROVEMENT FUNDS

CAPITAL IMPROVEMENT FUNDS

The City of North Myrtle Beach will budget three Capital Improvement Funds for FY2009. These funds are: the Capital Improvement Fund, the Street Improvement Fund, and the Beach Renourishment Fund.

CAPITAL IMPROVEMENT FUND FUND 08

The Capital Improvement Fund is used to account for financial resources designated for capital asset replacements, acquisitions and improvements. All receipts from surplus sales are accounted for in this fund. The surplus sale for the City is usually held in the spring after most vehicles have been replaced for the year.

The only construction project scheduled for the budgeted year is the addition to the J. Bryan Floyd Community Center. The addition will include a new gymnasium as well as offices, meeting rooms and improvements to the older building.

The following table illustrates the budget data for the Capital Improvement Fund for revenues and expenditures:

FISCAL YEAR ENDING JUNE 30, 2009					
REVENUES AND EXPENDITURES					
	FY 2006	FY 2007	FY 2008	FY 2008	FY 2009
	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	BUDGETED
<u>REVENUES</u>					
Surplus Sales	53,562	67,833	20,000	75,000	55,000
Proceeds from Sale of Assets	16,000	-	-	-	-
Interest	-	-	-	-	10,000
Barefoot Fire Station Permit Fees	4,500	4,175	20,000	-	10,000
General Fund Transfer In	-	-	1,525,000	1,525,000	1,800,000
Grants	-	-	-	-	-
TOTAL REVENUES	<u>\$ 74,062</u>	<u>\$ 72,008</u>	<u>\$ 1,565,000</u>	<u>\$ 1,600,000</u>	<u>\$ 1,875,000</u>
<u>EXPENDITURES</u>					
Cherry Grove Dredging	61,000	-	-	-	-
Community Center Addition (08-5-290-321)	-	-	1,525,000	-	2,750,000
EOC Addition	111,049	173,717	-	-	-
Barefoot Resort Fire Station #5	-	-	-	-	-
Other Equipment	-	-	-	-	-
TOTAL EXPENDITURES	<u>\$ 172,049</u>	<u>\$ 173,717</u>	<u>\$ 1,525,000</u>	<u>\$ -</u>	<u>\$ 2,750,000</u>
EXCESS (DEFICIT)	<u>\$ (97,987)</u>	<u>\$ (101,709)</u>	<u>\$ 40,000</u>	<u>\$ 1,600,000</u>	<u>\$ (875,000)</u>
Transfers In/(out)	<u>\$ 233,580</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Beginning Fund Balance	<u>\$ (749,860)</u>	<u>\$ (614,267)</u>	<u>\$ (697,983)</u>	<u>\$ (715,976)</u>	<u>\$ 884,024</u>
Ending Fund Balance	<u>\$ (614,267)</u>	<u>\$ (715,976)</u>	<u>\$ (657,983)</u>	<u>\$ 884,024</u>	<u>\$ 9,024</u>

**STREET IMPROVEMENT FUND
FUND 09**

The Street Improvement Fund was established during FY1989 with the initial infusion of \$500,000 through a residual equity transfer from the General Fund. The City will make a transfer of \$750,000 from the General Fund to the Street Improvement Fund for FY2009 and for the first time Accommodations Tax Fund will transfer \$123,800 directly to the Street Improvement Fund for various projects. The revenue to be derived from Horry County as a result of the Dual Tax settlement will be received in this fund. Total Revenues and Transfers In are projected to be \$1,090,000. Expenditures for the fund will be \$1,120,000.

Projects budgeted for FY2009 include resurfacing streets, sidewalks, intersection improvements, building a beach access, unerground utilities and a Thoroughfare Plan.

The following table illustrates the budget data for the Street Improvement Fund for revenues and expenditures:

FISCAL YEAR ENDING JUNE 30, 2009					
REVENUES AND EXPENDITURES					
	FY 2006	FY 2007	FY 2008	FY 2008	FY 2009
	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	BUDGETED
<u>REVENUES</u>					
General Fund Transfer In	650,000	660,000	750,000	750,000	750,000
Admissions Tax / Interest / Misc.	229,919	30,740	30,000	18,000	15,000
Underground Utilities Reimbursemen	212,704	1,489,526	-	-	-
Accommodations Tax Transfer	-	-	-	-	123,800
Grants	300,000	250,000	100,000	100,000	510,000
Horry County Road Fee	75,000	224,145	210,000	250,465	260,465
TOTAL REVENUES	<u>\$ 1,467,623</u>	<u>\$ 2,654,411</u>	<u>\$ 1,090,000</u>	<u>\$ 1,118,465</u>	<u>\$ 1,659,265</u>
<u>EXPENDITURES</u> GL# 09-5-940-xxx					
Resurfacing streets (312)	50,457	840,847	150,000	150,000	150,000
Sidewalks (305)	97,049	-	450,000	450,000	450,000
Intersection Improvements (311)	541,893	17,979	75,000	75,000	660,000
Beach Access Improvements (303)	-	-	75,000	75,000	80,000
Parking Lot Improv. 37th S. (304)	-	-	-	-	-
Highway Studies (310)	-	101,538	20,000	45,475	75,000
Underground Utilities Proj. (314,315)	243,441	1,524,344	100,000	70,000	75,000
Barefoot Road Widening (310)	975,266	-	-	-	-
Street End Remodeling (304)	-	-	250,000	500,000	500,000
TOTAL EXPENDITURES	<u>\$ 1,908,106</u>	<u>\$ 2,484,708</u>	<u>\$ 1,120,000</u>	<u>\$ 1,365,475</u>	<u>\$ 1,990,000</u>
EXCESS (DEFICIT)	<u>(440,483)</u>	<u>169,703</u>	<u>(30,000)</u>	<u>(247,010)</u>	<u>(330,735)</u>
Beginning Fund Balance	<u>\$ 1,148,713</u>	<u>\$ 708,230</u>	<u>\$ 745,836</u>	<u>\$ 877,933</u>	<u>\$ 630,923</u>
Ending Fund Balance	<u>\$ 708,230</u>	<u>\$ 877,933</u>	<u>\$ 715,836</u>	<u>\$ 630,923</u>	<u>\$ 300,188</u>

**BEACH RENOURISHMENT FUND
FUND 10**

The third Capital Improvement Fund is the Beach Renourishment Fund. This fund was created during FY1995 with a \$150,000 operating transfer from the Accommodations Tax Fund. The initial funds were used for the beach surveying and easement acquisition parts of the \$22.36 million Army Corps of Engineers Beach Renourishment Project. The funding of this project was 65% federal, 17.5% state, and 17.5% local or City of North Myrtle Beach share. The City's share was provided by a General Obligation Bond Issue during FY1996. This bond issue was paid off in FY2006.

The following financial summary outlines the fund's history from FY2006 through the FY2009 budget. The City provided the Army Corps of Engineers with \$3,752,000 to cover the City's and the State's share of the new project. The State reimbursed the City the \$1,876,000 to cover their 17.5% share of the project that will be done during FY 2009.

The actual renourishment project should begin late Summer or early Fall of 2008.

**FISCAL YEAR ENDING JUNE 30, 2009
REVENUES AND EXPENDITURES**

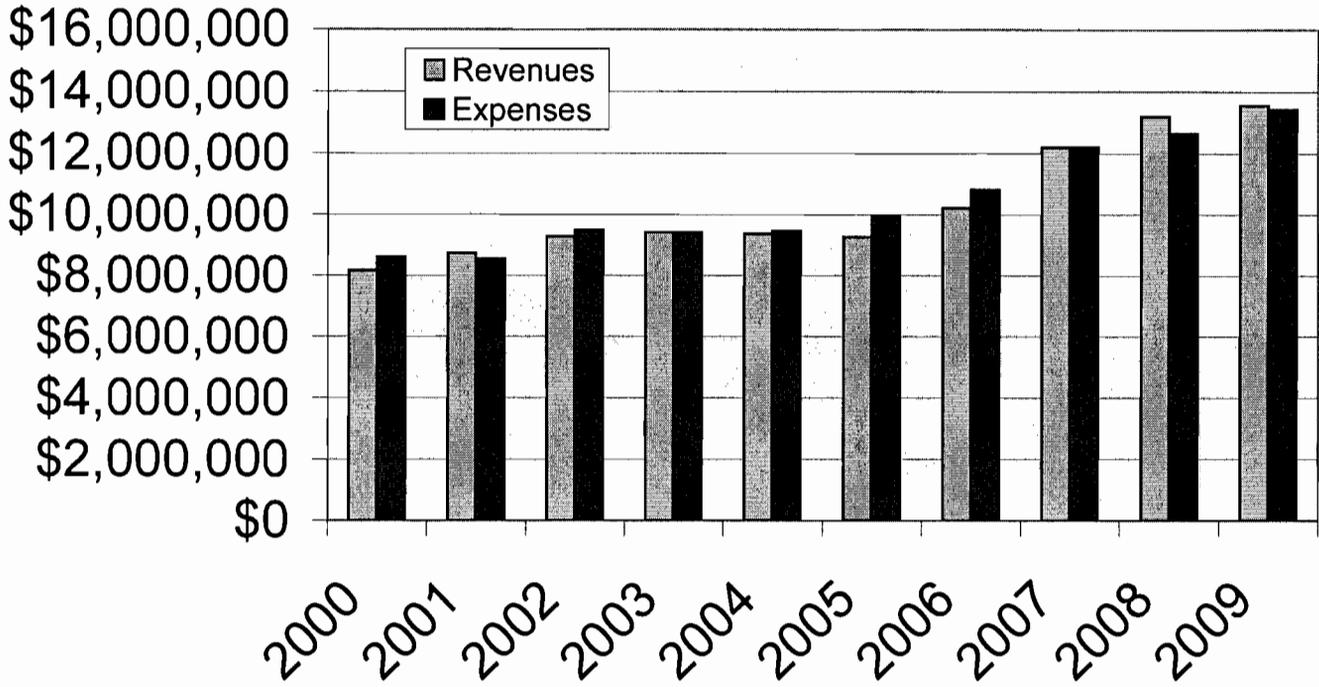
	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATED	FY 2009 BUDGETED
<u>REVENUES</u>					
General Fund Transfer	-	1,124,000	-	-	-
Beach Services Transfer	-	-	50,000	-	-
Interest	31,730	24,337	-	3,000	4,000
TOTAL REVENUES	\$ 31,730	\$ 1,148,337	\$ 50,000	\$ 3,000	\$ 4,000
<u>EXPENDITURES</u>					
Walkovers/Ramps (10-5-742-111)	45,514	-	50,000	-	-
Renourishment (10-5-742-132)	-	1,876,000	-	-	-
TOTAL EXPENDITURES	\$ 45,514	\$ 1,876,000	\$ 50,000	\$ -	\$ -
EXCESS (DEFICIT)	\$ (13,784)	\$ (727,663)	\$ -	\$ 3,000	\$ 4,000
Beginning Fund Balance	\$ 895,201	\$ 881,417	\$ 29,754	\$ 153,754	\$ 156,754
Ending Fund Balance	\$ 881,417	\$ 153,754	\$ 29,754	\$ 156,754	\$ 160,754

WATER & SEWER UTILITY FUND

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**WATER & SEWER UTILITY FUND
DEPARTMENT OF PUBLIC WORKS**

**REVENUES AND EXPENSES COMPARISON
BUDGETS FOR PAST 10 FISCAL YEARS**



The chart above reflects a surplus of \$159,320 for FY2009. The rate structure remained the same for FY2009. Rates were adjusted in FY 2007 to include a minimum. The basic reason for this rate change was that the base charges were not covering the fixed expenses to operate the plants. Consistent growth continues to moderate rate increases for the Water and Sewer Fund.

Since FY1996, City Council tried to maintain the Water and Sewer Fund on a break-even basis. They have raised rates modestly in 1996, 1999, 2003 and 2007 to accomplish this goal. The Fund has moved back and forth over this ten-year period between small surpluses and deficits. The current rate structure was evaluated for FY2009 and found to be above the breakeven point for the Fund when non-operating revenues are considered.

The Water and Sewer Fund continues to meet its 120% Debt Service coverage with a coverage amount of 227% for FY2009. Through the year, the City should have no problem providing adequate debt service coverage for the Water and Sewer Fund. Consistent growth continues to provide steady revenue growth in both water and sewer usage fees.

The following table illustrates the comparative data for revenues in the Water and Sewer Fund. Revenues continue to show growth. An estimated 200 new customers should be added during the year. The Water and Sewer revenues are expected to increase 2.8% from FY2008 to FY2009. The increase is mainly due to growth in the customer base from new construction. Even though growth has slowed since the summer of 2006, the utility fund has added new customers each and every month.

**FISCAL YEAR ENDING JUNE 30, 2009
DETAIL OF REVENUES
WATER & SEWER UTILITY FUND**

SOURCE	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATED	FY 2009 BUDGETED
WATER USAGE	5,620,440	6,166,513	6,250,000	6,536,700	6,798,000
SEWER USAGE	3,966,574	4,236,309	4,480,000	4,394,000	4,503,000
WATER TAPS	254,710	169,150	175,000	120,000	125,000
SEWER TAPS	191,022	51,197	75,000	25,000	25,000
SERVICE CHARGES	62,801	60,119	60,000	60,000	60,000
INTEREST	894,269	1,088,896	1,000,000	1,000,000	900,000
PENALTIES	71,844	66,389	80,000	80,000	80,000
MISCELLANEOUS	254,208	290,793	1,072,170	1,083,908	1,066,500
TOTAL REVENUES	\$ 11,315,868	\$ 12,129,366	\$ 13,192,170	\$ 13,299,608	\$ 13,557,500

The table below summarizes Water and Sewer Fund expenses by Division. Expenses, as a whole, are up by \$758,325 or 6% over the previous budget. The increase is due to expected growth in personnel costs, operating costs, as well as increases in depreciation due to the many capital projects over the last three years.

**FISCAL YEAR ENDING JUNE 30, 2009
SUMMARY OF EXPENSES
WATER & SEWER UTILITY FUND**

Div. #	DIVISION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATED	FY 2009 BUDGETED
312	Utility Billing	399,400	423,838	443,598	449,990	478,805
611	Public Works Administration	512,430	584,469	684,120	643,796	717,007
622	Waste Water Treatment	1,066,925	1,502,098	1,420,080	1,255,998	1,412,586
632	Wells/Lifts Maintenance	1,436,516	1,527,428	1,352,544	1,260,017	1,361,432
642	Construction/Maintenance	2,910,094	2,996,969	2,439,012	2,771,120	2,918,679
901	Depreciation / Amortization	3,176,931	3,419,554	3,534,382	3,609,382	3,684,382
911	Bond Interest/Agent Fees	695,031	712,443	671,207	670,207	624,705
906	Overhead Allocation from Gen Fund	1,750,673	2,170,993	2,094,912	2,028,855	2,226,159
TOTAL OPERATING EXPENSES		\$ 11,948,000	\$ 13,337,792	\$ 12,639,855	\$ 12,689,365	\$ 13,423,755

WATER & SEWER UTILITY FUND

Performance Benchmarks, Goals and Priorities

Capital Improvements continue to be a major focus of the Water and Sewer Utility Fund. Approximately \$7.2 million of improvements are scheduled for this budget year. The following benchmarks, goals and priorities are provided for in FY2009:

- Install water and sewer connections for new customers. Historical connections are shown below:

FY2000	288;
FY2001	397;
FY2002	457;
FY2003	547;
FY2004	451;
FY2005	481;
FY2006	243;
FY2007	317;
FY2008	150; Estimated
FY2009	200; Estimated

- Test large meters and complete necessary repairs to ensure an accuracy range of + or -3%.
- Review operating permits for our Wastewater Treatment Facilities.
- Extend public sanitary sewer service to all areas within the City.
- Complete construction on the Atlantic Beach water tank projects.
- Consolidate several sewer lift stations.
- Complete water and sewer system improvement projects identified in the Capital Improvement Program.

Capital replacement is an important aspect of any operation. The Water and Sewer Fund, which has assets of over \$87,500,000, replaces between \$900,000 and \$1,500,000 of operating equipment annually. The following list covers the scheduled replacements and improvements for the FY2009 budget year that will be funded by the operations budget.

**FISCAL YEAR ENDING JUNE 30, 2009
 DETAIL OF CAPITAL PURCHASES
 OPERATING BUDGET
 WATER AND SEWER UTILITY FUND**

<u>DIVISION</u>	<u>ITEM</u>	<u>COST</u>	<u>GL ACCT.#</u>
312	Radio Read Devices for Meters	\$ 245,000	2-5-920-232
611	System Map/Model/GIS	450,000	2-5-920-280
632	Crane Truck	80,000	2-5-920-250
632	Odor Control Units	85,000	2-5-920-250
642	Kubota Excavator	47,000	2-5-920-260
642	Crew Trucks	40,000	2-5-920-250
642	Arrow Board / Light Tower	25,000	2-5-920-260
642	Valve Exerciser / Vacuum	25,000	2-5-920-260
	TOTAL	\$ 997,000	

Impact fees are imposed on new customers who join the water and sewer system. The City has limited capacity which must be expanded as growth continues. The impact fees are used solely for the capital expansion of the system. For FY2008 the expenditures listed below outline the capital projects that will be paid by Impact Fees. Revenues, as well as balances - both beginning and ending, are shown below.

Impact Fee rates will be adjusted annually by 5% in accordance with the ordinance. The City will continue to pump excess sewage during the peak summer season to Grand Strand's Vereen Plant. The City purchased an additional 3,000,000 gallons of wastewater capacity several years ago. The largest project by far will be the continued construction of new elevated storage tanks throughout the City's service area.

The following table summarizes the financial projections for Impact Fees for the current budget:

**FISCAL YEAR ENDING JUNE 30, 2009
DETAIL OF CAPITAL PURCHASES
IMPACT FEES SUMMARY
WATER AND SEWER UTILITY FUND**

	<u>GL ACCT.#</u>	<u>WATER IMPACT</u>	<u>SEWER IMPACT</u>	<u>INTEREST</u>
BEGINNING BALANCE (ESTIMATED)		\$ 9,648,830	\$ 1,526,000	\$ 5,395,835
CONTRIBUTED CAPITAL:				
Water		1,500,000		
Sewer			1,000,000	
Interest		-	-	600,000
TOTAL AVAILABLE RESOURCES		<u>11,148,830</u>	<u>2,526,000</u>	<u>5,995,835</u>
EXPENDITURES:	GL Acct.#			
<u>Water Impact Fees:</u>				
Water Line Relocations	92-5-922-230	850,000		
Water System Improvements	92-5-922-230	-		
Myrtle Beach Contract	n/a	808,810		
Water Storage Tank - 30th Ave. S	92-170-911	2,075,000		
<u>Sewer Impact Fees:</u>				
Sewer System Improvements	92-5-922-250		1,627,000	
Sewer Rehabilitation / Replacement	92-5-922-250		200,000	
Miscellaneous Sewer Extensions	92-5-922-250	-	200,000	-
Pump Station Relocation / Consolidation	92-5-922-255	-	485,000	-
TOTAL EXPENDITURES		<u>3,733,810</u>	<u>2,512,000</u>	<u>-</u>
ENDING BALANCE (ESTIMATED)		<u>\$ 7,415,020</u>	<u>\$ 14,000</u>	<u>\$ 5,995,835</u>

02-5-312 UTILITY BILLING

DETAIL OF EXPENSES

CODE	OBJECT CLASSIFICATION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATED	FY 2009 BUDGETED
011	SALARY, REGULAR	\$ 251,920	\$ 268,085	\$ 286,881	\$ 276,000	\$ 286,706
014	OVERTIME	2,912	2,619	3,250	3,000	3,250
021	FICA	17,156	18,298	20,309	19,530	20,297
022	EMPLOYEE RETIREMENT	17,880	24,345	23,210	23,210	28,996
023	EMPLOYEE INSURANCE	38,667	47,892	45,600	54,000	52,800
030	TRAINING	2,465	668	3,000	2,500	3,000
040	WORKERS COMPENSATION	8,448	8,028	7,834	6,500	7,829
050	AWARDS	1,853	1,853	1,853	1,853	1,853
	* SUBTOTAL PERSONNEL *	<u>341,301</u>	<u>371,788</u>	<u>391,937</u>	<u>386,593</u>	<u>404,731</u>
110	CLOTHING/UNIFORMS	1,786	1,720	2,300	2,200	2,300
111	MATERIALS/SUPPLIES	9,308	7,258	8,500	8,300	8,500
112	OFFICE SUPPLIES	1,486	1,104	1,000	1,200	1,000
113	PRINTING/BINDING	-	-	200	-	200
120	COMMUNICATIONS	789	1,142	825	825	825
130	CONTRACTUAL SERVICES	68,319	72,460	65,000	72,000	75,000
131	REPAIRS/MAINTENANCE	4,263	447	4,500	2,000	4,500
132	PROFESSIONAL SERVICES	545	526	275	210	275
134	CREDIT CARD FEES	840	3,394	2,000	8,500	15,000
140	SUBSCRIPTIONS/DUES	-	55	175	-	175
141	TRAVEL / BUSINESS	401	367	175	450	500
142	ADVERTISING	831	-	1,000	1,211	1,000
150	VEHICLE OPERATIONS	5,142	1,562	6,000	6,000	6,000
151	FUEL	8,767	9,108	9,000	10,500	12,000
152	DAMAGE CLAIMS	-	-	-	-	-
	* SUBTOTAL OPERATING *	<u>102,477</u>	<u>99,143</u>	<u>100,950</u>	<u>113,396</u>	<u>127,275</u>
	** TOTAL EXPENSES **	<u>\$ 443,778</u>	<u>\$ 470,931</u>	<u>\$ 492,887</u>	<u>\$ 499,989</u>	<u>\$ 532,006</u>
LESS OVERHEAD ALLOCATION TO:						
	SOLID WASTE FUND	<u>44,378</u>	<u>47,093</u>	<u>49,289</u>	<u>49,999</u>	<u>53,201</u>
TOTAL NET WATER & SEWER FUND		<u>\$ 399,400</u>	<u>\$ 423,838</u>	<u>\$ 443,598</u>	<u>\$ 449,990</u>	<u>\$ 478,805</u>

DIVISION 312 UTILITY BILLING

DIVISION NARRATIVE

This division provides for eight full-time employees: a Utility Billing Supervisor, a Data Maintenance Technician, a Meter Reader Coordinator, two Meter Readers, and three Cashier/Accounting Clerks. The primary function of this division is to provide for the timely and accurate billing and collection of all utility accounts.

The Utility Billing Supervisor is responsible for the supervision of the utility billing function, preparing all adjustments, and the monitoring of all collections.

The Data Maintenance Technician is responsible for the supervision of the Meter Readers and Coordinator, the monthly reading of all meters, supervision of the meter mapping program, and the meter replacement program.

The Meter Reader Coordinator is responsible for installing new radio read connections as well as maintaining the already existing infrastructure. Over 11,663 meters are radio-read equipped at this time.

The Meter Readers are responsible for the timely and accurate reading of all meters. They install residential meters and radio-devices throughout the City. They also assist in the meter mapping program and the meter maintenance program.

The Cashier/Accounting Clerks assume the clerical functions of the Water Billing division, which include receipting, balancing, filing, and posting all utility payments. They also assist in establishing all new utility accounts. Due to the consolidation of the cashier function to one area, an additional Cashier was added in FY 2003 to handle all collections, including Building Permits, Impact Fees, Business Licenses, Hospitality Fees, and all other revenues of the City.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Utility Billing Supervisor	1	23	\$ 58,473
Data Maintenance Technician	1	17	44,040
Meter Reader Coordinator	1	14	38,212
Meter Reader	2	11	60,978
Cashier/Accounting Clerk	3	11	85,003
Longevity	-		-
TOTAL	8		<u>\$ 286,706</u>

DETAIL OF CAPITAL OUTLAY

** SEE WATER AND SEWER CAPITAL PURCHASE SCHEDULE **

BUDGET ANALYSIS

This division provides for the same level of service as the previous year's budget. The increase is due to expected growth in personnel expenses.

02-5-611 PUBLIC WORKS ADMINISTRATION

DETAIL OF EXPENSES

CODE	OBJECT CLASSIFICATION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATED	FY 2009 BUDGETED
011	SALARY, REGULAR	\$ 428,172	\$ 474,303	\$ 526,423	\$ 488,000	\$ 547,932
014	OVERTIME	4,577	1,971	3,000	2,000	3,000
015	SPECIAL ALLOWANCE	6,000	6,500	6,600	6,600	6,600
021	FICA	29,287	32,375	36,001	33,320	37,464
022	EMPLOYEE RETIREMENT	29,550	41,233	42,354	49,000	52,339
023	EMPLOYEE INSURANCE	33,963	44,994	51,300	57,120	59,400
030	TRAINING	7,440	11,025	12,000	12,000	13,000
040	WORKERS COMPENSATION	9,826	10,288	10,588	10,087	11,019
050	AWARDS	3,281	3,483	3,881	3,880	3,884
	* SUBTOTAL *	<u>552,096</u>	<u>626,172</u>	<u>692,147</u>	<u>662,007</u>	<u>734,638</u>
110	CLOTHING/UNIFORMS	1,655	2,304	2,200	3,400	3,400
111	MATERIALS/SUPPLIES	13,185	7,169	40,000	37,500	35,000
112	OFFICE SUPPLIES	2,124	3,316	3,000	3,000	3,000
113	PRINTING/BINDING	2,398	9,763	5,500	4,900	5,500
120	COMMUNICATIONS	7,445	9,286	8,000	8,000	8,000
130	CONTRACTUAL SERVICES	2,750	5,107	20,000	5,200	18,000
131	REPAIRS/MAINTENANCE	1,679	1,914	4,000	2,300	3,000
132	PROFESSIONAL SERVICES	3,492	340	6,500	3,500	5,000
140	SUBSCRIPTIONS/DUES	8,204	10,452	9,000	10,500	10,500
141	TRAVEL / BUSINESS	1,207	2,362	2,000	2,000	3,000
142	ADVERTISING	1,960	48	1,500	4,800	2,000
150	VEHICLE OPERATIONS	674	2,854	5,000	3,300	5,000
151	FUEL	3,990	6,369	6,000	7,000	7,500
	* SUBTOTAL OPERATING *	<u>50,763</u>	<u>61,284</u>	<u>112,700</u>	<u>95,400</u>	<u>108,900</u>
	** TOTAL EXPENSES **	<u>\$ 602,859</u>	<u>\$ 687,456</u>	<u>\$ 804,847</u>	<u>\$ 757,407</u>	<u>\$ 843,538</u>
LESS OVERHEAD ALLOCATION TO: SOLID WASTE FUND		<u>90,429</u>	<u>102,987</u>	<u>120,727</u>	<u>113,611</u>	<u>126,531</u>
TOTAL NET WATER & SEWER FUND		<u>\$ 512,430</u>	<u>\$ 584,469</u>	<u>\$ 684,120</u>	<u>\$ 643,796</u>	<u>\$ 717,007</u>

DIVISION 611 PUBLIC WORKS ADMINISTRATION

DIVISION NARRATIVE

The Administration Division is comprised of nine (9) employees as shown below. These employees report to the Public Works Director/City Engineer and are responsible for the overall management and administration of the Public Works Department. In addition, the Engineering positions funded in this division are responsible for infrastructure design, plan review, project management, construction inspection on capital projects throughout the city, including private development.

This division also provides engineering support and consulting for all operating divisions within the public works department as well as other departments throughout the city.

The Utility Superintendent position is funded in this division and is responsible for the management of three utility operating divisions: Wastewater Treatment, Wells/Lifts Maintenance, and Construction Maintenance.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
City Engineer, Director of Public Works	1	33	\$ 125,457
Public Utility Superintendent	1	28	92,209
Staff Engineer	1	25	59,015
Engineering Technician	1	18	51,575
GIS Technician	1	17	44,592
Engineering Assistant	1	17	48,135
Engineering Inspector	1	15	36,363
Administrative Assistant I	2	13	83,678
Longevity	-		<u>6,908</u>
TOTAL	9		<u>\$ 547,932</u>

DETAIL OF CAPITAL OUTLAY

**** SEE WATER AND SEWER CAPITAL PURCHASE SCHEDULE ****

BUDGET ANALYSIS

This division provides for the same level of service over the previous year's budget. The budget increase is due to expected growth in personnel expenses as well as operating expenses.

02-5-622 WASTEWATER TREATMENT

DETAIL OF EXPENSES

CODE	OBJECT CLASSIFICATION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATED	FY 2009 BUDGETED
011	SALARY, REGULAR	\$ 247,141	\$ 281,468	\$ 294,729	\$ 294,500	\$ 306,826
014	OVERTIME	10,097	9,526	8,000	8,000	8,000
021	FICA	17,472	19,632	20,737	20,721	21,566
022	EMPLOYEE RETIREMENT	18,640	26,070	32,392	30,250	30,853
023	EMPLOYEE INSURANCE	24,915	33,100	34,200	39,000	39,600
030	TRAINING	2,059	2,372	3,500	2,500	3,000
040	WORKERS COMPENSATION	8,325	9,351	9,233	9,077	9,602
050	AWARDS	2,519	2,589	2,589	2,500	2,589
	* SUBTOTAL PERSONNEL *	<u>331,168</u>	<u>384,108</u>	<u>405,380</u>	<u>406,548</u>	<u>422,036</u>
110	CLOTHING/UNIFORMS	3,740	3,774	5,000	3,800	5,000
111	MATERIALS/SUPPLIES	161,059	134,766	180,000	158,000	180,000
112	OFFICE SUPPLIES	168	229	1,000	500	1,000
120	COMMUNICATIONS	3,201	2,926	3,400	3,100	2,500
121	UTILITIES	359,537	399,344	380,000	380,000	380,000
130	CONTRACTUAL SERVICES	169,700	210,642	300,000	235,000	275,000
131	REPAIRS/MAINTENANCE	12,657	334,229	98,500	40,000	100,000
132	PROFESSIONAL SERVICES	1,139	2,569	20,500	3,000	20,250
140	SUBSCRIPTIONS/DUES	4,725	5,740	8,000	5,800	8,000
141	TRAVEL / BUSINESS	-	177	100	50	100
142	ADVERTISING	2,651	116	200	200	200
150	VEHICLE OPERATIONS	5,104	11,238	7,500	7,500	7,500
151	FUEL	12,076	12,240	10,500	12,500	11,000
	* SUBTOTAL OPERATING *	<u>735,757</u>	<u>1,117,990</u>	<u>1,014,700</u>	<u>849,450</u>	<u>990,550</u>
TOTAL NET WATER & SEWER FUND		<u>\$ 1,066,925</u>	<u>\$ 1,502,098</u>	<u>\$ 1,420,080</u>	<u>\$ 1,255,998</u>	<u>\$ 1,412,586</u>

DIVISION 622 WASTEWATER TREATMENT

DIVISION NARRATIVE

The Wastewater Treatment Division is comprised of six (6) employees as shown below. These employees report to the Utility Superintendent who in turn reports to the Public Works Director/City Engineer.

This division is responsible for the operation of two wastewater treatment facilities having a combined capacity of 7.4 million gallons per day. This vital operation ensures that treatment limits are met without permit violation or pollution to the environment.

The wastewater lab is responsible for testing to ensure that the treatment facilities operate efficiently and provide treatment at the maximum extent practicable. The lab also processes water distribution samples to ensure the quality of our drinking water system.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Wastewater Treatment Supervisor	1	21	\$ 67,985
Laboratory Manager	1	17	48,882
Wastewater Operators (class A, B, or C)	4	18,15,13	186,247
Longevity	-		<u>3,712</u>
TOTAL	6		<u>\$ 306,826</u>

DETAIL OF CAPITAL OUTLAY

**** SEE WATER AND SEWER CAPITAL PURCHASE SCHEDULE ****

BUDGET ANALYSIS

This division provides for the same level of service as the previous year's budget. The slight decrease in expenses is due to expected growth in personnel costs offset by a reduction in contractual services in operating expenses.

02-5-632 WELLS/LIFTS MAINTENANCE

DETAIL OF EXPENSES

CODE	OBJECT CLASSIFICATION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATED	FY 2009 BUDGETED
011	SALARY, REGULAR	\$ 364,234	\$ 384,628	\$ 409,783	\$ 370,000	\$ 390,026
014	OVERTIME	40,838	32,690	35,000	35,000	35,000
021	FICA	25,563	29,250	31,135	28,350	29,752
022	EMPLOYEE RETIREMENT	31,539	38,047	44,478	40,500	40,377
023	EMPLOYEE INSURANCE	32,704	43,661	51,300	51,650	59,400
030	TRAINING	2,850	3,878	5,400	2,500	4,100
040	WORKERS COMPENSATION	23,387	23,495	22,995	21,500	21,974
050	AWARDS	3,929	3,887	3,153	3,500	3,153
	* SUBTOTAL PERSONNEL *	<u>525,044</u>	<u>559,536</u>	<u>603,244</u>	<u>553,000</u>	<u>583,782</u>
110	CLOTHING/UNIFORMS	5,838	5,175	8,000	6,000	8,000
111	MATERIALS/SUPPLIES	181,687	252,631	260,000	260,000	275,500
112	OFFICE SUPPLIES	158	415	-	125	200
120	COMMUNICATIONS	1,180	2,333	2,000	2,000	1,500
121	UTILITIES	203,211	173,773	220,000	185,000	210,000
130	CONTRACTUAL SERVICES	151	8,254	-	150	-
131	REPAIRS/MAINTENANCE	463,584	490,542	188,000	188,000	195,000
132	PROFESSIONAL SERVICES	22,471	1,720	30,000	25,000	30,600
140	SUBSCRIPTIONS/DUES	385	693	1,000	700	1,000
141	TRAVEL / BUSINESS	28	-	100	1,200	750
142	ADVERTISING	762	68	200	1,342	2,600
150	VEHICLE OPERATIONS	10,235	8,859	20,000	12,500	30,000
151	FUEL	21,782	23,429	20,000	25,000	22,500
190	CONTINGENT	-	-	-	-	-
	* SUBTOTAL OPERATING *	<u>911,472</u>	<u>967,892</u>	<u>749,300</u>	<u>707,017</u>	<u>777,650</u>
TOTAL NET WATER & SEWER FUND		<u>\$ 1,436,516</u>	<u>\$ 1,527,428</u>	<u>\$ 1,352,544</u>	<u>\$ 1,260,017</u>	<u>\$ 1,361,432</u>

DIVISION 632 WELLS/LIFTS MAINTENANCE

DIVISION NARRATIVE

The Wells/Lifts Maintenance Division is comprised of nine (9) employees as shown below. These employees report to the Utility Superintendent who in turn reports to the Public Works Director/City Engineer.

This division is responsible for the operation and maintenance of the following assets:

- Eight water storage tanks having a total capacity of 5,050,000 gallons
- One high service water pump station
- Over 100 sanitary sewer pump stations
- Seven deep water wells

Personnel in this division perform electrical and mechanical maintenance and repairs throughout the city and are subject to emergency call out 24-hours a day.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Wells/Lifts Supervisor	1	21	\$ 60,493
Electrician	1	17	56,054
Crew Leader II	1	17	35,989
Electrician's Helper	1	13	39,381
Pump Mechanic I and II	5	15,13	194,881
Longevity	-		<u>3,228</u>
TOTAL	9		<u>\$ 390,026</u>

DETAIL OF CAPITAL OUTLAY

**** SEE WATER AND SEWER CAPITAL PURCHASE SCHEDULE ****

BUDGET ANALYSIS

This division provides for the same level of service as the previous year's budget. The increase is due to expected growth in both personnel and operating expenses.

02-5-642 CONSTRUCTION/MAINTENANCE

DETAIL OF EXPENSES

CODE	OBJECT CLASSIFICATION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATED	FY 2009 BUDGETED
011	SALARY, REGULAR	\$ 599,477	\$ 655,700	\$ 711,643	\$ 695,000	\$ 802,028
014	OVERTIME	67,616	22,681	15,000	25,000	20,000
021	FICA	45,441	46,869	48,685	48,240	55,409
022	EMPLOYEE RETIREMENT	47,437	62,351	58,131	72,000	78,568
023	EMPLOYEE INSURANCE	74,209	107,952	108,300	115,000	132,000
030	TRAINING	3,960	7,047	11,000	7,500	11,500
040	WORKERS COMPENSATION	30,137	35,354	33,353	32,500	37,961
050	AWARDS	7,205	7,518	8,200	8,200	9,063
	* SUBTOTAL PERSONNEL *	<u>875,482</u>	<u>945,472</u>	<u>994,312</u>	<u>1,003,440</u>	<u>1,146,529</u>
110	CLOTHING/UNIFORMS	13,481	12,417	12,500	12,500	12,500
111	MATERIALS/SUPPLIES	507,842	478,272	319,000	310,000	331,000
112	OFFICE SUPPLIES	63	4,368	-	300	500
113	PRINTING/BINDING	-	-	-	-	-
120	COMMUNICATIONS	1,159	1,826	1,650	1,650	1,650
130	CONTRACTUAL SERVICES	1,380,882	1,408,683	1,000,000	1,300,000	1,300,000
131	REPAIRS/MAINTENANCE	30,996	52,438	42,500	55,000	50,000
132	PROFESSIONAL SERVICES	3,076	4,246	2,000	5,586	6,500
140	SUBSCRIPTIONS/DUES	577	922	1,350	1,000	1,000
141	TRAVEL / BUSINESS	-	-	200	3,571	500
142	ADVERTISING	769	3,383	500	2,500	1,000
150	VEHICLE OPERATIONS	32,838	34,178	30,000	30,000	30,000
151	FUEL	39,930	43,594	35,000	45,000	37,500
152	DAMAGE CLAIMS	22,999	7,170	-	573	-
190	CONTINGENT	-	-	-	-	-
	* SUBTOTAL OPERATING *	<u>2,034,612</u>	<u>2,051,497</u>	<u>1,444,700</u>	<u>1,767,680</u>	<u>1,772,150</u>
TOTAL NET WATER & SEWER FUND		<u>\$ 2,910,094</u>	<u>\$ 2,996,969</u>	<u>\$ 2,439,012</u>	<u>\$ 2,771,120</u>	<u>\$ 2,918,679</u>

DIVISION 642 CONSTRUCTION/MAINTENANCE

DIVISION NARRATIVE

The Construction Maintenance Division is comprised of twenty-one (21) employees as shown below. These employees report to the Utility Superintendent who in turn reports to the Public Works Director/City Engineer.

This division is responsible for the construction, operation and maintenance of several hundred miles of buried water and sewer lines serving approximately 12,264 customers. Operation of the wastewater collection system and water distribution system (including fire protection) requires compliance with stringent regulations imposed by EPA and SCDHEC, which require continuous training and employee development.

Typical operations include installation of water services and meters, installation of sewer taps, fire hydrant installation, testing and maintenance, investigating low water pressure complaints, responding to sewer back-ups, extension of lines for new customers, water/sewer line replacement and repair, etc. These employees are subject to emergency call out 24-hours a day.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Construction/Maintenance Supervisor	1	21	\$ 68,167
Crew Leader II	2	17	103,147
Crew Leader I	5	14	189,093
Heavy Equipment Operator (HEO)	7	13	245,498
Maintenance Specialist / Motor Equipment Operator	6	11,12	190,542
Longevity	-		<u>5,581</u>
TOTAL	21		<u>\$ 802,028</u>

DETAIL OF CAPITAL OUTLAY

**** SEE WATER AND SEWER CAPITAL PURCHASE SCHEDULE ****

BUDGET ANALYSIS

This division provides for an increased level of service due to the addition of another two man crew for FY2008. The budget increase is due to expected growth in personnel expenses, and expanded operating costs for additional water capacity from Grand Strand Water & Sewer Authority.

WATER & SEWER UTILITY FUND

DEPRECIATION AND AMORTIZATION

This account contains the depreciation and amortization expense for all of the capital assets in the Water and Sewer Utility Fund.

The depreciation expense is based upon the useful life of each asset. The valuation of capital assets as audited for the year ending June 30, 2007 was \$87,513,951, not including construction in progress of \$1,291,603 which will likely be capitalized during FY2008. The accumulated depreciation as of June 30, 2007 was \$25,163,778.

The amortization expense is also based upon a useful life of the asset. Intangible assets are amortized over their useful lives. Intangible assets include the cost of purchasing water capacity from Grand Strand Water & Sewer and bond issuance costs associated with the it's long term debt.

DETAIL OF EXPENSES		02-5-901-xxx				
CODE	CLASSIFICATION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATED	FY 2009 BUDGETED
<u>DEPRECIATION AND AMORTIZATION</u>						
195	DEPRECIATION	2,292,549	2,535,172	2,650,000	2,725,000	2,800,000
196	AMORTIZATION	<u>884,382</u>	<u>884,382</u>	<u>884,382</u>	<u>884,382</u>	<u>884,382</u>
* TOTAL DEPREC/AMORTIZATION*		<u>\$ 3,176,931</u>	<u>\$ 3,419,554</u>	<u>\$ 3,534,382</u>	<u>\$ 3,609,382</u>	<u>\$ 3,684,382</u>

BOND INTEREST AND FEES

Interest payments and associated banking agent fees for the long-term debt of the Water and Sewer Utility Fund are recorded here.

On April 1, 1989, the City issued a Revenue Bond which was refunded on November 16, 2001 to take advantage of lower interest rates. This bond has a final maturity date of March 1, 2009.

The City is also obligated under an Agreement with the City of Myrtle Beach that has been assigned to Grand Strand Water & Sewer to make principal and interest payments whereby the City purchases capacity in Myrtle Beach's water treatment plant. The scheduled payments end on March 1, 2020 upon final maturity of the related bonds of Myrtle Beach.

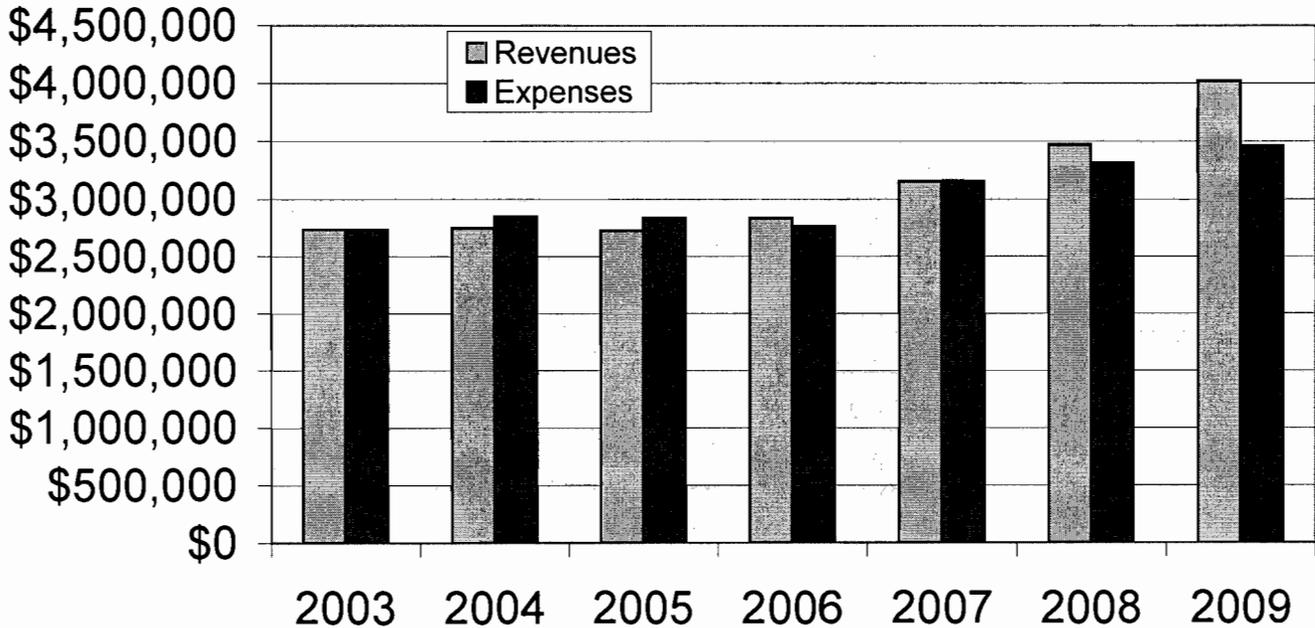
DETAIL OF EXPENSES		02-5-911-xxx				
CODE	CLASSIFICATION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATED	FY 2009 BUDGETED
<u>BOND INTEREST AND FEES</u>						
415	BOND INTEREST	689,915	708,977	666,207	666,207	619,705
420	BOND AGENT FEES	<u>5,116</u>	<u>3,466</u>	<u>5,000</u>	<u>4,000</u>	<u>5,000</u>
* TOTAL BOND INTEREST & FEES *		<u>\$ 695,031</u>	<u>\$ 712,443</u>	<u>\$ 671,207</u>	<u>\$ 670,207</u>	<u>\$ 624,705</u>

SOLID WASTE FUND

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SOLID WASTE FUND
DEPARTMENT OF PUBLIC WORKS

REVENUES AND EXPENSES COMPARISON
BUDGETS FOR PAST 6 FISCAL YEARS



The chart above reflects a surplus of \$556,842 for FY2009. The current rate structure will increase by 20% in order to provide sufficient cash to begin to pay back the General Fund for temporary loans.

The Solid Waste Fund was created in FY2001. This fund accounts for all revenues and expenses related to the City's solid waste activities. Much like the existing Water and Sewer Utility Fund, the Solid Waste Fund is a proprietary fund that operates like private enterprise, using a full accrual basis of accounting. This approach enables the City to more accurately assess fees and charges for solid waste services, and ensures that citizens receive the most cost efficient services possible.

Along with the new fund structure came a new set of fees and charges for solid waste services. These charges are intended to reflect the full cost of providing various solid waste services to our service area. The base fees increased slightly for FY2003 as the tax subsidy from the General Fund was eliminated in order to begin the process of establishing a fund that will be fully supported by fees. Another increase was implemented at the beginning of FY2005 and FY2007 in order to continue the self funding concept.

SOLID WASTE FUND

The following table illustrates the comparative data for revenues in the Solid Waste Fund. Revenues continue to show slight growth based on new development. The FY2009 budget provides for an increase in revenues of 14.1% due to a 20% increase in residential and commercial rates.

FISCAL YEAR ENDING JUNE 30, 2009

DETAIL OF REVENUES

SOURCE	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATED	FY 2009 BUDGETED
Solid Waste Services Fees	2,610,904	3,114,144	3,125,000	3,080,000	3,730,000
Trash Bags	17,425	17,297	12,000	12,000	12,000
Late Payment Penalties	17,928	19,388	20,000	22,000	20,000
Investment Income	-	10,030	7,500	-	-
Miscellaneous	500	1,205	-	-	-
Grants	61,253	4,083	25,000	22,847	25,000
Interfund Transfer - ATAX Fund	193,814	166,154	331,500	331,500	230,700
TOTAL REVENUES	\$ 2,901,824	\$ 3,332,301	\$ 3,521,000	\$ 3,468,347	\$ 4,017,700

The following table illustrates the comparative data for expenses in the Solid Waste Fund. Expenses have shown an increase of 6.3% over the previous year's budget.

SUMMARY OF EXPENSES

DIV.#	DESCRIPTION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATED	FY 2009 BUDGETED
661	Commercial Collection	335,352	372,991	360,594	365,980	383,246
663	Transfer Station	714,913	691,297	727,416	685,899	716,094
671	Residential Collection	672,164	758,172	731,900	747,209	796,111
673	Trash/Litter Collection	187,683	208,648	209,690	213,331	219,939
674	Beach Cleaning	102,403	156,134	186,819	182,496	190,470
675	Recycling	227,218	257,690	258,163	256,865	265,240
901	Depreciation Expense	267,854	299,524	215,000	300,000	300,000
906	Overhead Allocation	507,634	514,993	563,078	563,078	589,758
TOTAL OPERATING EXPENSES		\$ 3,015,221	\$ 3,259,449	\$ 3,252,660	\$ 3,314,858	\$ 3,460,858

The following table lists the various capital expenditures for the Solid Waste Fund:

DETAIL OF CAPITAL

DIV.#	ITEM DESCRIPTION	COST	GL ACCT. #
661	Commercial Truck	\$ 235,000	15-5-950-361
663	Roll Off Truck	\$ 120,000	15-5-950-361
671	Residential Truck (Automated)	220,000	15-5-950-361
674	Surf Rake	60,000	15-5-950-361
674	Beach Tractor	45,000	15-5-950-361
	TOTAL CAPITAL	\$ 680,000	

SOLID WASTE FUND

The Solid Waste User Fees will increase to \$18. The main reason for the increase is to build up cash reserves and cover both operating expenses and capital expenditures. The fund was started by an equity transfer of equipment and therefore never had sufficient cash reserves to properly finance the fund as a stand alone business. It will take at least five years for the fund to recover from its' current negative cash position.

The table below shows the rates in effect since July 1, 2008:

SOLID WASTE RATES

Single-Family Residential Customer	\$	18.00	per month
Residential Roll Cart Service	\$	18.00	per month
Dumpster Service (one pick-up per week)	\$	84.00	per month
Each additional pick-up per week	\$	81.00	per month
Commercial Roll Cart/Bag Service	\$	28.80	per month

Performance Benchmarks, Goals and Priorities

The following benchmarks, goals and priorities are provided for in FY2009, along with programs already in place:

- Expand roll-cart program to other areas of the City.
- Maintain a clean beach during peak tourist season by operating an additional beach rake.
- Provide litter collection services along public roadways.
- Increase recycling percentage of the waste disposal stream.

15-5-661 COMMERCIAL COLLECTION

DETAIL OF EXPENSES

CODE	CLASSIFICATION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATED	FY 2009 BUDGETED
011	SALARY, REGULAR	\$ 135,035	\$ 160,020	\$ 159,856	\$ 162,000	\$ 158,389
012	SALARY, PART-TIME	1,216	-	-	-	10,400
014	OVERTIME	14,416	16,320	15,000	15,000	15,000
021	FICA	11,721	12,278	11,366	12,390	12,865
022	EMPLOYEE RETIREMENT	12,729	15,377	13,988	16,815	17,339
023	EMPLOYEE INSURANCE	20,624	23,105	22,800	25,000	26,400
030	TRAINING	275	-	1,000	-	1,000
040	WORKERS COMPENSATION	10,891	11,815	11,558	8,800	11,027
050	AWARDS	2,146	1,626	1,726	1,726	1,726
	* SUBTOTAL PERSONNEL *	<u>209,053</u>	<u>240,541</u>	<u>237,294</u>	<u>241,731</u>	<u>254,146</u>
110	CLOTHING/UNIFORMS	3,871	3,452	4,000	3,500	4,000
111	MATERIALS/SUPPLIES	34,627	35,051	35,000	35,000	35,000
112	OFFICE SUPPLIES	7	518	-	200	500
113	PRINTING/BINDING	-	1,512	2,000	500	2,000
120	COMMUNICATIONS	1,741	2,510	1,800	1,200	1,800
130	CONTRACTUAL SERVICES	414	774	-	513	-
132	PROFESSIONAL SERVICES	-	-	500	40	800
140	SUBSCRIPTIONS/DUES	-	-	-	28	-
141	TRAVEL / BUSINESS	-	-	-	-	-
142	ADVERTISING	314	162	-	268	-
150	VEHICLE OPERATIONS	54,667	54,660	50,000	50,000	50,000
151	FUEL	30,233	33,811	30,000	33,000	35,000
152	DAMAGE CLAIMS	425	-	-	-	-
	* SUBTOTAL OPERATING *	<u>126,299</u>	<u>132,450</u>	<u>123,300</u>	<u>124,249</u>	<u>129,100</u>
TOTAL COMMERCIAL COLLECTION		<u>\$ 335,352</u>	<u>\$ 372,991</u>	<u>\$ 360,594</u>	<u>\$ 365,980</u>	<u>\$ 383,246</u>

DIVISION 661 COMMERCIAL COLLECTION

DIVISION NARRATIVE

The Commercial Collection Division is comprised of four (4) employees as shown below. These employees report to the Sanitation Superintendent who in turn reports to the Public Works Director/City Engineer.

This Division is responsible for the collection of solid waste from commercial customers, which is accomplished through the use of side load bulk containers. In addition, this division serves many multi-family residential properties. Approximately 545 customers and 1500 container collections are served each week during the peak season.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Crew Leader I	1	14	42,445
Heavy Equipment Operator	2	13	70,933
Heavy Equipment Operator/Welder	1	13	42,668
Longevity	-		<u>2,343</u>
TOTAL	4		<u>\$ 158,389</u>

DETAIL OF CAPITAL OUTLAY

**** SEE SOLID WASTE CAPITAL PURCHASE SCHEDULE ****

BUDGET ANALYSIS

This division provides for the same level of service as the previous year. The increase in this division is due to expected growth in personnel and related operational costs such as fuel.

15-5-663 TRANSFER STATION

DETAIL OF EXPENSES

CODE	CLASSIFICATION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATED	FY 2009 BUDGETED
011	SALARY, REGULAR	\$ 89,546	\$ 100,035	\$ 100,384	\$ 103,415	\$ 107,815
014	OVERTIME	12,614	13,791	12,000	12,000	12,000
021	FICA	7,274	8,183	7,417	7,617	8,388
022	EMPLOYEE RETIREMENT	8,156	10,122	8,991	11,542	11,382
023	EMPLOYEE INSURANCE	19,576	22,557	17,100	19,800	19,800
040	WORKERS COMPENSATION	7,676	7,625	7,429	5,750	7,189
050	AWARDS	<u>1,165</u>	<u>1,510</u>	<u>1,295</u>	<u>1,295</u>	<u>1,295</u>
	* SUBTOTAL PERSONNEL *	<u>146,007</u>	<u>163,823</u>	<u>154,616</u>	<u>161,419</u>	<u>167,869</u>
110	CLOTHING/UNIFORMS	2,126	1,709	2,500	2,500	2,500
111	MATERIALS/SUPPLIES	6,228	1,629	4,800	2,500	4,925
130	CONTRACTUAL SERVICES	460,946	448,544	475,000	442,460	450,000
131	REPAIRS/MAINTENANCE	19,683	156	20,000	5,000	10,000
132	PROFESSIONAL SERVICES	283	225	500	20	800
150	VEHICLE OPERATIONS	49,793	44,610	40,000	40,000	45,000
151	FUEL	<u>29,847</u>	<u>30,601</u>	<u>30,000</u>	<u>32,000</u>	<u>35,000</u>
	* SUBTOTAL OPERATING *	<u>568,906</u>	<u>527,474</u>	<u>572,800</u>	<u>524,480</u>	<u>548,225</u>
TOTAL TRANSFER STATION		<u>\$ 714,913</u>	<u>\$ 691,297</u>	<u>\$ 727,416</u>	<u>\$ 685,899</u>	<u>\$ 716,094</u>

DIVISION 663 TRANSFER STATION

DIVISION NARRATIVE

The Transfer Station Division is comprised of three Heavy Equipment Operators. These employees report to the Sanitation Superintendent who in turn reports to the Public Works Director/City Engineer.

This division is responsible for operating and maintaining our transfer station and hauling trash and garbage to the landfill. This is accomplished through the use of five (5) tractor-trailer transfer trucks that are loaded by a compactor. Each driver makes at least six trips each day during the peak season.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Heavy Equipment Operator	3	13	\$ 105,921
Longevity	-		<u>1,894</u>
TOTAL	3		<u>\$ 107,815</u>

DETAIL OF CAPITAL OUTLAY

**** SEE SOLID WASTE CAPITAL PURCHASE SCHEDULE ****

BUDGET ANALYSIS

This division provides for the same level of service as the previous year's budget. The increase is due to normal growth in personnel and operating expenses.

15-5-671 RESIDENTIAL COLLECTION

DETAIL OF EXPENSES

CODE	CLASSIFICATION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATED	FY 2009 BUDGETED
011	SALARY, REGULAR	\$ 371,586	\$ 411,933	\$ 410,484	\$ 410,484	\$ 441,579
012	SALARY, PART-TIME	6,916	7,420	20,800	10,500	10,400
014	OVERTIME	24,805	27,419	28,000	28,000	28,000
021	FICA	25,962	29,093	29,853	30,979	33,118
022	EMPLOYEE RETIREMENT	29,164	37,910	35,079	39,464	46,958
023	EMPLOYEE INSURANCE	44,287	67,521	62,700	77,082	72,600
030	TRAINING	669	4,554	4,000	3,000	3,500
040	WORKERS COMPENSATION	23,853	32,570	29,737	25,000	28,799
050	AWARDS	3,946	4,401	4,747	4,200	4,747
	* SUBTOTAL PERSONNEL *	<u>531,188</u>	<u>622,821</u>	<u>625,400</u>	<u>628,709</u>	<u>669,701</u>
110	CLOTHING/UNIFORMS	7,717	7,362	8,000	8,000	8,500
111	MATERIALS/SUPPLIES	76,111	67,303	41,000	41,000	51,910
130	CONTRACTUAL SERVICES	-	42	-	-	-
132	PROFESSIONAL SERVICES	1,063	220	500	500	500
142	ADVERTISING	-	965	1,000	1,000	500
150	VEHICLE OPERATIONS	30,233	29,402	28,000	35,000	35,000
151	FUEL	25,852	28,612	28,000	33,000	30,000
152	DAMAGE CLAIMS	-	1,445	-	-	-
	* SUBTOTAL OPERATING *	<u>140,976</u>	<u>135,351</u>	<u>106,500</u>	<u>118,500</u>	<u>126,410</u>
TOTAL RESIDENTIAL COLLECTION		<u>\$ 672,164</u>	<u>\$ 758,172</u>	<u>\$ 731,900</u>	<u>\$ 747,209</u>	<u>\$ 796,111</u>

DIVISION 671 RESIDENTIAL COLLECTION

DIVISION NARRATIVE

The Residential Collection Division is comprised of eleven (11) employees as shown below. These employees report to the Sanitation Superintendent who in turn reports to the Public Works Director/City Engineer. Supervisory personnel for the entire Solid Waste Fund is budgeted in this division.

This division is responsible for the curbside collection of residential solid waste, including bag garbage and yard waste. These employees provide approximately 16,000 curbside collections each week during the peak season. In addition, weekend work is required during the summer to accommodate the changeover of residential rental properties.

Temporary employees are used to supplement the permanent full time staff during the peak season to accommodate the increased workload.

Funding Source: \$30,000 Accommodations Tax Fund (for Overtime), and the remainder \$766,111 - Solid Waste Fund.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Sanitation Superintendent	1	26	\$ 79,562
Sanitation Supervisor	1	21	\$ 61,026
Crew Leader I	1	14	43,060
Heavy Equipment Operator	3	13	111,478
Motor Equipment Operator	3	11	92,271
Tradesworker	2	9	49,215
Longevity	-		<u>4,967</u>
TOTAL	11		<u>\$ 441,579</u>

DETAIL OF CAPITAL OUTLAY

**** SEE SOLID WASTE CAPITAL PURCHASE SCHEDULE ****

BUDGET ANALYSIS

This division provides for the same level of residential collection service as the previous year's budget. The increase is a result of normal growth in personnel and operating expenses. This division has become the primary cost center since much of commercial collection has been privatized.

15-5-673 TRASH/LITTER COLLECTION

DETAIL OF EXPENSES

CODE	CLASSIFICATION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATED	FY 2009 BUDGETED
011	SALARY, REGULAR	\$ 104,044	\$ 97,482	\$ 104,225	\$ 107,811	\$ 109,737
012	SALARY, PART-TIME	4,114	7,213	10,400	3,500	10,400
014	OVERTIME	10,806	13,466	11,000	10,500	12,000
021	FICA	7,992	9,486	9,296	8,770	9,514
022	EMPLOYEE RETIREMENT	6,316	8,741	10,370	11,240	11,565
023	EMPLOYEE INSURANCE	11,467	17,891	17,100	22,170	19,800
040	WORKERS COMPENSATION	5,858	8,483	8,304	9,210	7,928
050	AWARDS	1,170	1,466	1,295	1,295	1,295
	* SUBTOTAL PERSONNEL *	<u>151,767</u>	<u>164,228</u>	<u>171,990</u>	<u>174,496</u>	<u>182,239</u>
110	CLOTHING/UNIFORMS	1,271	1,642	2,000	1,800	2,000
111	MATERIALS/SUPPLIES	905	386	1,200	900	1,200
132	PROFESSIONAL SERVICES	431	55	250	40	250
142	ADVERTISING	-	-	250	-	250
150	VEHICLE OPERATIONS	12,925	20,951	14,000	16,000	12,000
151	FUEL	20,384	19,846	20,000	20,000	22,000
152	DAMAGE CLAIMS	-	1,540	-	95	-
	* SUBTOTAL OPERATING *	<u>35,916</u>	<u>44,420</u>	<u>37,700</u>	<u>38,835</u>	<u>37,700</u>
TOTAL TRASH/LITTER COLLECTION		<u>\$ 187,683</u>	<u>\$ 208,648</u>	<u>\$ 209,690</u>	<u>\$ 213,331</u>	<u>\$ 219,939</u>

DIVISION 673 TRASH/LITTER COLLECTION

DIVISION NARRATIVE

The Trash/Litter Collection Division is comprised of two (2) Heavy Equipment Operators and one (1) Motor Equipment Operator. These employees report to the Sanitation Superintendent who in turn reports to the Public Works Director/City Engineer.

This division is responsible for the curbside collection of discarded furniture, appliances, and other bulky items. Also, these employees assist residential and commercial crews with the collection of yard waste and other debris. Litter collection and the clean-up of illegal dumping sites is also provided by this division.

Temporary employees are used to supplement the permanent full time staff during the peak season to accommodate the increased workload.

Funding Source: \$52,400 - Accommodations Tax Fund (for Litter collection);
and the remainder \$167,539 - Solid Waste Fund

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Heavy Equipment Operator	2	13	\$ 79,815
Motor Equipment Operator	1	11	\$ 29,922
Longevity	-		-
TOTAL	3		<u>\$ 109,737</u>

DETAIL OF CAPITAL OUTLAY

**** SEE SOLID WASTE CAPITAL PURCHASE SCHEDULE ****

BUDGET ANALYSIS

This division provides for the same level of services as the previous fiscal year. The increase is due to expected growth in personnel and operating costs.

15-5-674 BEACH CLEANING

DETAIL OF EXPENSES

CODE	CLASSIFICATION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATED	FY 2009 BUDGETED
011	SALARY	\$ -	\$ 35,357	\$ 54,227	\$ 54,227	\$ 56,917
012	SALARY, PART-TIME	43,239	28,971	41,600	41,600	41,600
014	OVERTIME	11,895	10,762	10,000	10,000	11,000
021	FICA	4,256	5,489	8,096	7,937	8,378
022	RETIREMENT	-	3,829	5,138	5,459	5,773
023	INSURANCE	-	8,273	11,400	13,000	13,200
040	WORKERS COMPENSATION	6,471	14,647	6,995	5,800	7,239
050	AWARDS	-	1,278	863	893	863
	* SUBTOTAL PERSONNEL *	<u>65,861</u>	<u>108,606</u>	<u>138,319</u>	<u>138,916</u>	<u>144,970</u>
110	CLOTHING/UNIFORMS	451	1,369	2,000	2,000	2,000
111	MATERIALS/SUPPLIES	730	7,681	10,000	4,000	8,000
130	CONTRACTUAL SERVICES	-	21	-	3,000	-
132	PROFESSIONAL SERVICES	895	758	500	80	500
150	VEHICLE OPERATIONS	18,656	18,846	20,000	15,000	15,000
151	FUEL	15,810	18,853	16,000	19,500	20,000
	* SUBTOTAL OPERATING *	<u>36,542</u>	<u>47,528</u>	<u>48,500</u>	<u>43,580</u>	<u>45,500</u>
TOTAL BEACH CLEANING		<u>\$ 102,403</u>	<u>\$ 156,134</u>	<u>\$ 186,819</u>	<u>\$ 182,496</u>	<u>\$ 190,470</u>

DIVISION 674 BEACH CLEANING

DIVISION NARRATIVE

This division provides for the cleaning of the beach during the summer season and after busy weekends during the off-season.

This division provides for the salaries of two (2) full-time employees and four part-time Beach Cleaners, as well as beach cleaning supplies, and trash receptacles. Maintenance and fuel money for two beach trucks, a beach trailer, three beach cleaning machines, and two tractors are also included in this division.

Funding Source: \$155,800 - Accommodations Tax Fund; and the remainder \$34,670 - Solid Waste Fund

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Motor Equipment Operator	2	13	\$ 56,917
Longevity	-		-
TOTAL	<u>2</u>		<u>\$ 56,917</u>

DETAIL OF CAPITAL OUTLAY

**** SEE SOLID WASTE CAPITAL PURCHASE SCHEDULE ****

BUDGET ANALYSIS

This division provides for the same level of service as the previous fiscal year. The overall increase in the budget is due to expected growth in personnel and operating expenses.

15-5-675 RECYCLING

DETAIL OF EXPENSES

CODE	CLASSIFICATION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATED	FY 2009 BUDGETED
011	SALARY, REGULAR	\$ 123,514	\$ 127,606	\$ 130,605	\$ 132,749	\$ 136,287
014	OVERTIME	11,610	10,159	12,000	10,500	12,000
021	FICA	9,580	9,884	9,698	9,741	10,084
022	EMPLOYEE RETIREMENT	10,668	12,400	11,408	13,609	13,346
023	EMPLOYEE INSURANCE	18,510	19,113	22,800	27,340	26,400
040	WORKERS COMPENSATION	9,102	9,009	9,426	7,600	8,897
050	AWARDS	1,906	1,441	1,726	1,726	1,726
	* SUBTOTAL PERSONNEL *	<u>184,890</u>	<u>189,612</u>	<u>197,663</u>	<u>203,265</u>	<u>208,740</u>
110	CLOTHING/UNIFORMS	3,008	2,058	4,000	3,000	4,000
111	MATERIALS/SUPPLIES	15,360	20,614	26,000	21,000	20,000
113	PRINTING/BINDING	-	9,980	3,000	-	3,000
130	CONTRACTUAL SERVICES	-	-	500	100	500
150	VEHICLE OPERATIONS	12,058	21,885	15,000	18,000	15,000
150	FUEL	11,902	12,641	12,000	11,500	14,000
152	DAMAGE CLAIMS	-	900	-	-	-
	* SUBTOTAL OPERATING *	<u>42,328</u>	<u>68,078</u>	<u>60,500</u>	<u>53,600</u>	<u>56,500</u>
TOTAL RECYCLING		<u>\$ 227,218</u>	<u>\$ 257,690</u>	<u>\$ 258,163</u>	<u>\$ 256,865</u>	<u>\$ 265,240</u>

DIVISION 675 RECYCLING

DIVISION NARRATIVE

The Recycling Division is comprised of four (4) employees as shown below. These employees report to the Sanitation Superintendent who in turn reports to the Public Works Director/City Engineer.

This division is responsible for the curbside collection of recyclable materials from residential properties and the bulk collection of recycling from multi-family and commercial properties.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Heavy Equipment Operator	2	13	\$ 74,980
Motor Equipment Operator	2	11	61,307
Longevity	-		-
TOTAL	4		<u>\$ 136,287</u>

DETAIL OF CAPITAL OUTLAY

**** SEE SOLID WASTE CAPITAL PURCHASE SCHEDULE ****

BUDGET ANALYSIS

This division provides for the same level of service as the previous year's budget. The increase is due to expected growth in personnel and operating expenses.

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BEACH SERVICES FUND

BEACH SERVICES FUND

The Beach Services Fund was established during FY2006. A budget adjustment ordinance was passed to provide initial funding for the various capital assets that would be needed as well as operating expenses for the months of April thru June 2007.

This fund is an enterprise fund which encompasses all vending on the beach as well as the cost of lifeguards throughout the Summer season. Since this is a totally new undertaking for the city, the following budgeted numbers are truly estimates and may need significant modifications depending on the actual outcome of the initial season of the enterprise fund.

The following table illustrates the budgeted revenues for the Beach Services Fund. These numbers represent the City's plan to increase safety on its public beach.

FISCAL YEAR ENDING JUNE 30, 2009 DETAIL OF REVENUES BEACH SERVICES FUND

REVENUES	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATE	FY 2009 BUDGETED
Rental (Umbrellas & Chairs)	-	319,650	1,500,000	995,100	1,123,500
Sales (Drinks & Food)	-	73,962	1,150,000	470,850	940,000
Sponsorships	-	13,000	13,000	13,000	13,000
Accommodations Tax Transfer	-	-	89,200	89,200	153,500
Less Sales Tax	-	(27,077)	-	(95,900)	(135,000)
TOTAL REVENUES	\$ -	\$ 379,535	\$ 2,752,200	\$ 1,472,250	\$ 2,095,000

The table below summarizes Beach Services Fund operating expenses:

FISCAL YEAR ENDING JUNE 30, 2009 SUMMARY OF EXPENSES BEACH SERVICES FUND

Div. #	DIVISION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATE	FY 2009 BUDGETED
760	Administration & Operations	-	908,062	1,570,818	943,244	857,237
761	Administration & Operations	-	-	-	598,153	576,076
901	Depreciation / Amortization	-	120,083	270,000	260,000	270,000
906	Overhead Allocations	-	-	308,904	295,282	326,211
760	Transfer Out Beach Renour.	-	-	50,000	-	-
TOTAL OPERATING EXPENSES		\$ -	\$ 1,028,145	\$ 2,199,722	\$ 2,096,679	\$ 2,029,524

BEACH SERVICES FUND

Revenues are projected to exceed expenses by \$65,476 for FY2009. It is the intent of this fund to make money and supplement other beach related activities such as beach renourishment and beach patrol.

The following table illustrates the capital purchases for the fund. Even though some items such as beach chairs and beach umbrellas by themselves did not meet the individual capitalization programs threshold of \$5,000, it would be inappropriate to charge these expenditures in the first year of service because they have a useful life much longer then one year and as a whole are a major expense in the startup costs of the enterprise. Beach chairs and umbrellas will be depreciated over a three year period.

**SUMMARY OF CAPITAL
BEACH SERVICES FUND**

Code	DIVISION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATE	FY 2009 BUDGETED
760-321	Building Improvements	-	-	-	400,000	-
760-360	Motor Vehicles	-	-	44,600	272,466	-
760-370	Non-Mobil Equipment	-	-	799,000	814,405	-
TOTAL OPERATING EXPENSES		\$ -	\$ -	\$ 843,600	\$ 1,486,871	\$ -

16-5-760 BEACH CONCESSIONS

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATE	FY 2009 BUDGETED
011	SALARY, REGULAR	\$ -	\$ 49,680	\$ 78,000	\$ 75,079	\$ 80,700
012	PT- LIFEGUARDS	-	164,399	894,200	-	-
013	PT- CONCESSIONS	-	139,962	-	550,000	500,000
014	OVERTIME	-	57,294	5,000	1,802	1,380
021	FICA	-	24,489	67,427	37,613	34,925
022	EMPLOYEE RETIREMENT	-	3,723	6,640	6,150	6,566
023	EMPLOYEE INSURANCE	-	6,321	11,400	10,500	13,200
030	TRAINING	-	2,075	1,000	3,110	-
040	WORKERS COMPENSATION	-	-	39,088	25,021	23,283
050	AWARDS	-	232	463	433	463
	* SUBTOTAL PERSONNEL *	<u>-</u>	<u>448,175</u>	<u>1,103,218</u>	<u>709,708</u>	<u>660,517</u>
110	CLOTHING/UNIFORMS	-	28,496	25,000	1,000	4,000
111	MATERIALS/SUPPLIES	-	158,611	10,000	10,884	3,760
112	OFFICE SUPPLIES	-	2,794	500	200	1,000
113	PRINTING/BINDING	-	2,671	5,000	1,500	1,200
120	COMMUNICATIONS	-	14,261	50,100	21,000	21,000
130	CONTRACTUAL SERVICES	-	35,511	-	1,956	-
131	REPAIRS/MAINTENANCE	-	6,405	2,000	9,500	10,500
132	PROFESSIONAL SERVICES	-	37,433	3,000	8,500	11,740
134	CREDIT CARD FEES	-	503	3,000	6,000	2,000
140	SUBSCRIPTIONS/DUES	-	-	1,000	-	-
141	TRAVEL/BUSINESS	-	8,528	5,000	900	-
142	ADVERTISING	-	98,444	50,000	5,000	6,000
150	VEHICLE OPERATIONS	-	12,900	3,000	12,000	2,000
151	FUEL	-	8,821	10,000	16,000	20,000
152	DAMAGE CLAIMS	-	-	-	2,625	-
185	FROZEN LEMONADE SUPPLIES	-	52	137,500	98,000	62,596
186	BOTTLED DRINKS	-	28,769	75,000	17,000	30,281
187	PREPACKAGED FOODS	-	2,250	75,000	13,816	10,268
188	NON-FOOD ITEMS	-	13,438	12,500	-	5,375
189	APPAREL / CHAIRS RESALE	-	-	-	7,655	5,000
	* SUBTOTAL OPERATING *	<u>-</u>	<u>459,887</u>	<u>467,600</u>	<u>233,536</u>	<u>196,720</u>
	** TOTAL EXPENDITURES **	<u>\$ -</u>	<u>\$ 908,062</u>	<u>\$ 1,570,818</u>	<u>\$ 943,244</u>	<u>\$ 857,237</u>

DIVISION 760 BEACH SERVICES

DIVISION NARRATIVE

The Beach Services Division will include two regular employees, a Beach Services Manager and a Beach Maintenance Worker. Also approximately 150 part-time employees will be hired during the summer as lifeguards and vendors. This division will provide for daily lifeguard services at lifeguard stands along the nine miles of beach front in North Myrtle Beach from late May til Labor Day. Also all beach vending will be accounted for in this division.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Beach Services Manager	1	25	56,121
Beach Maintenance Worker	1	9	24,579
Longevity	-		-
TOTAL	2		<u>\$ 80,700</u>

DETAIL OF CAPITAL OUTLAY

No capital is budgeted for FY 2009

BUDGET ANALYSIS

FY2008 will be the first full year of operations for the Beach Services Fund. All numbers are very much an estimate and it is the intent on management to run this fund as an enterprise fund and use excess revenues for the benefit of the City and the beach.

16-5-761 BEACH SERVICES FUND

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATE	FY 2009 BUDGETED
011	SALARY, REGULAR	\$ -	\$ -	\$ -	\$ -	\$ -
012	PT - LIFEGUARDS	-	-	-	435,000	450,000
013	LIFEGUARD BONUSES	-	-	-	45,900	2,250
014	OVERTIME	-	-	-	-	-
021	FICA	-	-	-	26,100	27,000
022	EMPLOYEE RETIREMENT	-	-	-	-	-
023	EMPLOYEE INSURANCE	-	-	-	-	-
030	TRAINING	-	-	-	3,500	-
040	WORKERS COMPENSATION	-	-	-	13,576	18,090
050	AWARDS	-	-	-	3,602	-
	* SUBTOTAL PERSONNEL *	<u>-</u>	<u>-</u>	<u>-</u>	<u>527,678</u>	<u>497,340</u>
110	CLOTHING/UNIFORMS	-	-	-	-	2,600
111	MATERIALS/SUPPLIES	-	-	-	2,500	18,036
112	OFFICE SUPPLIES	-	-	-	-	-
113	PRINTING/BINDING	-	-	-	-	-
120	COMMUNICATIONS	-	-	-	-	-
130	CONTRACTUAL SERVICES	-	-	-	60,000	50,100
131	REPAIRS/MAINTENANCE	-	-	-	2,200	500
132	PROFESSIONAL SERVICES	-	-	-	4,200	-
134	CREDIT CARD FEES	-	-	-	-	-
140	SUBSCRIPTIONS/DUES	-	-	-	1,450	3,000
141	TRAVEL/BUSINESS	-	-	-	-	1,500
142	ADVERTISING	-	-	-	125	3,000
152	DAMAGE CLAIMS	-	-	-	-	-
	* SUBTOTAL OPERATING *	<u>-</u>	<u>-</u>	<u>-</u>	<u>70,475</u>	<u>78,736</u>
	** TOTAL EXPENDITURES **	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 598,153</u>	<u>\$ 576,076</u>

DIVISION 761 BEACH SERVICES

DIVISION NARRATIVE

The Beach Services Division will include two regular employees, a Beach Services Manager and a Beach Maintenance Worker. Also approximately 150 part-time employees will be hired during the summer as lifeguards and vendors. This division will provide for daily lifeguard services at lifeguard stands along the nine miles of beach front in North Myrtle Beach from late May til Labor Day. Also all beach vending will be accounted for in this division.

DETAIL OF PERSONNEL SERVICES

No full time personnel services are budgeted for FY 2009

DETAIL OF CAPITAL OUTLAY

No capital is budgeted for FY 2009

BUDGET ANALYSIS

FY2008 will be the first full year of operations for the Beach Services Fund. All numbers are very much an estimate and it is the intent on management to run this fund as an enterprise fund and use excess revenues for the benefit of the City and the beach.

BEACH SERVICES FUND

DEPRECIATION

DETAIL OF EXPENSES 16-5-901-xxx

<u>CODE</u>	<u>CLASSIFICATION</u>	<u>FY 2006 ACTUAL</u>	<u>FY 2007 ACTUAL</u>	<u>FY 2008 BUDGETED</u>	<u>FY 2008 ESTIMATE</u>	<u>FY 2009 BUDGETED</u>
<u>DEPRECIATION</u>						
510	DEPRECIATION	\$ -	\$ 120,083	\$ 270,000	\$ 260,000	\$ 270,000
* TOTAL DEPRECIATION*		<u>\$ -</u>	<u>\$ 120,083</u>	<u>\$ 270,000</u>	<u>\$ 260,000</u>	<u>\$ 270,000</u>

AQUATIC AND FITNESS
CENTER FUND

**AQUATIC AND FITNESS CENTER FUND
DEPARTMENT OF PARKS AND RECREATION**

The Aquatic and Fitness Center Fund was established in FY2003. This fund accounts for all activities associated with the construction and operation of the new Aquatic and Fitness Center. The Aquatic and Fitness Center Bonds were issued in FY2004 and ground breaking on the new building took place May 2004.

The FY2004 Revenue Bond was collateralized by 100% of the 1/2 percent local accommodations tax fee adopted in March of 2002. The Aquatic and Fitness Center is an Enterprise Fund and hopefully membership fees will fully fund both operating and debt service expenses once the center has been open for several years. To fully fund this activity total member units will have to be around 3,000 based on current data.

The facility opened for business in November of 2005. Demand for the new facility has been good and memberships continue to grow on a monthly basis.

The following table illustrates the budgeted revenues for the Aquatic and Fitness Center for 2,069 member units. This number of members is slightly above the break-even point when the 1/2% local accommodations tax is used for the annual debt service.

**FISCAL YEAR ENDING JUNE 30, 2009
DETAIL OF REVENUES
AQUATIC AND FITNESS CENTER FUND**

REVENUES	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATE	FY 2009 BUDGETED
Aquatic Membership Fees	392,050	871,980	1,250,000	1,250,000	1,315,000
Aquatic Origination Fees	97,065	82,590	50,000	50,000	50,000
Aquatic Day Memberships	6,950	20,450	20,000	25,000	25,000
Operating Program Fees	77,421	136,041	105,000	105,000	105,000
Donations / Grants	275,226	135,075	20,000	20,000	20,000
Property Sales/Interest/Rent	36,329	32,618	36,400	15,325	16,400
Miscellaneous	1,692	640	1,000	1,000	1,000
Non-Operating Program Fees	48,432	37,724	46,500	22,688	22,688
Local Accommodations Tax	694,862	748,149	725,000	750,000	775,000
Transfers from other Funds	-	-	-	-	-
Accommodations Tax Transfer	70,714	56,411	46,000	46,000	13,800
TOTAL REVENUES	<u>\$ 1,700,741</u>	<u>\$ 2,121,678</u>	<u>\$ 2,299,900</u>	<u>\$ 2,285,013</u>	<u>\$ 2,343,888</u>

AQUATIC AND FITNESS CENTER FUND

The table below summarizes Aquatic and Fitness Center Fund operating expenses by division:

**FISCAL YEAR ENDING JUNE 30, 2009
SUMMARY OF EXPENSES
AQUATIC AND FITNESS CENTER FUND**

Div. #	DIVISION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATE	FY 2009 BUDGETED
770	Administration & Operations	1,087,464	1,341,651	1,427,043	1,258,731	1,404,887
901	Depreciation / Amortization	191,163	372,018	253,436	372,018	372,018
906	Overhead Allocations	199,431	184,715	187,797	182,185	203,298
911	Bond Interest/Agent Fees	340,882	322,333	315,983	315,983	302,763
TOTAL OPERATING EXPENSES		\$ 1,818,940	\$ 2,220,717	\$ 2,184,259	\$ 2,128,917	\$ 2,282,966

Revenues are projected to exceed expenses by \$60,923 for FY2009. This amount can be reallocated by City Council for any other purpose allowed by State Law under the Local Accommodations Tax statute.

The following table illustrates the history of the construction of the Aquatic and Fitness Center. The final payments for construction were made during the first half of FY2006. Even though many of those items did not individually meet the capitalization threshold, the City capitalized those items as a whole in order to smooth out the initial start-up costs of the center. No capital is budgeted for the FY2009 budget year.

**SUMMARY OF CAPITAL
AQUATIC AND FITNESS CENTER FUND**

Code	DIVISION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATE	FY 2009 BUDGETED
970-220	Building	560,517	-	-	-	-
970-280	Furniture/Fitness Equipment	450,000	-	-	-	-
TOTAL OPERATING EXPENSES		\$ 1,010,517	\$ -	\$ -	\$ -	\$ -

17-5-770 AQUATIC AND FITNESS CENTER

DETAIL OF EXPENDITURES

CODE	CLASSIFICATION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATE	FY 2009 BUDGETED
011	SALARY, REGULAR	\$ 286,154	\$ 363,420	\$ 396,730	\$ 385,800	\$ 415,931
012	SALARY, PART-TIME	225,674	317,052	381,448	276,500	381,448
014	OVERTIME	7,054	8,146	4,000	2,000	1,690
015	SPECIAL ALLOWANCE	4,800	5,300	5,400	5,400	5,400
021	FICA	36,676	50,341	53,970	47,829	57,532
022	EMPLOYEE RETIREMENT	21,724	32,451	32,058	34,902	39,674
023	EMPLOYEE INSURANCE	36,659	57,703	62,700	65,700	72,600
030	TRAINING	475	2,399	-	-	3,000
040	WORKERS COMPENSATION	15,084	14,471	15,644	10,895	13,105
050	AWARDS	2,186	2,472	2,547	2,885	2,547
	* SUBTOTAL PERSONNEL *	<u>636,486</u>	<u>853,755</u>	<u>954,497</u>	<u>831,911</u>	<u>992,927</u>
110	CLOTHING/UNIFORMS	9,007	2,851	2,060	2,060	4,260
111	MATERIALS/SUPPLIES	71,112	67,492	59,491	50,000	13,230
112	OFFICE SUPPLIES	7,104	6,022	7,000	6,200	5,000
113	PRINTING/BINDING	5,523	6,762	10,000	6,600	11,170
114	AQUATIC SUPPLIES	24,924	27,476	19,000	19,000	18,600
115	FITNESS SUPPLIES	11,276	18,170	7,145	7,145	34,645
116	PROGRAMMING SUPPLIES	3,266	4,767	9,000	9,000	8,200
117	RESALE SUPPLIES	457	1,273	10,000	1,900	11,174
118	CUSTODIAL SUPPLIES	-	-	10,000	9,000	10,000
120	COMMUNICATIONS	24,296	2,654	2,300	3,600	5,500
121	UTILITIES	114,966	164,201	140,000	170,000	162,000
130	CONTRACTUAL SERVICES	26,768	38,569	50,000	25,000	22,900
131	REPAIRS/MAINTENANCE	5,488	19,982	17,500	15,000	25,000
132	PROFESSIONAL SERVICES	14,181	9,189	5,050	3,500	1,500
134	CREDIT CARD FEES	9,829	14,050	14,000	5,500	5,000
135	EVENT/FUND RAISERS	40,285	46,840	20,000	26,568	-
140	SUBSCRIPTIONS/DUES	1,426	1,676	3,000	1,700	3,275
141	TRAVEL/BUSINESS	1,078	825	-	47	500
142	ADVERTISING	79,992	55,097	87,000	65,000	70,006
	* SUBTOTAL OPERATING *	<u>450,978</u>	<u>487,896</u>	<u>472,546</u>	<u>426,820</u>	<u>411,960</u>
	** TOTAL EXPENDITURES **	<u>\$ 1,087,464</u>	<u>\$ 1,341,651</u>	<u>\$ 1,427,043</u>	<u>\$ 1,258,731</u>	<u>\$ 1,404,887</u>

DIVISION 770 AQUATIC AND FITNESS CENTER

DIVISION NARRATIVE

The Aquatic and Fitness Center is a division of the Parks and Recreation Department. The eleven full-time staff members are devoted to operating the facility on a full-time basis and with the assistance of nearly 60 part-time employees, an outstanding health and fitness program to North Myrtle Beach and the surrounding area. The Aquatic Center Director and Assistant Director manage all activities and with the aide of the various supervisors in the facility develop the programs that make this facility the top fitness center in the area.

The four custodians maintain the facility and keep it clean with the help of many part-time employees.

DETAIL OF PERSONNEL SERVICES

<u>Position</u>	<u>Number</u>	<u>Grade</u>	<u>Salary</u>
Aquatic & Fitness Center Director	1	25	71,764
Assistant Aquatic & Fitness Center Director	1	21	61,109
Aquatic Director	1	18	44,214
Fitness Director	1	17	40,716
Activities Director	1	17	43,020
Customer Service Supervisor	1	15	35,575
Secretary / Receptionist	1	10	26,285
Lead Custodian	1	9	25,824
Custodian	3	8	67,424
Longevity	-		-
TOTAL	11		<u>\$ 415,931</u>

DETAIL OF CAPITAL OUTLAY

**** SEE AQUATIC AND FITNESS CENTER SUMMARY OF CAPITAL TABLE ****

BUDGET ANALYSIS

The main goal of this budget is for this endeavor to be self-supporting including debt service. The budget increase is mainly due to personnel costs and utilities. The expense side of the budget will be highly correlated to revenues.

AQUATIC AND FITNESS CENTER FUND

DEPRECIATION AND AMORTIZATION

DETAIL OF EXPENSES 17-5-901-xxx

CODE	CLASSIFICATION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATE	FY 2009 BUDGETED
<u>DEPRECIATION AND AMORTIZATION</u>						
510	DEPRECIATION	\$ 187,727	\$ 368,582	\$ 250,000	\$ 368,582	\$ 368,582
515	AMORTIZATION	<u>3,436</u>	<u>3,436</u>	<u>3,436</u>	<u>3,436</u>	<u>3,436</u>
* TOTAL DEPREC/AMORTIZATION*		<u>\$ 191,163</u>	<u>\$ 372,018</u>	<u>\$ 253,436</u>	<u>\$ 372,018</u>	<u>\$ 372,018</u>

BOND INTEREST AND FEES

DETAIL OF EXPENSES 17-5-911-xxx

CODE	CLASSIFICATION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGETED	FY 2008 ESTIMATE	FY 2009 BUDGETED
<u>BOND INTEREST AND FEES</u>						
415	BOND INTEREST	\$ 340,882	\$ 322,333	\$ 315,983	\$ 315,983	\$ 302,763
420	BOND AGENT FEES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
* TOTAL BOND INTEREST & FEES *		<u>\$ 340,882</u>	<u>\$ 322,333</u>	<u>\$ 315,983</u>	<u>\$ 315,983</u>	<u>\$ 302,763</u>

PERSONNEL REPORT

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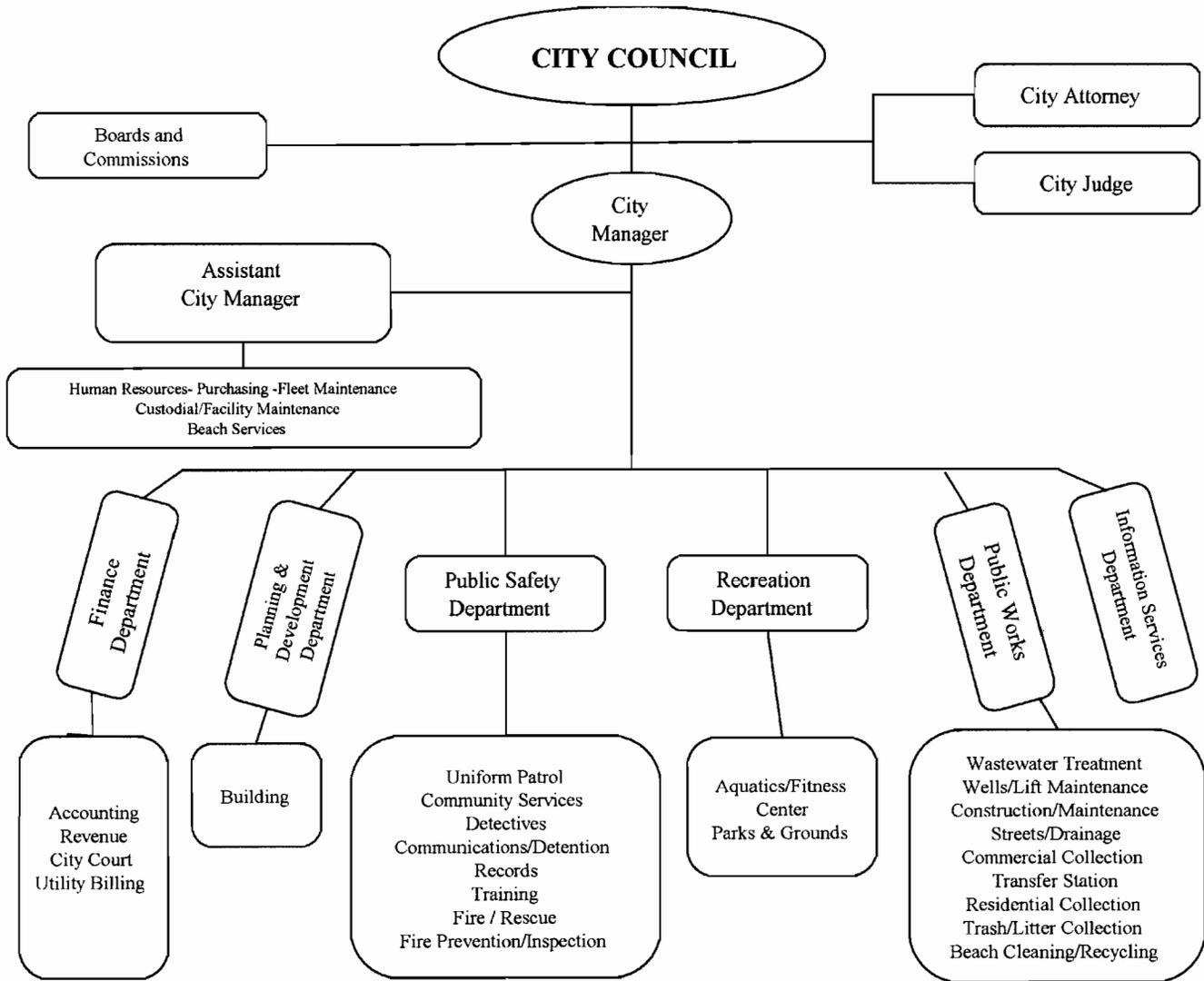
PERSONNEL REPORT

The City of North Myrtle Beach is certainly one of the most visible community organizations providing a long list of services to its residents, property owners, and thousands of visitors.

City Organization

Under the Council-Manager form of government, City Council appoints a City Manager who hires all budgeted positions, except those non-classified positions appointed directly by City Council.

City Services are organized into departments and divisions as can be clearly seen in the organizational chart below:



The city has grown tremendously over the last several years and the number of City employees has started to reflect that growth. From a peak of 207 employees in 1988, the City reduced this number to 200 total employees in 1993; 202 employees were budgeted for FY1994, 203 in FY1995, 205 in FY1996, 209 in FY1997, 227 in FY1998, 230 in FY1999, 245 in FY2000, 278 in FY2001, 287 in FY2002, 299 in FY2003, 301 in FY2004, 311 in FY2005, 332 in FY2006, 357 in FY2007, 366 in FY2008, and FY2009 has added 9 employees for a total of 375 employees.

The key to any service provider is people. The City of North Myrtle Beach is proud of its workforce and the service they have continued to provide for residents and visitors.

City of North Myrtle Beach -- Employees by Department

The number of budgeted positions has increased by 9 for FY2009. Changes by division are illustrated below:

DEPT	Div.#	CLASSIFICATION	FY 2004 ADOPTED	FY 2005 ADOPTED	FY 2006 ADOPTED	FY 2007 ADOPTED	FY 2008 ADOPTED	FY 2009 ADOPTED
G E N	211	Legislative	8	8	8	8	8	8
	221	Administrative	3 ¹	3	2 ¹	2	2	2
	232	City Court	3	4 ²	4	5 ²	5	5
G O V T	242	Legal	2	2	2	2	2	2
	251	Economic Development	-	-	-	-	1 ³	1
	252	Human Resources	5	5	7 ^{1,4}	10 ⁵	10	10
IS	262	Information Services	4	5 ⁶	5	6 ⁷	6	6
F I N	312	Utility Billing	8	8	8	8	8	8
	342	Accounting	5	5	5	5	6 ⁸	6
	352	Revenue	4	4	4	5 ⁹	6 ¹⁰	6
P U B L I C	411	Public Safety Admin.	4	4	4	4	4	4
	422	Uniform Patrol	58	61 ¹¹	58 ¹¹	58	58	58
	424	Community Services	5	5	8 ¹¹	11 ¹²	11	10 ¹³
	431	Detectives	9	10 ¹⁴	10	10	10	9 ¹⁵
	442	Communication/Detention	17	19 ¹⁶	19	19	19	19
	444	Records	5	5	4 ⁴	4	4	4
	445	Victim Rights Advocate	1	1	1	1	1	1
	452	Public Safety Training	2	2	2	3 ¹⁷	3	3
	453	Fire / Rescue	31	31	37 ¹⁸	40 ¹⁹	40	48 ²⁰
Y	454	Fire Prevention/Inspection	2	2	3 ²¹	4 ²²	4	4
P & D	521	Planning	9	10 ²³	10	10 ²⁴	10	10
	522	Building	7	7	9 ²⁵	11 ²⁶	11	11
P U B L I C W O R K S	611	Public Works Admin.	8	8	8	8	9 ²⁷	9
	622	Wastewater Treatment	5	6 ²⁸	6	6	6	6
	632	Wells/Lifts Maintenance	9	9	9	9	9	9
	642	Construction Maintenance	17	17	17	19 ²⁹	19	21 ³⁰
	652	Streets/Drainage	17	17	18 ³¹	18	19 ³²	19
	661	Commercial Collection	6	6	4 ³³	4	4	4
	663	Transfer Station	3	3	3	3	3	3
	671	Residential Collection	8	8	10 ³³	11 ³¹	11	11
	673	Trash/Litter Collection	2	2	2 ³⁴	3 ³¹	3	3
P & R	674	Beach Cleaning	-	-	1 ³⁵	2 ³⁵	2	2
	675	Recycling	4	4	4	4	4	4
	741	Recreation	6	6	5 ³⁶	6 ³⁷	6	6
S U P P P	754	Parks & Grounds	9	9	9	10 ³⁸	11 ³⁹	11
	760	Beach Services Fund	-	-	-	1 ⁴⁰	2 ⁴¹	2
	770	Aquatics/Fitness Center	-	-	10 ⁴²	11 ⁴³	11	11
S U P P	822	Purchasing	6	6	7 ⁴⁴	7	7	8 ⁴⁵
	832	Fleet Maintenance	5	5	5	5	6 ⁴⁶	6
	842	Custodial/Facility Maint.	4	4	4	4	5 ⁴⁷	5
TOTALS			301	311	332	357	366	375

NOTE: Footnotes for changes in budgeted positions are listed on the next page.

Employees by Department (continued)

Footnotes for the changes in budgeted positions which were illustrated on the previous page:

General Government

- 1 Added 1 Grants/Special Projects Coordinator to 221 in FY2004, then transferred to 252 in FY2006.
- 2 Added 1 Court Clerk in FY2005, again during FY2007 (both replaced a part-time clerk position).
- 3 Added Economic Development Manager in FY2008.
- 4 Transfer Secretary/Receptionist from Records 444 to Human Resources 252 during FY2006.
- 5 Added Risk Manager, Public Information Officer and Administrative Assistant I in FY2007.

Information Systems

- 6 Added 1 E-Government Business Analyst in FY2005.
- 7 Added 1 Computer Technician in FY2007.

Finance

- 8 Added 1 Accountant - Enterprise Funds in FY2008.
- 9 Added 1 Cashier in FY2007.
- 10 Added 1 Business License Field Inspector in FY2008 (replaced a part-time position).

Public Safety

- 11 Added 1 Sgt., 2 PSOs for Beach Patrol FY2005, then transfer from 422 to 424 in FY2006.
- 12 Added 3 PSOs for Beach Patrol during FY2007 by Budget Amendment.
- 13 Transfer out 1 PSO position to 453 for a Firefighter in FY2009 (duties absorbed by Animal Control Officers).
- 14 Added 1 Detective in FY2005.
- 15 Transfer out 1 Detective position to 453 for a Firefighter in FY2009.
- 16 Added 2 Communication Technician/Jailers in FY2005.
- 17 Added 1 Fire Training Captain during FY2007 by Budget Amendment.
- 18 Added 6 Firefighters (Barefoot Resort Station) in FY2006.
- 19 Added 3 Firefighters in FY2007.
- 20 Added 8 Firefighters in FY2009 (2 positions transferred from 424 and 431).
- 21 Added 1 Fire Inspector in FY2006.
- 22 Added 1 Fire Prevention Secretary in FY2007 (replaced a part-time position).

Planning & Development

- 23 Added 1 Zoning Inspector in FY2005.
- 24 Transferred 1 Permit Clerk to Building [522], and added 1 Planner in FY2007.
- 25 Added 2 Building Inspectors in FY2006 (one in budget process, another 10/3/05 by Budget Amendment).
- 26 Transferred 1 Permit Clerk from 521, added 1 Administrative Assistant in FY2007.

Public Works

- 27 Added 1 Engineering GIS/CAD Technician for FY2008.
- 28 Added 1 Wastewater Treatment Operator in FY2005.
- 29 Added 2 Motor Equipment Operators in FY2007.
- 30 Added 1 HEO and 1 Crew Leader in FY2009.
- 31 Added 1 Heavy Equipment Operator to 652 in FY2006, to 671 in FY2007, and to 673 in FY2007.
- 32 Added 1 Stormwater Program Compliance Manager in FY2008.
- 33 Transfer Supt and Supv from 661 to 671 in FY2006.
- 34 Transfer 1 HEO from 671 to 673 and 1 Tradesworker from 673 to 671 for FY2006.
- 35 Added 1 Motor Equipment Operator in FY2006 and 1 in FY2007.

Parks & Recreation

- 36 Transferred Aquatic/Fitness Center Director from 741 to 770 in FY2006.
- 37 Added 1 Administrative Assistant in FY2007.
- 38 Added 1 Grounds Technician in FY2007.
- 39 Added 1 Tree Maintenance Technician in FY2008.
- 40 Added 1 Beach Services Manager in FY2007.
- 41 Added 1 Beach Maintenance Worker in FY2008.
- 42 Added 9 employees to staff Aquatics/Fitness Center as it opens during FY2006.
- 43 Added 1 Customer Service Supervisor in FY2007.

Support Services

- 44 Added 1 Warehouse Clerk in FY2006.
- 45 Added 1 Support Services Clerk in FY2009.
- 46 Added 1 Mechanic in FY2008.
- 47 Added 1 Facility Maintenance Technician in FY2008.

Employee Benefits

The City continues to offer employees a generous benefits packet. In 1994, the City changed the retirement program for all general employees and firefighters to a 401(a) plan. Managed by the International City Management Association Retirement Corporation (ICMA-RC). All of the previous plan retirement funds were rolled into the new program as employees took advantage of the opportunity to go from a “defined benefit” plan to a “defined contribution” plan. The new 401 (a) plan reduced the retirement age to 55 and allowed employees to have the flexibility to manage their own retirement fund through investment opportunities available through ICMA-RC. The City’s death and disability portion of employee benefits also changed to an insured benefit program with disability and life benefits provided through an outside insurance provider. In 2002, the firefighter employees voted to transfer to the South Carolina Police Officers Retirement System.

The City also set up a short-term and long-term disability program, and a retirement program that meet the future needs of the employees and is competitive with the South Carolina Police Officers Retirement System, which had been in effect since the 1970s. Self-funding enables the City to cut costs in administering its retirement program and earn top-dollar on investments. It also enables the City to provide a full disability and retirement program to its employees.

In 1981, the City was one of the first cities in the state to join the South Carolina Local Government Assurance Group, another self-funded program initiated by the Municipal Association of South Carolina. LGAG provides a comprehensive medical and dental insurance program to employees, as well as a limited vision care program. Self-funding contributes toward lower costs in operating a medical insurance program.

The City’s health insurance program is that of an “experience rated” format (cost based on actual claims), instead of the pool coverage plan. The experience rating allows the City to match premiums with actual health insurance costs while continuing to offer four separate levels of coverage (employee, employee-spouse, employee-children, and full family). In FY2002, the City began offering employees two health coverage plans with different deductibles, co-pays and out-of-pocket caps. To further allow choice of lower premium cost another deductible plan was added in FY2005. This higher deductible plan allowed for reimbursement of a portion of the deductible, once a certain threshold is met. Health insurance costs continue to escalate and this is reflected by a 14% increase in the FY2009 Budget.

In FY2006 the City enhanced our current Health Reach Program with a voluntary comprehensive 12-month incentive-based Wellness Program. This program includes a confidential Wellsource Personal Wellness Profile (PWP), health assessment, testing of blood pressure, heart rate, lipid panel, glucose monitoring, girth measurement, height, weight, body fat and carbon monoxide testing for employees desiring to quit smoking. It focuses on the improvement of health for our employees.

Over twenty years ago, the City took another step forward with a “Cafeteria Plan” benefit that enables employees to pay out-of pocket, child care or health care expenses from pre-tax rather than after-tax dollars, with more money in the employee’s pocket as a result. The City has also been energetic in other areas of employee benefits. A Longevity Bonus Program continues to reward employees for years of faithful service. A Pay-for-Performance System was put into effect to tie pay increases to performance instead of cost-of-living or annual raises. A new compensation pay study has been budgeted for FY2009 to assure fair pay for employees.

Training remains a top priority and employees are urged to develop their work skills. Training is offered and often required in order to keep employees proficient and up to date in their work. Training is often obtained through cooperative efforts by area governmental entities, with Horry-Georgetown Technical College offering a nearby training resource. Specific training opportunities through professional organizations are another alternative used in getting needed training for City employees.

The City stresses professionalism through membership and participation in professional and civic organizations and continues to emphasize good customer service.

The City initiated an “Employee of the Month” and “Supervisor of the Quarter” award in 1988-89. The Employee of the Month award recognizes two employees each month for outstanding service to the organization and the City. The Supervisor of the Quarter award is given to those supervisors who go above and beyond the call of duty to see that their employees perform at their best. These programs are proposed to continue in FY2009.

Compensation

The Pay and Compensation Plan was updated for FY2009 for all budgeted full-time positions and has been adjusted on the following pages to reflect cost of living changes over the past year of 3.5%

Salary ranges are adjusted annually to meet the average increase found in local governments in the Southeastern United States. Also, all new positions or changes in job duties are placed in the Compensation Plan with the assistance of the City’s original pay plan consultant. This keeps the plan unbiased and equitable in dealing with all positions and their classifications.

CITY OF NORTH MYRTLE BEACH
PAY & COMPENSATION PLAN
 Effective July 1, 2008 for FY2009

<u>Job Title</u>	<u>Grade</u>	<u>ANNUAL SALARY RANGE</u>		
		<u>Minimum</u>	<u>Mid-Point</u>	<u>Maximum</u>
Custodian	8	21,831	26,197	32,745
Beach Maintenance Worker	9	23,658	28,389	35,486
Bridge Operator				
Lead Custodian				
Public Grounds Maintenance Worker				
Tradesworker				
Secretary/Receptionist-Aquatic & Fitness	10	25,486	30,582	38,229
Secretary/Receptionist-Human Resources				
Secretary/Receptionist-Recreation				
Cashier/Accounting Clerk	11	27,314	32,775	40,968
Meter Reader				
Motor Equipment Operator (MEO)				
Records Clerk				
Support Services Clerk				
Warehouse Clerk				
Animal Control Officer				
Communications Technician/Jailer				
Landscape Technician				
Maintenance Specialist / MEO				
Permit Clerk				
Accounting Clerk - A/P	13	30,968	37,162	46,451
Accounting Clerk - Payroll				
Administrative Assistant I - Human Resources				
Administrative Assistant I - Parks & Recreation				
Administrative Assistant I - Planning & Dev				
Administrative Assistant I - Public Works				
Electrician's Helper				
Facilities and Amenities Mainenance Specialist				
Firefighter				
Heavy Equipment Operator (HEO)				
Heavy Equipment Operator/Welder				
Lead Tree Maintenance Technician				
Materials and Inventory Technician				
Procurement Clerk				
Pump Mechanic I				
Wastewater Operator C				

CITY OF NORTH MYRTLE BEACH
PAY & COMPENSATION PLAN
 Effective July 1, 2008 for FY2009

<u>Job Title</u>	<u>Grade</u>	<u>ANNUAL SALARY RANGE</u>		
		<u>Minimum</u>	<u>Mid-Point</u>	<u>Maximum</u>
Administrative Assistant II - Public Safety	14	32,796	39,355	49,194
Business License Inspector				
Buyer				
City Clerk				
Communications Technician/Lead Jailer				
Crew Leader I				
Firefighter-EMT				
Fire Prevention/Administrative Assistant				
Mechanic				
Meter Reader Coordinator				
Municipal Fees Clerk				
Zoning Enforcement Officer				
Administrative Assistant II - Human Resources	15	34,624	41,547	51,933
Administrative Assistant II - Planning & Dev				
Assistant Clerk of Court				
Building Inspector				
Customer Service Supervisor				
Engineering Inspector				
Executive Secretary				
Facility Maintenance Technician				
Fire Lieutenant				
Pump Mechanic II				
Wastewater Operator B				
Human Resources Technician	16	36,451	43,741	54,676
PSO - Beach Patrol				
PSO - Community Service				
PSO - Dare/Crime Prevention				
PSO - Firefighter				
PSO - Fire Lieutenant				
PSO - Lifeguard Coordinator				
PSO - Technical Services Officer				
Public Safety Officer				
Recreation Coordinator				
Victim Witness Advocate				

CITY OF NORTH MYRTLE BEACH
PAY & COMPENSATION PLAN

Effective July 1, 2008 for FY2009

<u>Job Title</u>	<u>Grade</u>	<u>ANNUAL SALARY RANGE</u>		
		<u>Minimum</u>	<u>Mid-Point</u>	<u>Maximum</u>
Activities Director	17	38,278	45,933	57,417
Bridge Crew Leader				
Crew Leader II				
Data Maintenance Technician				
Electrician				
Engineering Assistant				
Fire Inspector				
Fitness Director				
GIS Technician				
Laboratory Manager				
Planning Technician				
Records Supervisor				
Stormwater Program Compliance Manager				
Aquatic Director	18	40,106	48,126	60,158
Athletic Director				
Community Center/Special Events Director				
Computer Technician				
Detective				
Detention Supervisor/Evidence Custodian				
Engineering Technician				
Legal Assistant				
Master Building Inspector				
Master Electrical Inspector				
Wastewater Operator A				
Accountant - Enterprise Funds	19	41,933	50,320	62,899
Detective Sergeant				
Fire Training Captain				
Public Safety Sergeant				
Public Safety Sergeant - Beach Patrol				
Public Safety Sergeant - Training				
Captain/Fire Prevention Officer	20	43,761	52,512	65,641
Database Administrator				

CITY OF NORTH MYRTLE BEACH
PAY & COMPENSATION PLAN

Effective July 1, 2008 for FY2009

<u>Job Title</u>	<u>Grade</u>	<u>ANNUAL SALARY RANGE</u>		
		<u>Minimum</u>	<u>Mid-Point</u>	<u>Maximum</u>
Assistant Aquatic & Fitness Center Director	21	45,589	54,706	68,381
Clerk of Court & Municipal Judge				
Community Services Lieutenant				
Construction/Maintenance Supervisor				
Detective Lieutenant				
E-Government Business Analyst				
Fire Captain				
GIS Analyst				
Lieutenant				
Materials & Facilities Supervisor				
Network Administrator				
Sanitation Supervisor				
Supervisor, Streets and Drainage				
Wastewater Treatment Supervisor				
Wells/Lifts Supervisor				
Captain-Professional Standards Div	22	47,415	56,898	71,123
Grants/Special Projects Coordinator				
Planner				
Accounting Supervisor	23	49,244	59,092	73,864
Assistant Building Official				
Utility Billing Supervisor				
Assistant Zoning Administrator	24	51,071	61,284	76,606
Commander-Law Enforcement (Operations)				
Human Resources Officer				
Public Information Officer				
Risk Manager				
Senior Planner				
Aquatic & Fitness Center Director	25	52,898	63,478	84,637
Beach Services Manager				
Fleet Management Superintendent				
Public Grounds Superintendent				
Revenue Supervisor / Risk Manager				
Staff Engineer				
Sanitation Superintendent	26	54,727	65,671	87,562
Superintendent, Streets and Drainage				

CITY OF NORTH MYRTLE BEACH
PAY & COMPENSATION PLAN

Effective July 1, 2008 for FY2009

<u>Job Title</u>	<u>Grade</u>	<u>ANNUAL SALARY RANGE</u>		
		<u>Minimum</u>	<u>Mid-Point</u>	<u>Maximum</u>
Building Official Principal Planner Support Services Supervisor	27	56,553	67,863	90,484
Assistant Finance Director Assistant Director, Planning & Development Chief of Fire Rescue/Emergency Preparedness Director Economic Development Director Public Utility Superintendent	28	58,380	70,057	93,409
Deputy Director, Public Safety	29	60,209	72,249	96,333
Director of Information Services Director, Planning & Development Finance Director Parks and Recreation Director	31	70,259	84,311	112,414
Assistant City Manager City Engineer, Director of Public Works Director of Public Safety	33	84,879	101,854	135,808

REVENUE MANUAL

REVENUE ITEM: Beginning Fund Balance

LEGAL AUTHORIZATION: Ordinance Adopted 15 May 1984

Ordinance Adopted 25 September 1983

FUND: General **ACCOUNT CODE:** 01-270-700

DESCRIPTION OF REVENUE:

The Fund Balance is an amount stated in dollars that is generated over the previous fiscal years by revenues over expenditures. Fund Balance is a residual equity account that records the amount available for expenditures. For Fiscal Year 1985, City Council, by Ordinance, designated \$250,000 from the Fund Balance to be used for low-revenue months.

BASE:

Cash + Receivables + Inventory + Other Current Assets - Accounts Payable,
Accrued Salaries & Other Current Liabilities = Fund Balance

The proposed FY 2009 Fund Balance retains a "low-revenue month" reserve and contingencies for unexpected emergencies. Mayor and Council policy for fund balance is to remain at 35% of General Fund Expenditures.

COMMENTS:

The Fund Balance can be designated by Mayor and Council or management for specified purposes or left undesignated. The Undesignated Fund Balance as of July 1, 2008 is estimated to be more than \$10,728,538.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$8,840,612	\$10,412,600	\$13,181,507	\$11,510,840	\$13,533,422	\$11,510,840	\$11,504,599

REVENUE ITEM: Current Property Taxes

LEGAL AUTHORIZATION: Code of Laws of South Carolina, Title 12, Article 3, Chapter 37, Section 12-37-210

Code of Ordinances, City of North Myrtle Beach, Chapter 10, Article II, Section 10-22

FUND: General **ACCOUNT CODE:** 01-310-100 and 310-110

DESCRIPTION OF REVENUE: Property Tax is the City's primary revenue source and is levied on all commercial, residential and other non-exempt real property. In addition, all personal property and manufacturer's equipment and inventory is taxed at an assessed value. The tax is based on two factors: (1) assessed valuation; and (2) the current millage rate.

FEE SCHEDULE: In FY 2009 millage will be 32.2, an increase of 1.7 mils over the previous fiscal year in accordance with the SC Budget & Control Board. Property is assessed according to the following ratios:

Owner-Occupied Home	=	4% of Market Value
Secondary & Rental Home	=	6% of Market Value
Motor Vehicles	=	10.5% of Market Value

Assessed Market Value x .04 or .06 x .0322 (32.2 mils) = Real Estate Tax Bill

Assessed Market Value x .105 x .0322 (32.2 mils) = Vehicle Tax Bill

BASE: Comparable assessed valuation of land, buildings, personal property.

	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008 EST</u>	<u>FY 2009 EST</u>
All Assessed Value	\$189,409,997	\$259,734,854	\$270,491,803	\$311,475,410	\$323,291,925

COMMENTS: The rate of growth through FY 2003 remained fairly consistent. The County reassessed property values for FY 2006, resulting in a reduction of the City millage rate from 35.7 to 30.5 mils. Growth accelerated in FY 2008 as property taxes increased by 15.2%. Growth will begin to slow over the next several years due to a slowing building industry.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$6,183,313	\$6,634,369	\$7,504,632	\$8,312,388	\$8,450,000	\$9,500,000	\$10,410,000

REVENUE ITEM: Delinquent Property Taxes

LEGAL AUTHORIZATION: Code of Laws of South Carolina, Title 12, Chapter 49, Article I, Section 12-49-10

Code of Ordinances, City of North Myrtle Beach, Chapter 10, Article II, Division 2, Section 10-30 & 10-33

FUND: General **ACCOUNT CODE:** 01-310-200

DESCRIPTION OF REVENUE:

Delinquent Property Taxes are taxes that are due from previous years. They include real estate, vehicle, and other personal property. Delinquent Property Taxes have accrued since 1999 and currently total \$588,545 as of July 1, 2007. This also includes vehicle, personal, and inventory taxes.

BASE:

Delinquent Taxes include only the face value of taxes owed. Penalties, execution fees, and other assessments are imposed by law and accounted for separately.

COMMENTS:

Delinquent property taxes should remain relatively the same for FY 2009 as the previous year. The City currently has a contract with Horry County to collect its delinquent taxes.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$197,531	\$(16,727)	\$83,907	\$103,520	\$135,000	\$130,000	\$135,000

REVENUE ITEM: Penalties on Taxes

LEGAL AUTHORIZATION: Code of Laws of South Carolina, Title 12, Chapter 51, Section 12-51-30

Code of Ordinances, City of North Myrtle Beach, Chapter 10, Article II,
Division 2, Section 10-32 & 10-33

FUND: General **ACCOUNT CODE:** 01-310-300

DESCRIPTION OF REVENUE:

Penalties on taxes are the additional amounts the City has the legal right to impose for late payment or failure to pay current levied taxes. Penalties are imposed to deter taxpayers from reaching delinquent status.

BASE:

January 16 following year in which taxes were due = 3% penalty
February 2 following year in which taxes were due = 7% penalty
March 17 following year in which taxes were due = 5% penalty

Then into execution:

Tax + Penalties Accrued + Costs of Execution = Tax & Penalty Due

COMMENTS:

Estimates for FY 2009 reflect no increase over the amount in penalties budgeted in FY 2008.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$72,434	\$55,921	\$61,849	\$70,087	\$55,000	\$70,000	\$70,000

REVENUE ITEM: Business License/Business License Penalties

LEGAL AUTHORIZATION: Code of Laws of South Carolina 12-35-320

Code of Ordinances, City of North Myrtle Beach, Chapter 7, Article I, Section I, Section 7-2; Chapter 7, Article I, Section 7-14

FUND: General **ACCOUNT CODE:** 01-320-100 & 01-320-110

DESCRIPTION OF REVENUE: The Business License is levied for the purpose of providing regulations as may be required for businesses subject thereto and for the purpose of raising revenue for the General Fund through a privilege tax. License year begins May 1 and expires April 30. Licenses renewed after April 30 are assessed a 5% penalty per month until paid.

FEE SCHEDULE:

<u>Class</u>	<u>Gross Revenue</u>	<u>Minimum Fee</u>	<u>Rate/Thousand Over Minimum</u>
1	\$ 0 - 2,000	\$30.00	1.40 per thousand
2	0 - 2,000	35.00	1.50 per thousand
3	0 - 2,000	40.00	1.60 per thousand
4	0 - 2,000	45.00	1.70 per thousand
5	0 - 2,000	50.00	1.80 per thousand
6	0 - 2,000	55.00	1.90 per thousand
7	0 - 2,000	60.00	2.00 per thousand
8			

See Individual Business in Class

BASE: Projected gross revenues are estimated on collections for FY 2008. An additional small increase is then added since the current projection is an estimate and final numbers will not be available until the end of the fiscal year.

COMMENTS: There are currently approximately 6,500 active business licenses in North Myrtle Beach. The FY 2009 budget is higher than the FY 2008 estimated budget and actual due to inflation which is reflected in the gross receipts of business.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET FY 2008</u>	<u>ESTIMATED FY 2008</u>	<u>BUDGET FY 2009</u>
Business License Fees						
\$3,503,504	\$4,564,239	\$5,450,134	\$6,535,882	\$5,565,000	\$5,950,000	\$6,250,000
Business License Penalties						
\$10,217	\$33,285	\$47,494	\$72,017	\$47,500	\$55,000	\$55,000

REVENUE ITEM: Building Permits

LEGAL AUTHORIZATION: Code of Ordinances, City of North Myrtle Beach, Chapter 6, Article I, Section 6-5

FUND: General **ACCOUNT CODE:** 01-320-300

DESCRIPTION OF REVENUE:

A Building Permit is a license to erect, demolish, alter, repair, or move a structure in compliance with all state and City codes and ordinances.

FEE SCHEDULE:

See schedule in City Code of Ordinances.

BASE:

This revenue source has seen a significant decrease due to the current credit crunch throughout the US.

COMMENTS:

This budgeted revenue reflects a decrease for FY 2009 under the FY 2008 budget due to a slow down in demand for condo projects. Residential – single family and commercial construction are still relatively well.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$933,317	\$1,193,894	\$1,628,590	\$1,001,339	\$900,000	\$500,000	\$600,000

REVENUE ITEM: Inspection Fees

LEGAL AUTHORIZATION: Code of Ordinances, City of North Myrtle Beach, Chapter 6, Article I, Section 6-3

FUND: General **ACCOUNT CODE:** 01-320-310

DESCRIPTION OF REVENUE:

Fees are collected by the Building Department for certain types of inspections done on location. The fee for a general electrical inspection or re-inspection is \$15.

BASE:

Revenues are based on the number of inspections and re-inspections conducted by Building Department personnel.

COMMENTS:

The number of inspections for FY 2009 is estimated to be equal to those for FY 2008.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$5,590	\$4,240	\$5,635	\$5,490	\$3,500	\$3,500	\$3,500

REVENUE ITEM: Other Permits

LEGAL AUTHORIZATION: Code of Ordinances, City of North Myrtle Beach, Chapter 7, Article IV, Section 7-54; Chapter 13, Article II, Section 13-20, 13-21, 13-23, 13-24, 13-25; Chapter 23, Article II, Section 23-40

FUND: General **ACCOUNT CODE:** 01-320-320

DESCRIPTION OF REVENUE:

This source of revenue is generated from the issuance of permits, excluding building permits. These permits include solicitation permits, ID's, and tradesman certification.

FEE SCHEDULE:

Solicitation Permit..... \$50.00
Identification Cards\$ 5.00
Tradesman Certification.....\$125.00/5 years

BASE:

This revenue source is based on the economic conditions of the City and any activity which warrants a permit fee to be paid.

COMMENTS:

This revenue source should remain the same for FY 2008 as the previous year.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$9,665	\$8,130	\$9,630	\$11,690	\$7,000	\$7,000	\$7,000

REVENUE ITEM: Electric Franchise Fees – Santee Cooper, Horry Electric

LEGAL AUTHORIZATION: Franchise Agreement

FUND: General **ACCOUNT CODE:** 01-320-410 & 01-320-412

DESCRIPTION OF REVENUE:

By Franchise and Ordinance effective July 1, 1975, the City and South Carolina Public Service Authority agreed to a 30-year franchise whereby the Authority will construct and maintain the City's electricity system.

FEE SCHEDULE:

By amendment dated May 1, 2003, on July 15 and January 15 annually, the Authority will pay to the city from 3% to 1% of the revenues received from electricity that is provided to customers within the City limits, excluding electric service paid by the City itself.

BASE:

Revenues are based on previous years' revenues, estimated growth, and gross receipts of electricity sales. The following schedule is used for computation:

5% on gross charges

COMMENTS:

A special fund was established in FY 2005 that will be used solely for underground construction or conversion projects within the city of North Myrtle Beach. The fund is sustained by matching annual payments from the Authority and the City equaling 2% of the revenues received by the Authority each year for providing electricity to customers within the city limits. At the same time, there was an amendment to the original agreement which allowed the City to increase the franchise fee from 3% to 5%. Growth in this revenue source appears to be strong due to continued construction.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$833,250	\$931,578	\$1,057,238	\$1,065,000	\$1,085,000	\$1,125,000	\$1,150,000

REVENUE ITEM: Cable TV Franchise Fees

LEGAL AUTHORIZATION: Franchise Agreement

FUND: General **ACCOUNT CODE:** 01-320-420 & 01-320-422

DESCRIPTION OF REVENUE:

An ordinance dated January 3, 2001 granted franchise rights to Cable TV Fund VII-A to own, operate, and maintain a cable television system in the City for a term of 15 years.

FEE SCHEDULE:

The City will receive 5% of the annual collected gross subscriber revenues in quarterly payments.

BASE:

This revenue is based on previous years' revenue collections, estimated growth, and the gross receipts from the sale of subscription service.

COMMENTS:

This revenue source continues to grow as new residents move into the area.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$289,450	\$347,461	\$374,724	\$401,741	\$410,000	\$430,000	\$450,000

REVENUE ITEM: General Telephone Franchise Fees

LEGAL AUTHORIZATION: Franchise Agreement by Ordinance

FUND: General **ACCOUNT CODE:** 01-320-430

DESCRIPTION OF REVENUE:

The City entered into a 10-year franchise agreement with General Telephone on July 1, 2005, which gave GTE the right to build and maintain a telephone system in North Myrtle Beach.

FEE SCHEDULE:

Annual payments are made on October 31 in a sum equal to 5% of GTE's gross receipts, beginning October 31, 1996.

BASE:

The State of South Carolina eliminated this revenue source during FY 2007.

COMMENTS:

This revenue has ended after FY 2007 due to state law.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$262,492	\$256,146	\$240,329	\$ -	\$240,000	\$ -	\$ -

REVENUE ITEM: South Carolina Electric & Gas Company Franchise Fees

LEGAL AUTHORIZATION: Franchise Agreement by Ordinance

FUND: General **ACCOUNT CODE:** 01-320-440

DESCRIPTION OF REVENUE:

By franchise and Ordinance effective December 3, 1991, the City and South Carolina Electric and Gas Company agreed to a 10-year franchise whereby the corporation will install, maintain and operate the City's gas system. The contract will continue thereafter in 10-year terms, unless canceled by either party.

FEE SCHEDULE:

The City will receive 3% of the annual collected gross sales revenues of previous calendar year on or before July 1st annually.

BASE:

This revenue is based on previous year's revenues, estimated growth and gross receipts of gas sales.

COMMENTS:

This revenue source is estimated to grow over the previous fiscal year due to the addition of new customers.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$49,183	\$53,956	\$64,857	\$82,623	\$75,000	\$90,000	\$95,000

REVENUE ITEM: Bail Bonds

LEGAL AUTHORIZATION: Code of Ordinances, City of North Myrtle Beach, Chapter 14, Article I, Section 14-13

FUND: General **ACCOUNT CODE:** 01-330-100 & 01-330-200
& 01-330-300

DESCRIPTION OF REVENUE:

This revenue is generated through bonds posted for release of individuals being detained in the City Jail. The amount of bond is set by the City Judge according to the type of case to be tried in City Court. Bond money is collected and receipted by the Police Department. At the end of each month, net bail bonds are transferred to the General Fund after disposition of cases.

FEE SCHEDULE:

Violation of City Ordinance = \$1,000 maximum fine
Violation of State Law = \$1,000 maximum fine

BASE:

This revenue source is based on the enforcement of North Myrtle Beach City Codes and Ordinances and State statutes.

COMMENTS:

The revenues listed below are net amounts kept by the City for fines and forfeitures. State fines are imposed in addition to the normal fine for the violation. Those fines are remitted directly to the State and are equal to 100% of the total fines collected by the City. Beginning July 1, 1997, the Victim Rights Act provided that we also collect a \$25 surcharge on all municipal court convictions, and a \$12 surcharge on all driving under the influence violations. The total amount of fines and forfeitures for FY 2009 is estimated to be the same as FY 2008 actual.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$417,785	\$538,738	\$605,307	\$946,703	\$649,000	\$599,000	\$599,000

REVENUE ITEM: Improper Parking

LEGAL AUTHORIZATION: Code of Ordinances, City of North Myrtle Beach, Chapter 21,a Article II, Sections 21-32 and 21-33.

FUND: General **ACCOUNT CODE:** 01-330-210

DESCRIPTION OF REVENUE:

This revenue is generated through traffic citations requiring the owner or driver to post a bond within 72 hours.

FEE SCHEDULE: \$25.00 Bond within 72 hours.
\$37.50 After 72 hours, increased an additional 50%

BASE:

This revenue source is based on the enforcement of North Myrtle Beach Ordinance Chapter 21, Article II and State Statute 56-6-2510 and 56-5-2540.

COMMENTS:

We are budgeting conservatively based on the previous year's actual receipts.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$3,037	\$10,217	\$19,713	\$12,248	\$9,000	\$9,000	\$9,000

REVENUE ITEM: Confiscations

LEGAL AUTHORIZATION: Code of Laws of South Carolina

FUND: General **ACCOUNT CODE:** 01-330-200

DESCRIPTION OF REVENUE:

This amount represents receipt of monies collected from drug seizures. Confiscated property is disposed of periodically by auction to the highest bidder.

COMMENTS:

This budget is difficult to estimate because it is based on seizure activity within the Public Safety Department. The revenue is estimated to remain the same.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$22,548	\$10,343	\$42,569	\$23,523	\$30,000	\$30,000	\$30,000

REVENUE ITEM: Interest on Investments

LEGAL AUTHORIZATION: Code of Laws of South Carolina, Title 6, Chapter 5, Section 6-5-10 and 6-5-20

FUND: General **ACCOUNT CODE:** 01-340-100

DESCRIPTION OF REVENUE:

As a part of its cash management program, the City invests all available funds in interest-bearing accounts. Periodically, funds are invested in Certificates of Deposit or U. S. Treasury obligations. In addition, transfers are also made into the South Carolina Local Government Investment Pool.

BASE:

This revenue is based on a cash management program which utilizes the City's cash flow position to earn additional funds.

COMMENTS:

City Council passed a resolution in May 1985 to utilize the South Carolina Local Government Investment Pool. This investment is available to all local governments in South Carolina and is fully collateralized by U. S. Securities. FY 2009 is budgeted based on actual trends and surplus cash available to invest. Interest rates have declined to around 2 1/2% over the past year and appear to be holding at this level for the near future.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$68,541	\$165,233	\$370,540	\$556,022	\$500,000	\$400,000	\$400,000

REVENUE ITEM: Property Rental

LEGAL AUTHORIZATION: City Policy

FUND: General **ACCOUNT CODE:** 01-340-200

DESCRIPTION OF REVENUE:

Rental received from city buildings including the Recreation Center and the old Escod Building.

COMMENTS:

This revenue source has increased due to the purchase of the old Escod building and renting it back to the company. Rental income for FY 2009 should remain the same as the previous fiscal year.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$43,074	\$73,350	\$69,113	\$125,228	\$85,000	\$99,000	\$85,000

REVENUE ITEM: Local Government Tax

LEGAL AUTHORIZATION: Code of Laws of South Carolina, Title 12, Chapter 33, Article I, Section 12-33-30 and 12-33-40; Section 22 of 1992 South Carolina Appropriations Act

FUND: General **ACCOUNT CODE:** 01-350-100

DESCRIPTION OF REVENUE:

State-shared revenues are collected and receipted by the State Tax Commission and redistributed by the State Treasurer to subdivisions based on population or collection point, depending on the tax.

FEE SCHEDULE:

The State remits this to us quarterly.

BASE:

Gross sales of alcoholic beverages, beer, and wine
Sales of motor transportation
Insurance policies written
Income tax of banks
Income tax collected

COMMENTS:

This revenue reflects an increase for FY 2009.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$284,864	\$294,416	\$295,790	\$315,601	\$316,000	\$352,000	\$365,000

REVENUE ITEM: Homestead Exemption Tax

LEGAL AUTHORIZATION: Code of Laws of South Carolina, Title 12, Chapter 37, Sections 250, 252, 255, 260, 265, 266, 290; Homestead Exemption Tax Provisions Sections 270, 275, 280; Homestead Tax Reimbursement

FUND: General **ACCOUNT CODE:** 01-350-110

DESCRIPTION OF REVENUE:

The City is reimbursed by the Comptroller General from the General Fund of the State for any tax loss due to the Homestead Exemption. Reimbursement is received on an annual basis.

FEE SCHEDULE:

We apply for this reimbursement annually in March and usually receive it from the State in April.

BASE:

The Homestead Exemption provides that the first \$20,000 of the fair market value for the dwelling place of persons is exempt from municipal property taxes when such persons have been residents of the state for at least one year, have reached the age of 65 years on or before December 31, or any persons who have been classified as permanently disabled or any persons who are legally blind.

COMMENTS:

This revenue source has been reduced to match the actual collections from FY 2008.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$99,220	\$95,731	\$86,957	\$89,839	\$95,000	\$89,287	\$90,000

REVENUE ITEM: Business Inventory Tax

LEGAL AUTHORIZATION: Code of Laws of South Carolina, Title 12, Chapter 37, Sections 450, 890, 970, 1410, and 1420

FUND: General **ACCOUNT CODE:** 01-350-120

DESCRIPTION OF REVENUE:

The City is reimbursed for the revenue lost as a result of the business inventory tax being eliminated under state regulations. The Comptroller General authorizes the State Treasurer to issue this reimbursement check on a quarterly basis.

FEE SCHEDULE:

The State remits this to us quarterly

BASE:

Assessments for property taxation of fixtures are determined annually by the South Carolina Tax Commission from property tax returns. Effective for tax years after December 31, 1984, the inventory of business establishments shall be exempt from property tax as follows: for 1985, 17%; for 1986, 50%; and for 1987 and years after, 100%. In any year that the State does not reimburse the City 100%, the City shall credit the percentage reimbursed to the merchant's account and bill the remainder to the merchant. The County will bill directly to the merchant as agent for the City.

COMMENTS:

This revenue source should remain constant for FY 2009.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$36,616	\$36,616	\$36,616	\$36,616	\$36,600	\$36,600	\$36,600

REVENUE ITEM: Accommodations Tax

LEGAL AUTHORIZATION: Code of Laws of South Carolina, Title 12, Chapter 35, Article VI, Section 12-35-710 & 12-35-720

FUND: General **ACCOUNT CODE:** 01-350-130

DESCRIPTION OF REVENUE:

Accommodations Tax is a 2% additional sales tax levied on the gross proceeds for the rental of transient accommodations, including campgrounds, in the City of North Myrtle Beach. The State of South Carolina collects the tax and distributes the proceeds back to the City, based on the amount generated locally.

FEE SCHEDULE:

The Accommodations Tax is remitted to the City on a quarterly basis.

BASE:

State law provides that the first \$25,000 received by a municipality be allocated to the General Fund and be exempt from all other requirements of the Act, as well as 5% of the remaining portion.

COMMENTS:

The 5% clause was added to the Accommodations Tax legislation as of July 1, 1991. Revenues are expected to be above the previous year's budget.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$116,880	\$123,810	\$145,965	\$149,907	\$155,000	\$155,000	\$160,000

REVENUE ITEM: Permit Fees for Alcoholic Beverages

LEGAL AUTHORIZATION: Code of Laws of South Carolina 61-6-2010

FUND: General **ACCOUNT CODE:** 01-350-200

DESCRIPTION OF REVENUE:

The Permit Fees for Alcoholic Beverage temporary permits sold in the City limits is collected by the State. The Permit is valid for a period not to exceed twenty-four hours and may be issued only to bona fide nonprofit organizations and business establishments otherwise authorized to be licensed for liquor sales.

FEE SCHEDULE:

This revenue source is based on permits sold in the City limits. The majority of these are for Sunday liquor sales. These are collected by the State and remitted on a quarterly basis. For a period of five years, beginning July 1, 1997, and ending June 30, 2003, the money from these permits is sent to the Budget and Control Board for direct payment to the Myrtle Beach Air Base Authority as authorized by State Code 61-6-2010, Section 24 (1996 Act No. 462) for support of a redevelopment authority created pursuant to Chapter 12 of Title 31.

COMMENTS:

This revenue source became effective January 1, 1997. However, legislative changes diverted the funds to the Myrtle Beach Air Base Development Board for five years. The quarterly payments to North Myrtle Beach began in FY 2005. FY2009 is projected to be the same as the actual collected during FY 2008.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$212,130	\$166,623	\$185,850	\$154,389	\$240,000	\$180,000	\$180,000

REVENUE ITEM: Government Grants

LEGAL AUTHORIZATION: Various Federal and State grants

FUND: General **ACCOUNT CODE:** 01-360-100 through 01-360-299

DESCRIPTION OF REVENUE:

This budget item reflects various grant opportunities to be realized by the city due to the addition of a Grants Writer that was added to the Administrative Department in FY 2006.

BASE:

Revenue will be generated on a case-by-case basis as each unique grant is applied for and authorized. It usually offsets an expenditure of funds elsewhere.

COMMENTS:

FY 2009 revenues are projected to be less than FY 2008.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$29,331	\$108,509	\$20,404	\$106,959	\$190,000	\$190,000	\$148,364

REVENUE ITEM: Sales/Service Charges

LEGAL AUTHORIZATION: City Council and Administrative Policy
City Council Ordinances and Resolutions

FUND: General **ACCOUNT CODE:** 01-370-000 through 01-370-179

DESCRIPTION OF REVENUE:

This account represents receipt of all sales, leases, and services charged by the City of North Myrtle Beach. In most cases, the City has expended funds to provide a service and, therefore, imposes a charge in order to recoup its expense. The following is a list of sales and service charges:

<u>CATEGORY</u>	<u>BASE</u>
City Codes/Ordinances.....	\$90 Per Code Book; \$35/Yr Code Supple.
Fire Protection	Cost Basis Per Formula and per Contract
Street Work.....	Cost Basis
Horry County Gas Reimbursement.....	Cost Basis
League & Instructor Fees	Varies Depending on Sport and Residence
Community Center Rental.....	Varies Depending on Use
Miscellaneous	Various Refunds and Reimbursements
Pay Phones.....	Commission from Collections

COMMENTS:

The Beach Services contract has ended and this has resulted in an overall decrease in Sales & Service Charges.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$294,556	\$340,263	\$338,504	\$355,487	\$331,500	\$297,732	\$300,500

REVENUE ITEM: Interest on Investments

LEGAL AUTHORIZATION: Code of Laws of South Carolina, Title 6, Chapter 5, Section 6-5-10 and 6-5-20

FUND: Utility **ACCOUNT CODE:** 02-340-100

DESCRIPTION OF REVENUE:

The City earns interest on its daily cash balances in the Utility Fund carried in the Master Account. Occasionally, some of these funds are placed in Certificates of Deposit, U. S. Treasury obligations, or the South Carolina Local Government Investment Pool. Interest is earned on the Utility Fund Operating Account, Depreciation Account, Contingency Account, and Meter Deposit Account. Interest is also earned on impact fees and is currently accounted for separate from other City funds.

BASE:

This revenue is based on a cash management program that utilizes the City's cash flow position to earn additional funds.

COMMENTS:

Interest rates have decreased significantly over the past year. This is reflected in the decrease for FY 2009.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$200,126	\$309,142	\$894,269	\$1,088,896	\$1,000,000	\$1,000,000	\$900,000

REVENUE ITEM: Water and Sewer Usage

LEGAL AUTHORIZATION: Code of Ordinances, City of North Myrtle Beach, Chapter 15, Article II, Division 3, Section 15-60, 15-63; Article III, Division 4, Section 15-150 through 15-156

FUND: Utility **ACCOUNT CODE:** 02-370-200 & 02-370-300

DESCRIPTION OF REVENUE:

This revenue is derived from water and sewer bill payments collected by the City from all water and sewer service customers. Each water connection requires a separate account, and therefore, a separate billing.

FEE SCHEDULE:

This fee schedule is effective July 1, 2006:

Meter Size	Water Minimum Charge 1,000 gal/ERU	Sewer Minimum Charge 1,000 gal/ERU	Minimum Water Usage	Water Charge 1,000-30,000 Gal	Water Charge Over 30,000	Sewer Charge Per 1,000 Gal
¾" Res.	\$8.34	\$6.12	1	\$2.52	\$2.89	\$2.45
¾" Comm.	8.34	6.12	1	2.52	2.89	2.45
1"	30.60	21.97	4	2.52	2.89	2.45
1-1/2"	61.12	45.58	8	2.52	2.89	2.45
2'	146.51	108.44	20	2.52	2.89	2.45
3'	317.85	227.22	40	2.52	2.89	2.45
4'	579.14	440.696	80	2.52	2.89	2.45
6'	1225.58	835.49	160	2.52	2.89	2.45
8'	2610.53	1714.35	320	2.52	2.89	2.45
Irrigation					2.89	

BASE:

Over 12,000 water service accounts are billed monthly. Cost for water service is based on the water meter size and volume used. Cost for sewer service is based proportionally on water usage.

COMMENTS:

Rates will remain the same for FY 2009. Growth in revenues is due to new customers coming on line.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET FY 2008</u>	<u>ESTIMATED FY 2008</u>	<u>BUDGET FY 2009</u>
\$8,449,767	\$8,750,823	\$9,203,013	\$10,402,822	10,430,000	\$10,930,700	\$11,301,000

REVENUE ITEM: Water Taps

LEGAL AUTHORIZATION: Code of Ordinances, City of North Myrtle Beach, Chapter 15, Article II, Division 2, Section 15-42 and 15-44

FUND: Utility **ACCOUNT CODE:** 02-370-210

DESCRIPTION OF REVENUE:

A new water customer who has paid all appropriate impact fees must pay a fee to have a water tap installed and connected onto the City system. The size and connection fee for this service is determined by the gallon-per-minute value.

FEE SCHEDULE:

<u>Meter Capacity (gpm)</u>	<u>Normal Op. Range (gpm)</u>	<u>Meter Size</u>	<u>Tap Fee</u>
24	2 - 30	3/4"	\$ 600.00
40	2 - 50	1"	700.00
80	5 - 100	1-1/2"	900.00
128	8 - 160	2" D.M.	1,200.00
128	4 - 200	Turbine	1,200.00
280	5 - 450	3" Turbine	3,450.00
256	4 - 320	3" Compound	4,875.00
800	15 - 1250	4" Turbine	4,225.00
400	6 - 500	4" Compound	5,150.00
1600	30 - 2500	6" Turbine	Cost of Labor &
800	10 - 1000	6" Compound	Materials Plus 50%

BASE:

Water tap fee is based on the cost of material, labor, and overhead needed to provide water connection to the water system.

COMMENTS:

This revenue is expected to decrease for FY 2009 due to a decrease in construction.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET FY 2008</u>	<u>ESTIMATED FY 2008</u>	<u>BUDGET FY 2009</u>
\$250,920	\$199,902	\$254,710	\$169,150	\$175,000	\$120,000	\$125,000

REVENUE ITEM: Sewer Taps

LEGAL AUTHORIZATION: Code of Ordinances, City of North Myrtle Beach, Chapter 15, Article III, Division 2, Section 15-110 and 15-116.

FUND: Utility **ACCOUNT CODE:** 02-370-310

DESCRIPTION OF REVENUE:

A new water customer who has paid all appropriate impact fees must pay a fee to have a sewer tap installed and connected onto the City system. The size and connection fee for this service is governed by the number of individual units to be served by the same connection.

FEE SCHEDULE:

4"	55 - 120 Units	\$450.00
6"	Over 120 Units	600.00
Over 6"		Cost

BASE:

Sewer tap fee is based on the cost of material, labor, and overhead needed to provide sewer connection to the City's sewer system.

COMMENTS:

The decrease in this revenue is due to a slowing of new construction starting in FY 2007.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$55,007	\$57,144	\$191,022	\$51,197	\$75,000	\$25,000	\$25,000

REVENUE ITEM: Impact Fees

LEGAL AUTHORIZATION: Code of Ordinances, City of North Myrtle Beach, Chapter 15, Article III, Division 2, Section 15-116; Chapter 15, Article II, Division 2, Section 15-42 and 15-44.

FUND: Impact Fee **ACCOUNT CODE:** 02-370-420 & 02-370-430

DESCRIPTION OF REVENUE:

Water and/or sewer impact fees are collected from individuals who are going to connect to the City's water and sewer system for the first time. The charges were instituted for those new water and sewer customers who are impacting the system to pay for later upgrades and improvements that would be necessary to handle increased usage and capacity.

FEE SCHEDULE:

Effective July 1, 2008:	<u>Water</u>	<u>Sewer</u>
Single-Family	\$2,385.00	\$2,001.00
Condominium	2,385.00	2,001.00
Hotel/Motel (Per Bedroom)	596.00	501.00
Mobile Home	2,385.00	2,001.00
Restaurant (Per Seat)	238.35	200.13
Business Office/Small Store (Per Employee)	149.22	125.61

BASE:

The amount of impact fee due is based on the type of service necessary and/or the number of individual units to be served. Service stems from one Equivalent Residential User (ERU).

COMMENTS:

This revenue source will decline significantly due to the decline in the building industry.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$6,046,655	\$3,453,475	\$5,775,298	\$5,421,205	\$3,500,000	\$2,300,000	\$2,500,000

REVENUE ITEM: Late Payment Penalties

LEGAL AUTHORIZATION: Code of Ordinances, City of North Myrtle Beach, Chapter 15, Article II, Division 3, Section 15-72

FUND: Utility **ACCOUNT CODE:** 02-370-800

DESCRIPTION OF REVENUE:

A penalty of 10% is added to any water bill not paid in its entirety within 21 days of the billing date. This is a one-time penalty until the water service is actually cut off 45 days after the original billing date, if the water bill is still unpaid.

FEE SCHEDULE:

A 10% penalty per current billing is applied after the due date.

BASE:

This revenue is based on the number of delinquent water and sewer accounts and the amounts owed. Accounts are penalized one time per current billing.

COMMENTS:

This revenue source is expected to remain the same as FY 2008.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$67,980	\$58,789	\$71,844	\$66,389	\$80,000	\$80,000	\$80,000

REVENUE ITEM: Service Charges

LEGAL AUTHORIZATION: Code of Ordinances, City of North Myrtle Beach, Chapter 15, Article II, Division 3, Section 15-62 and 15-70

FUND: Utility **ACCOUNT CODE:** 02-370-820

DESCRIPTION OF REVENUE:

For each new water service, and in addition to making the required deposit, the person applying for water service shall pay a service charge before service is begun. The City also collects a convenience cutoff fee from customers, which provides a protective service during periods of absence from their premises.

FEE SCHEDULE:

Service Charge for New Customer	\$25.00
(After 5:00 p.m. and Weekends)	\$50.00
Convenience Cutoff.....	\$25.00
Cut on for Delinquent Customers	\$25.00
(After 5:00 p.m. and Weekends)	\$50.00

BASE:

This fee is based on the cost of employee labor and overhead to make the actual cut on or cut off of water service, and/or take the meter reading of closeout accounts.

COMMENTS:

This revenue source has leveled off in recent years due to the increased customer awareness of the cutoff program for delinquent accounts.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$57,952	\$60,926	\$62,801	\$60,119	\$60,000	\$60,000	\$60,000

REVENUE ITEM: Storm Water Drainage Fees

LEGAL AUTHORIZATION: Code of Ordinances, City of North Myrtle Beach, Chapter 13, Article IV, Section 13-116 through 13-118

FUND: Storm Water **ACCOUNT CODE:** 03-370-600

DESCRIPTION OF REVENUE:

This revenue is derived from storm water drainage fee payments collected by the City from all properties. Each address requires a separate account and billing is included with the Utility Billing invoice for water services to customers.

FEE SCHEDULE:

This fee schedule was effective July 1, 2007:

Commercial & Multifamily:
\$ 6.00 per month per ERU [ERU = 3,500 square feet impervious area]

Residential:
\$ 6.00 per month per Single Family residence

Condo Units:
\$ 4.00 per month per individual condo.

BASE:

Over 11,000 storm water drainage customers are billed monthly based on the fee schedule above.

COMMENTS:

The increase for FY2008 is a result of customer growth and the addition of a condo fee. The budget for FY 2009 is slightly under the estimate for FY 2008,

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$1,402,497	\$1,502,747	\$1,584,559	\$1,627,127	\$1,975,200	\$1,932,000	\$1,950,000

REVENUE ITEM: Storm Water Drainage Penalties

LEGAL AUTHORIZATION: Code of Ordinances, City of North Myrtle Beach, Chapter 13, Article IV, Section 13-117

FUND: Storm Water **ACCOUNT CODE:** 03-370-380

DESCRIPTION OF REVENUE:

A penalty of 10% is added to any utility bill not paid in its entirety within 21 days of the billing date. If the bill remains unpaid, an additional 10% is added to the outstanding balance until it is paid in its entirety.

FEE SCHEDULE:

A 10% penalty per current billing is added after the due date.

BASE:

This revenue is based on the number of delinquent accounts and the amounts outstanding. Accounts are penalized one time per current billing period.

COMMENTS:

The budget in FY 2008 is expected to remain level.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$11,915	\$9,770	\$11,679	\$10,038	\$10,000	\$10,000	\$10,000

REVENUE ITEM: Accommodations Tax

LEGAL AUTHORIZATION: Code of Laws of South Carolina, Title 12, Chapter 35, Article VI, Section 12-35-710 and 12-35-720

FUND: Accommodations Tax **ACCOUNT CODE:** 04-360-400

DESCRIPTION OF REVENUE:

Accommodations Tax is a 2% additional sales tax levied on the gross proceeds for the rental of transient accommodations, including campgrounds in the City of North Myrtle Beach. The State of South Carolina collects the tax and distributes the proceeds back to the City based on the amount generated locally.

FEE SCHEDULE:

The Accommodations Tax is remitted to the City on a quarterly basis.

BASE:

Based on gross receipts from rental of accommodations and past years' revenue and growth rate.

COMMENTS:

Proceeds of the Accommodations Tax, which began in 1984, are to be used for the promotion of tourism through advertising, enhance the ability of the City to attract and provide services to tourists, and provide additional services that are tourist-related. Note that the budget reflects an increase in revenues over previous years.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$1,745,718	\$1,877,388	\$2,298,341	\$2,298,341	\$2,373,232	\$2,482,500	\$2,498,500

REVENUE ITEM: Hospitality Fee/Hospitality Penalties

LEGAL AUTHORIZATION: Code of Laws of South Carolina, Title 5, Chapter 7, Sections 5-7-10 and 5-7-30.
Code of Ordinances City of North Myrtle Beach, Chapter 7, Article IV.

FUND: General **ACCOUNT CODE:** 05-320-200, 05-320-210, 06-320-200 & 06-320-210

DESCRIPTION OF REVENUE:

An Ordinance dated May 2, 1994 authorized the enactment of a hospitality fee effective July 1, 1994 for restaurants, and later an additional ordinance authorized the additional hospitality fees effective January 1, 1997 for amusements and accommodations to transients for the purpose of contributing to the costs of capital infrastructure improvements and certain capital acquisitions. This fee will provide an alternative revenue source that will reduce the dependence on property taxes and business licenses.

FEE SCHEDULE:

The City will receive 1% on the gross proceeds derived from the sale of all prepared food and beverages from all food service facilities, and admissions/amusements. 1.5% will be collected from transient rental income. Delinquent fees are assessed a 5% penalty per month until paid.

BASE:

This revenue source is based on the previous year's gross receipts reported for prepared food and beverage sales, amusements and accommodations receipts within the City.

COMMENTS:

This revenue source should realize around 2.7% growth over FY 2008.

REVENUE HISTORY:

	<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET FY 2008</u>	<u>ESTIMATED FY 2008</u>	<u>BUDGET FY 2009</u>
Hospitality Fees	\$3,469,591	\$3,559,612	\$3,935,531	\$4,140,226	\$4,150,000	\$4,240,000	\$4,340,000
Hospitality Fee Penalties	\$24,640	\$6,652	\$5,784	\$5,784	\$10,000	\$10,000	\$10,000

REVENUE ITEM: Solid Waste Service Fees

LEGAL AUTHORIZATION: Code of Ordinances, City of North Myrtle Beach, Chapter 12, Article IV, Section 12-61 through 12-64.

FUND: Solid Waste **ACCOUNT CODE:** 15-370-500 & 15-370-501

DESCRIPTION OF REVENUE:

The City from all Solid Waste service customers derives this revenue from solid waste service fee payments collected. Each address requires a separate account and is included with the utility billing invoice to the customers.

FEE SCHEDULE:

This fee schedule will be effective July 1, 2008:

Single-Family Residential Customer	\$18.00 per month
Residential Roll Cart Service	\$18.00 per month
Dumpster Service (one pickup per week)	\$84.00 per month
Each additional pickup per week	\$81.00 per month
Commercial Roll Cart Service	\$28.80 per month

BASE:

Over 10,500 solid waste service customers are billed monthly. Cost for the service is based on the usage for each customer per the above fee schedule.

COMMENTS:

The increase for FY 2009 is a result of customer growth as well as a rate increase. The rate increase is necessary in order to keep the fund on a breakeven basis from either a cash or an accrual basis.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$2,164,459	\$2,566,130	\$2,628,832	\$3,114,144	\$3,125,000	\$3,080,000	\$3,730,000

REVENUE ITEM: Solid Waste Late Payment Penalties

LEGAL AUTHORIZATION: Code of Ordinances, City of North Myrtle Beach, Chapter 12, Article IV, Section 12-67.

FUND: Solid Waste **ACCOUNT CODE:** 15-370-800

DESCRIPTION OF REVENUE:

A penalty of 10% is added to any utility bill not paid in its entirety within 21 days of the billing date. If the bill remains unpaid, an additional 10% is added to the outstanding balance until it is paid in its entirety.

FEE SCHEDULE:

A 10% penalty per current billing is applied after the due date.

BASE:

This revenue is based on the number of delinquent utility accounts and the amounts outstanding. Accounts are penalized one time per current billing.

COMMENTS:

The budget in FY 2009 has remained the same as FY 2008.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$16,205	\$17,659	\$17,928	\$19,388	\$20,000	\$22,000	\$20,000

REVENUE ITEM: Trash Bags

LEGAL AUTHORIZATION: City of North Myrtle Beach annual Adopted Budget

FUND: Solid Waste **ACCOUNT CODE:** 15-370-190

DESCRIPTION OF REVENUE:

Trash bags are sold at the desk of the Utility Billing office for the convenience of our customers and constituents.

FEE SCHEDULE:

Trash bags are sold for \$6.00 per box of 50.

BASE:

This fee is based on the cost of the trash bags.

COMMENTS:

The budget is based on experience from past years. This is not a significant revenue source, but is relatively stable through the years. FY 2009 reflects the same budget as FY 2008.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
\$13,550	\$16,875	\$17,928	\$17,297	\$12,000	\$12,000	\$12,000

REVENUE ITEM: Aquatics and Fitness Fees

LEGAL AUTHORIZATION: Code of Laws of South Carolina

FUND: General **ACCOUNT CODE:** Fund 17-340-100 through 17-390-150

DESCRIPTION OF REVENUE:

These revenue accounts represent receipt of monies collected from operations of the new Aquatic & Fitness Center. The major revenue in this group includes membership fees, origination fees, program fees and ½ % of the local accommodations fee.

BASE:

Revenue is calculated on 2,069 members for FY 2009. This number is on the conservative side, but with the local accommodations ½ % transfer, the fund should be above break even for FY 2009.

COMMENTS:

This will be the third full year of operations for the Aquatics & Fitness Center. Revenues should continue to show steady growth over the next several years.

REVENUE HISTORY:

<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>BUDGET</u> <u>FY 2008</u>	<u>ESTIMATED</u> <u>FY 2008</u>	<u>BUDGET</u> <u>FY 2009</u>
N/A	N/A	\$631,092	\$2,121,678	\$2,299,900	\$2,285,013	\$2,343,888

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APPENDICES

Appendix I – Glossary of Terms
Appendix II - Ordinances

GLOSSARY OF TERMS

Appendix I

ACCOUNTING SYSTEM. The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

ACTIVITY. A specific and distinguishable line of work performed by one or more organizational components of a government for the purpose of accomplishing a function for which the government is responsible. For example, "food inspection" is an activity performed in the discharge of the "health" function.

AD VALOREM TAX. A tax levied on the assessed value of real property. This tax is also known as property tax.

APPROPRIATION. A legal authorization granted by a legislative body to make expenditures and to incur obligation for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

ASSESSED VALUATION. A valuation set upon real estate or other property by a government as a basis for levying taxes.

AUDIT. A methodical examination of utilization of resources. It concludes in a written report of its findings. An audit is a test of management's accounting system to determine the extent to which internal accounting controls are both available and being used. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriations. See COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR).

BOND. A written promise to pay a specified sum of money, called "face value" or "principal amount", at a specified date or dates in the future, called the "maturity date(s)", together with periodic interest at a specified rate. The difference between a note and a bond is that a bond runs for a longer period of time and requires greater legal formality. **General Obligation (G.O.) Bonds** are backed by the full faith and credit of the jurisdiction. **Revenue Bonds** are backed by the income-producing potential of a capital project, i.e., municipal parking garage.

BUDGET. A plan of financial operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modification, the term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether it has been approved by the appropriating body. Types of budgets: (1) Annual Operating Budget - a budget applicable to a single fiscal year; (2) Capital Budget - a plan of proposed capital outlays and the means of financing them; (3) Capital Program Budget - a plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or otherwise; and (4) Long-Term Budget - a budget prepared for a period longer than a fiscal year.

BUDGET ADJUSTMENT. Legislative mechanism to allow for funds and departmental expenditures to exceed their original, beginning year allocation. The authorization becomes effective immediately after passage by City Council.

GLOSSARY OF TERMS

Appendix I

BUDGETARY CONTROL. The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenue.

BUDGET MESSAGE. A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message should contain an explanation of the principle budget items, an outline of the government's experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

CAPITAL EQUIPMENT. Equipment with an expected life of more than one year, such as automobiles, typewriters, and furniture.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR). The official annual report of a government. It includes five combined statements - Overview (the "liftable" GPFS) and basic financial statements for each individual fund and account group prepared in conformity with GAAP and organized into a financial reporting pyramid. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material, and a detailed statistical section. Every government should prepare and public a CAFR as a matter of public record.

CONTINGENCY. An appropriation of funds to cover unforeseen events that occur during the fiscal year.

CURRENT TAXES. Taxes levied and becoming due within one year.

DEBT. An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of government include bonds, time warrants, notes, and floating debt. Types of debt: Bond (see "Bond"); Note Payable (generally an unconditional written promise signed by the maker to pay a certain sum of money on demand or at a fixed or determinable time); Time Warrant (a negotiable obligation of a government having a term shorter than bonds and frequently tendered to individuals and firms in exchange for contractual services, capital acquisitions, or equipment purchases); Floating Debt (liabilities other than bonded debt and time warrants, such as accounts payable); and Long-Term Debt (debt with a maturity of more than one year after the date of issuance).

DEBT LIMIT. The maximum amount of general obligated debt which is legally permitted. In North Myrtle Beach's case, the State of South Carolina mandates that incurred debt is not to exceed eight percent of the assessed value of all taxable property within the jurisdiction.

DEBT SERVICE. The payment of principal and interest on borrowed funds such as bonds.

DEFICIT. (1) The excess of liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or in the case of proprietary funds, the excess of expense over income during an accounting period.

DELINQUENT TAXES. Taxes remaining unpaid on and after the date on which a penalty for non-payment is attached. Even though the penalty may be subsequently waived and a portion of the taxes may be abated or cancelled, the unpaid balances continue to be delinquent until abated, cancelled, paid, or converted in tax liens.

DEPARTMENT. A major division of the city by function performed.

GLOSSARY OF TERMS

Appendix I

ENTERPRISE FUND. A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Examples of Enterprise Funds are those for water, gas, and electric utilities; swimming pools; parking garages; and transit systems.

ENTITY. The basic unit upon which accounting and/or financial reporting activities focus. The basic governmental legal and accounting entity is the individual funds and account group. Under NCGA Statement I, governmental GAAP reporting entities include: (a) the Combined Statements-Overview (the "liftable" GPFS); and (b) financial statements of individual funds (which may be presented as columns or combining statements by fund type, or physically separate individual fund statements, or both). The term "entity" is also sometimes used to describe the composition of "the government as a whole" (whether the library is part of the city or a separate government, whether the school system is part of the county or an independent special district, etc.).

EXPENDITURES. Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays. Budgetary Expenditures (decreases in net current assets) are limited in amount to exclude amounts represented by non-current liabilities. Conventional Expenditures (decreases in net financial revenues), in contrast to budgetary expenditures, conventional expenditures are not limited in amount to exclude amounts represented by non-current liabilities.

FIDUCIARY FUNDS. Trust and Agency Funds are used to account for assets received and held by the city acting in the capacity of an agent or custodian. The City of North Myrtle Beach maintains the following trust and agency funds: (1) Pension Trust; (2) Fireman's Insurance; and (3) Deferred Compensation.

FISCAL PERIOD. A period of less than 12 months to which an operating budget applies and at the end of which a government determines its financial position and the results of its operations. North Myrtle Beach's 1993 Fiscal Period was from October 1, 1992 through June 30, 1993 (nine months).

FISCAL YEAR. A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. North Myrtle Beach's fiscal year is July 1 through June 30.

FIXED ASSETS. Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

FUND. A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. There are eight generic fund types found in governmental accounting: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

FUND BALANCE. The fund equity of governmental funds and trust funds.

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GENERAL FUND. The fund used to account for all financial resources except those required to be accounted for in another fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP). Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

LEVY. (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or service charges imposed by a government.

MIL. Property tax rate which is based on the valuation of property. A tax rate of one mil produces one dollar of taxes on each \$1,000 of property valuation.

MILLAGE. Rate used in calculating taxes based upon the value of property, expressed in mils per dollar of property value.

MODIFIED ACCRUAL BASIS. The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments (e.g., bond issue proceeds) are recognized when they become susceptible to accrual, that is when they become both "measurable" and "available to finance expenditures of the current period." "Available" means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds, and agency funds are accounted for using the modified accrual basis of accounting.

OPERATING BUDGET. Plans of current expenditures and the proposed means of financing them. The annual operating budget (or, in the case of some state governments, the biennial operating budget) is the primary means by which most of the financing, acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even when not required by law, annual operating budgets are essential to sound financial management and should be adopted by every government. See **BUDGET**.

OVERHEAD ALLOCATION. Amount paid by the Water and Sewer Enterprise Fund to help supplement expenditures made in the General Fund. The percentage of overhead allocation is based on a cost-accounting effort conducted internally in 1985. The Overhead Allocation or contribution to General Fund is based on the theory that numerous General Fund operations are conducted to aid Utility Fund functions. For example, the Utility Fund has no type of fleet management function. Therefore, the fleet management division within the General Fund maintains Utility Fund equipment. In essence, the Utility Fund "pays" the General Fund for these services. The Overhead Allocation also works much like a franchise fee. Since the Utility Fund is operated like a business, the rationale is that the fund should be obliged to pay a fee to operate within the City, just like any other profit-making business.

PROPERTY TAX. A tax levied on the assessed value of real property. This tax is also known as ad valorem tax.

GLOSSARY OF TERMS

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REVENUES. The income of a government from all sources, appropriated for the payment of the public expenses.

SPECIAL ASSESSMENT. A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

SHARED REVENUES. Revenues levied by one government but shared on a predetermined basis, often in proportion to the amount collected at the local level, with another government or class of governments. The Accommodations Tax seen in North Myrtle Beach is an example of a shared revenue.

TAXES. Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges, for example, sewer service charges.

USER FEES. Those amounts received from the public for performance of specific services benefiting the persons charged. User charges function much like prices charged for privately produced goods. There exists two types of user charges: (1) Marginal-cost, multipart charge system that takes into account the varying costs of production and distribution; and (2) Average-cost system that charges the same price per unit regardless of the volume of service consumed or the location of its demand. North Myrtle Beach has in place user fees associated with its water and sewer system.

ORDINANCES

ORDINANCE

**AN ORDINANCE TO PROVIDE
FOR THE ADOPTION OF A BUDGET,
ITS REVENUES, AND EXPENDITURES
FOR FISCAL YEAR 2009.**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF
THE CITY OF NORTH MYRTLE BEACH, SOUTH CAROLINA

- Section 1. That the attached Budget, prepared by the City Manager of the City of North Myrtle Beach, South Carolina, which Budget is incorporated and adopted herein and made a part hereof as "Exhibit A", and is hereby adopted and established by the Mayor and Council of the City of North Myrtle Beach, as the Budget for the City for the Fiscal Year of 2009.
- Section 2. That the Budget shall be for the period beginning July 1, 2008 and ending June 30, 2009, and that said Budget shall be for appropriations and expenditures for the several functions, agencies and departments, and the legal limit of expenditures for the City of North Myrtle Beach.
- Section 3. The City Manager shall have authority to transfer funds within any of the above several categories and such transfers shall be entered on the books of account of the City.
- Section 4. The sums appropriated and set forth in the detailed schedule for personal services shall be paid in accordance with the Pay Plan adopted by City Council, an official copy of which shall be maintained in the office of the City Manager and in the office of the Finance Director. It is the intention of City Council that salaries set forth in the Classification and Compensation Plan shall be paid bi-weekly. Bi-weekly payments shall be one twenty-sixth (1/26) of the annual salary. The City's Classification and Pay Plan has been incorporated into the Budget document and is located in the Personnel Report section of the Budget document.
- Section 5. All sums received by the City of North Myrtle Beach from any source whatsoever, unless by law designated for some special fund or purpose, may be used in meeting the disbursements in Section 2. Should the revenue received from all sources exceed the amount estimated, such excess shall be allocated in the appropriate fund, subject to further action of City Council.
- Section 6. Effective July 1, 2009, the charge for water and wastewater Capital Recovery Fees per ERU will be based upon the following schedule:

<u>Type of Capital Recovery Fee</u>	<u>Charge Per ERU</u>
Water	\$ 2,385
Wastewater	2,001

Section 6. Effective July 1, 2002, the charge for water and wastewater Capital Recovery Fees per ERU will be based upon the following schedule:

<u>Type of Capital Recovery Fee</u>	<u>Charge Per ERU</u>
Water	\$ 2,385
Wastewater	2,001

Section 7. Effective July 1, 2008, the monthly fees for solid waste are as outlined below:

Single-Family Residential Customer	\$18.00 per month
Residential Roll Cart Service	\$18.00 per month
Dumpster Service (one pickup per week)	\$84.00 per month
Each additional pickup per week	\$80.40 per month
Commercial Roll Cart/Bag Service	\$28.80 per month

Section 8. This Ordinance shall be effective July 1, 2008.

Section 9. This Ordinance supersedes any other inconsistent ordinances.

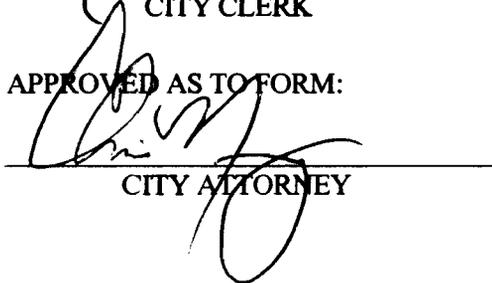
DONE, RATIFIED AND PASSED THIS 2 DAY OF June 2008.


MARILYN B. HATLEY, MAYOR

ATTEST:


CITY CLERK

APPROVED AS TO FORM:


CITY ATTORNEY

REVIEWED:


CITY MANAGER

FIRST READING: May 19, 2008

SECOND READING: June 2, 2008

ORDINANCE

**AN ORDINANCE TO SET THE TAX LEVY FOR
THE CITY OF NORTH MYRTLE BEACH, SOUTH CAROLINA
FOR FISCAL YEAR 2009**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF
THE CITY OF NORTH MYRTLE BEACH, SOUTH CAROLINA

Section 1. That in the laws of the State of South Carolina, and codes of the City of North Myrtle Beach, South Carolina, for the purpose of defraying all expenses, the paying of interest on outstanding bonded debt and for the principal due on outstanding bonds as they mature, from the first day of July 2008 through the thirtieth day of June 2009, and for other proper corporate purposes, there being, and is hereby imposed and levied and shall hereinafter be collected, the following taxes:

Section 2. That there shall be paid on each ONE HUNDRED AND NO/100 DOLLARS (\$100.00) of assessed value of all real estate and personal property on which this Municipal Corporation is authorized or empowered by law to impose a tax in the City of North Myrtle Beach and in proportion on ~~less~~ than ONE HUNDRED AND NO/100 DOLLARS (\$100.00) in value, the following amounts:

GENERAL FUND OPERATION MILLAGE:	<u>32.2</u>
TOTAL FY 2009 MILLAGE	<u>32.2</u>

Thirty-two point two (32.2) mils on each One Hundred Dollars (\$100.00) of assessed value, which will produce Three Dollars and Twenty-Two Cents (\$3.22) of taxes for each One Hundred Dollars (\$100.00) of assessed valuation.

Should the amount received exceed the amount levied, such excess shall remain in the General Fund to be used as the City Council may direct.

Section 3. That when the taxes and assessments or any portion thereof charged against any property or person on the duplicate for the current fiscal year are not being paid before January 16, 2009, or thirty (30) days after the mailing of the tax notices, whichever occurs later, the County Auditor shall add a penalty of three percent (3%) on the County duplicate, and the County Treasurer shall collect the penalty; and, if the taxes, assessments, and penalty are not paid before February 2, 2009, an additional penalty of seven percent (7%) must be added by the County Auditor on the County duplicate and collected by the County Treasurer; and, if the taxes, assessments, and penalties are not paid before March 17, 2009, an additional penalty of five percent (5%) must be added by the County Auditor on the duplicate, and collected by the County Treasurer; and, if taxes, assessments, and penalties are not paid before March 17, 2009, the County Treasurer shall issue his Tax Execution to the officer authorized and directed to collect delinquent taxes, assessments, penalties, and costs for their collection. The United States postmark is the determining date for mailed payments.

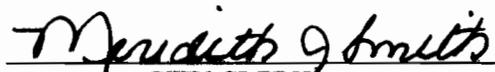
Section 4. On assessments received late from the Horry County Auditor's office, or from the Tax Commission, the same payment privileges shall be allowed as provided in the Ordinance to set the Tax Levy for the current year.

Section 5. This Ordinance shall be effective July 1, 2008, and supersedes any other inconsistent ordinances.

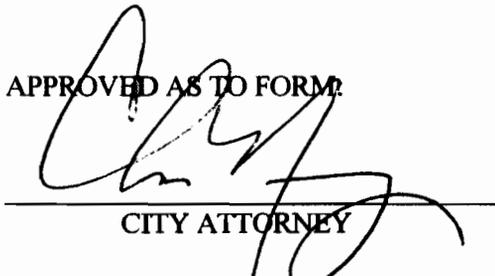
DONE, RATIFIED AND PASSED THIS 2 DAY OF June 2008.


Marilyn B. Hatley, Mayor

ATTEST:


Meredith G. Smith
CITY CLERK

APPROVED AS TO FORM:


CITY ATTORNEY

REVIEWED:


John Smith
CITY MANAGER

FIRST READING: May 19, 2008

SECOND READING: June 2, 2008

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